

**CHANNAHON VILLAGE BOARD  
COMMITTEE MEETING  
OCTOBER 2, 2006**

Village President Joe Cook called the meeting to order with Trustees Davidson, Militello, Lyons and Greco present. Trustees Nash and McMillin were absent.

Also present were Village Administrator Jamie Bowden, Village Attorney Dave Silverman, Director of Finance Robert Guess, Chief of Police Steve Admonis, Director of Public Works Ed Dolezal, Director of Community Development Mike McMahon and Village Clerk Eileen Clark.

**ADMINISTRATION DEPARTMENT**

**Appointment to GEDC Board**

Village Administrator Jamie Bowden stated this is an annual appointment and recommends the appointment of Village President Joe Cook and Village Administrator Jamie Bowden as the alternate to the GEDC Board. Village Administrators have been attending and Bowden will attend when possible.

A motion is requested to approve the appointment of Village President Joe Cook as representative and Village Administrator Jamie Bowden as alternate to the GEDC Board.

**Trick or Treat Hours**

Village Administrator Jamie Bowden stated Halloween Trick or Treat hours need to be determined for the Village. In the past the Trick or Treat hours have been from 4 to 7 p.m. on October 31<sup>st</sup>. It is the staff's suggestion that the hours for 2006 be the same.

Staff requests the Board's direction to determine Trick or Treat hours in the Village of Channahon for 2006.

**COMMUNITY DEVELOPMENT DEPARTMENT**

**Fire District Impact Fees**

Village Administrator Jamie Bowden stated he and Director of Community Development Mike McMahon have talked to Ron Tonelli about coming up with a small impact fee study to look at the Fire District Impact Fees and our Capital Impact Fees. We will be soliciting some of this information from them. We talked to the Chief and Mike Rittof and will get a list and information from them and some type of analysis of both fees and bring to the Board for review.

Bowden has also forward a draft of the Indemnification Agreement to the Village Attorney for review. They will be required to sign this agreement, in lieu of us adopting that fee.

Bowden also stated that he has talked to Mike Rittof about it depending on, don't think there is substantial cost involved and if there seems to be any additional cost I will advise the Board of it and ask them if they would be willing to commit to that portion of it. Our planner did not think it would be that substantial.

## **FINANCE DEPARTMENT**

Director of Finance Robert Guess stated there are no formal items for discussion.

## **POLICE DEPARTMENT**

### **Testing Update**

Chief of Police Steve Admonis stated he would like to give a report on the testing process and where we stand.

Entry level officer written exam was given on September 23, 2006. There were 66 applicants that tested that day and 38 passed the written exam and 28 failed. There are 20 candidates scheduled for a physical agility test on October 14, 2006, at Joliet Junior College. Then the Fire and Police Commission will conduct interviews on the 20 candidates from October 24<sup>th</sup>, 25<sup>th</sup>, 26<sup>th</sup>, 30<sup>th</sup> and November 1<sup>st</sup> and 2<sup>nd</sup>. After those interviews and the remaining tests of polygraph, psychological and medicals will be done, tentative hire date will be December 4<sup>th</sup>.

Last week attended the Emergency Crisis Planning meeting that we had with School District 17 Superintendent, the Principals of the schools. We went through the crisis interview protocol for the school district and made some significant changes, and we will be reviewing that crisis protocol every year around September. It is quite detailed and the school did a lot of work on it. We have a pretty solid program there. The school is very well prepared.

## **PUBLIC WORKS DEPARTMENT**

### **Approval of Award for Well 6**

To be discussed during Executive Session.

### **Water Tower Cleaning (Tower #2)**

Director of Public Works Ed Dolezal stated currently Water Tower #2 is developing mold and mildew on the bottom side of the tower. The can become unsightly and be troublesome to remove the longer it is on the tower. As part of the ongoing general maintenance of the tower this type of work should be conducted every 3 to 5 years or when mildew starts to appear on the outside of the tower. All cleaners used are biodegradable and environmentally friendly. Once the cleaning is complete a sealer will be applied to help aid in preventing and slowing down any mildew growth in the future. Water Tower # 2 is located on McKinley Woods Road, approximately one mile south of Route 6.

Staff is requesting the approval for Midwest Mobile Washers LLC of Morrison, Illinois to perform the cleaning at a cost not to exceed \$5,344.64. The cleaning of Water Tower #2 was budgeted for this year under the line item #11-70-632.00. Midwest Mobil Washers has performed Water Tower #1 cleaning for the Village last year.

Work will be performed sometime in the next few months. The tower will be in operation while this work is performed, which will not cause any inconveniences to our residents.

Request a motion to approve cleaning of Water Tower #2 by Midwest Mobile Washers in the amount not to exceed \$5,344.64.

### **Ravine Woods Unit 1 – Public Improvement Acceptance**

Director of Public Works Ed Dolezal stated initiated in 2003, the Ravine Woods Unit 1 subdivision has been completed with the exception of several vacant multi-family lots that have been sold to Keating Development for construction. All punch list items have been completed and confirmed by staff. At this time, staff recommends the following:

1. Accept the Phase 1, 2, and 3 public improvements contingent upon the posting of a two-year maintenance bond in the amount of \$370,234.00.
2. Accept the Phase 4 public improvements, excepting lots 96 through 103 and lots 109 through 114, upon the posting of a two-year maintenance bond in the amount of \$30,939.00 and the posting of a Letter of Credit for Lots 96 through 103 and Lots 109 through 114 in the amount of \$40,934.00 (from Keating Development).

Requested action accept Phase 1, 2, and 3 public improvements for the Ravine Woods Unit 1 Subdivision and the Phase 4 public improvement for all parcels except lots 96 through 103 and 109 through 114, thereby releasing Sub-Division Bond #1001716 in the current amount of \$623,070.00 and accepting a two-year maintenance bond in the total amount of \$401,173.00 and a Letter of Credit in the amount of \$40,934.00 for the remaining vacant lot public improvements.

### **Contract to Replace Culvert Under Ridge Road**

Director of Public Works Ed Dolezal stated after the rainfall on September 13, 2006, which measured up to 5 inches in the area, an old culvert washed out under Ridge Road about one quarter of a mile north of Hansel Road. Public Works crews removed the pavement but it was deemed that we could not remove or replace the culvert effectively. Pirtano construction is working on Ridge Road and submitted a proposal to replace the culvert and backfill with stone. At some future date we will replace the asphalt. Most important is that the washout is repaired and made safe promptly.

Two proposals were received for the work with Pirtano Construction being the lower of the two.

Requested Action: Motion to waive competitive bidding process and accept the unit price proposal from Pirtano Construction.

### **EXECUTIVE SESSION**

Trustee Lyons made the motion to go into Executive Session to discuss Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Channahon and Probable or Imminent Litigation and Pending Litigation. Seconded by Trustee Nash.

**ROLL CALL AYES: Davidson, Nash, Militello, Lyons and Greco**

**NAYS: NONE**

**MOTION CARRIED**

**Trustee McMillin was absent.**

Submitted by  
Eileen Clark  
Village Clerk