

**CHANNAHON VILLAGE BOARD  
COMMITTEE MEETING  
NOVEMBER 6, 2006**

Village President Joe Cook called the meeting to order at 6:00 p.m. with Trustees McMillin, Lyons and Greco present. Trustees Davidson, Nash and Militello were absent.

**COMMUNITY DEVELOPMENT DEPARTMENT**

Director of Community Development Mike McMahon stated no formal items for discussion.

**FINANCE DEPARTMENT**

**FY 05-06 Audit Results**

Director of Finance Robert Guess stated the Village of Channahon is required to have an annual audit performed by an outside auditing firm and report their findings and results to the Village Board and certain State agencies.

The Village of Channahon approved the firm of Wermer, Rogers, Doran & Ruzon, LLC to perform the FY 05-06 audit in March, 2006. Wermer, Rogers, Doran & Ruzon, LLC have been the Village's auditor for the Village of Channahon for a number of years.

Mr. Edward Marso, partner, will be present at the Village Board meeting November 6, 2006 to present the audit to the Village Board and to answer any questions that the Board may have.

This year's report has been submitted to the governmental Finance Officers Association for review and consideration for receiving the Distinguished Financial Reporting Award again.

We are requesting the Village's Board of Trustees approval of the FY 05-06 Comprehensive Annual Financial Report as prepared by the auditing firm of Wermer, Rogers, Doran & Ruzon, LLC.

**Should the Board approve a bond refunding for the 2000 Bond issue?**

Director of Finance Robert Guess stated the Village of Channahon approved a \$2,900,000 bond issue in 2000 for a road improvement program. The bonds were issued for twenty years and are being paid back with State MFT funds. The present value of unpaid bonds amount to \$2,315,000 and there fourteen (14) years left to pay.

At the present time, we have been approached for a refunding of the 2000 series bonds that will afford the Village a present value savings ranging from \$161,418 to \$164,063. During last year's budget process, we told the Board that another source of funds would be necessary to fund the future needs in regard to the road program of the Village. This proposed savings will help in the short term while we address the long term solution.

Harris Bank of Geneva has been the Village's capital funding source for years and Eric Anderson of Harris Bank will be here November 6, 2006 to answer any questions. We are requesting the Village Board's approval to go forward with the refunding opportunity presented by Harris Bank for the MFT Series 2000 bonds.

## **POLICE DEPARTMENT**

Chief of Police Steve Admonis discussed 911 Issues, New Wescom Center and Police Hiring Process.

Chief Admonis stated the testing for the new officers has been completed. They are to have polygraph testing and physicals, November 16 and 17. Officers will be presented to the Board at the Board Meeting, December 4, 2006.

Fire and Police Commissioners have worked hard to complete the testing.

## **PUBLIC WORKS DEPARTMENT**

### **Amending the Ordinance regarding location and installation; remote readers and phone jacks**

Director of Public Works Ed Dolezal stated that the Village is currently replacing old water meters that used telephone lines to call in with usage. The placement meters and meters for new construction will be read by radio frequency transmission and, therefore no phone line is required to read the meter.

New ordinance will eliminate the requirement to have a working phone line installed for reading the water meter.

A request for a motion to approve the ordinance amendment eliminating the requirement to have a phone line to read the water meter.

### **2006 Various Pavement Patching Change Order**

Director of Public Works Ed Dolezal stated due to the modifications, adjusting the limits and types of patching for Dellos Road and McKinley Oaks Subdivision, a change order is required before first and final payment can be made. The result of the change order is an addition in the amount of \$2,108,000 from the original contract of \$77,009.00 thus bringing the new contract value to \$79,117.00.

A request for a motion to approve Change Order 1 to the 2006 Various Pavement Patching Contract with PT Ferro Construction in the additional amount of \$2,108.00 and approving the new contract value \$79,117.00.

### **2006 Various Crack Fill Project**

Director of Public Works Ed Dolezal stated as part of our annual roadway maintenance program, we utilize a roadway rating system to assess the subdivisions/roadways in need of maintenance. This year, \$72,000 was budgeted under line item 22-80-538.003 to crack fill various roads in various subdivisions based upon need and probable effectiveness. The work consists of routing the cracks, cleaning the cracks and filling the cracks with an IDOT approved sealing material. The project bid opening was held on October 25, 2006 and results were as follows: SKC Construction at \$75,9134.20 and Denler & Sons, Inc. was the low bidder at \$68, 603.04. The engineer's estimate was \$70,852.32.

A request for a motion to award the 2006 Crack Filling Project contract to the low bidder, Denler & Sons, Inc for the amount of \$68,603.04.

**ADMINISTRATION DEPARTMENT**

Village Administrator Jamie Bowden stated that Tom Doud with Channahon Lanes has requested to extend his hours for the Wednesday before Thanksgiving. Per the Liquor License Ordinance they have to stop the sale of liquor between 1 a.m. to 6 a.m.

Staff is looking for Board to make a decision on whether or not to Amend the Liquor License Ordinance on extension of liquor hours on certain holidays.

Discussion followed.

**A Resolution Concerning the Establishment of the DuPage River Trail Corridor**

Village Administrator Jamie Bowden presented a Resolution Concerning the Establishment of the DuPage River Trail Corridor.

Discussion followed.

**Ordinance Approving the Job Description Updates**

Village Administrator Jamie Bowden stated due to Eileen Partak's retirement, the Village of Channahon had a previous discussion to revise the job description for Partak's and Anselme's position. Upon approval Leti Anselme will be promoted into Partak's position.

Discussion followed.

Requesting a motion to approve the Ordinance Authorizing the Job Description Updates.

**Broker for Insurance Benefit Packages**

Village Administrator Jamie Bowden stated though it is not quite six months into our budget year, I believe it is essential that the Village of Channahon change to one broker to solicit and present Health Insurance and Dental Packages. I recommend soliciting current brokers to do a presentation to the Employee Council and invite the Human Resources Trustee Gary Davidson to partake in the presentation.

Our current brokers are John Manner Insurance and Meisrow Financial. I am open to solicit another broker or two, but it is not necessary. I suggest Trustee Gary Davidson meet with the Employee Council in the next 30 days to discuss what some of the employee issues are prior to the presentation.

Employee Council:

<i>Administration</i> –	Jamie Bowden	<i>Public Works</i> –	Diane Cook
	Leti Anselme	<i>Police</i> –	Mark Fischer
<i>Finance</i> –	Bob Guess		
	Jodi Denton		
<i>Development</i> –	Dave Cavanaugh		

One broker is all that is necessary and this firm should be able to obtain all the benefit information and quotes to present to the Employee Council.

Staff recommends changing to one Broker for Insurance Benefit Packages.

Discussion followed.

**Authorizing the Agreement with an Electrical Service Provider/Constellation Energy**

Village Administrator Jamie Bowden stated as discussed at the October 2, 2006, Board Meeting, the Village was attempting to receive a quote through NIMEC for its electric service for water pump. Constellation Energy originally peak quote 7.4 cents/kWh. Contract is actual 7.1 our current rate 7.27. Anticipated ComEd rate is 9.03. Approximate saving from January 2007 to May 2008, \$50,000.

Upon our discussion I executed contract and seek Board final action. Lengthy discussion followed.

Request a motion to approve the Energy Contract.

**Animal Control Contract**

Village Administrator Jamie Bowden stated he has contacted both Will County and Grundy County about contracts. Grundy County has indicated that they would contract for the service for \$3,600 annually.

Will County has forwarded a sample of an Intergovernmental Agreement. They indicated that they would not be interested in an additional contract, currently they have no place for the boarding of the animals.

Staff recommends sitting down with our Will County Representatives to see if we can get a contract. Discussion followed.

Request to proceed to contract with Grundy County. Proceed to contract with Will County and see if we can then contract.