

**CHANNAHON VILLAGE BOARD  
COMMITTEE MEETING  
MAY 1, 2006**

Village President Joe Cook called the meeting to order at 6:00 p.m.; Trustees Nash, Militello, McMillin, Lyons and Greco were present. Trustee Davidson was absent.

Also present were Village Administrator Jamie Bowden, Village Attorney Dave Silverman, Director of Finance Robert Guess, Director of Public Works Ed Dolezal, Chief of Police Steve Admonis, Chief Building Official Dave Cavanaugh and Village Clerk Eileen Clark.

**ADMINISTRATION DEPARTMENT**

**Certificate of Achievement for Excellence in Financial Reporting**

Village President Joe Cook introduced Government Finance Officers Association representative Kim Auchstetter.

Ms. Auchstetter stated the achievement program has been in operation since 1946. Its purpose is to encourage and assist governments in their preparation of financial reports for the benefit of the citizens. The certificate is an honor and not an easy one to get. To earn it, the Village had to substantially conform to the programs demanding criteria, which go well beyond the minimum requirements of generally accepted accounting principals.

Director of Finance Robert Guess was presented the award, with members of his finance team attending the meeting, stated he couldn't have done it without his staff, other department heads, the village's auditing accountants, the Board of Trustees, the current and past two village administrators, and his wife.

Village President Joe Cook thanked Robert Guess for his service to the Village and said he was pleased and honored by the recognition. This award is one more indication of how hard our staff works. It's just one more example of the dedicated staff we have here at the village.

**DEVELOPMENT DEPARTMENT**

**Ordinance Amending Site Plan Review Process**

Village Administrator Jamie Bowden stated, as directed, Village Attorney Dave Silverman has drafted the amending ordinance. Village Attorney Dave Silverman indicated a public hearing will be required to amend this section of the Village Ordinances.

Staff recommends that the Village Board of Trustees approve an Ordinance Amending the P.U.D. for Lot 501 of the Henneberry Subdivision.

**Commercial Design Standards**

Village Administrator Jamie Bowden stated that Ron Tonelli, Village Planner is present to review our new commercial design guideline, and present some samples for review.

Lengthy discussion followed.

**Final Plat – Rose Channahon Subdivision**

Chief Building Official, Dave Cavanaugh stated that Location Finders is presenting the Final Plat for a 2.64-acre parcel at the northeast corner of Ridge Road and Route 6. This property was originally purchased by Gas City when Henneberry Farms was originally developed. The parcel is proposed for subdivision into two lots. Lot 1 is 1.2813 acres and will serve as the site for a Chase Bank facility with a drive-through. Lot 2 is 1.3584 acre and is proposed for a 7800 sq. ft. multi-tenant building.

The bank building will have a drive through. The applicant is also seeking approval of a drive-through for the multi-tenant building. These uses will require an amendment to the Special Use Permit for the P.U.D. Route 6 access to Lot 1 will be a right-in/right-out and will provide access to Lot 2. Other access points to lot will be north off of Saxony Drive.

All other aspects of the final Plat conform to Village Code.

This item was tabled at the April 17, 2006 meeting.

Staff recommends that the Village Board of Trustees approve the final Plat of Rose Channahon Subdivision.

**Reconstruction of Ridge Road south of US Route 6**

Village Administrator Jamie Bowden stated that Staff has been working with the four (4) developers that are adjacent to Ridge Road.

Staff will be meeting with the consortium on Tuesday May 2 to discuss timing. The storm sewer is in redesign and there will be some discussion on the relocation of the private utilities.

**FINANCE DEPARTMENT**

**FY 05-06 Audit Fee Proposal From Wermer, Rogers, Doran & Ruzon, LLC**

Director of Finance Robert Guess stated Wermer, Rogers, Doran & Ruzon, LLC have submitted their audit fee proposal for the FY 05-06 year.

The proposed total cost is broken down as follows:

	<u>Proposed</u>	<u>Prior Year</u>
General	\$ 25,200	\$ 24,000
Police Pension	\$ 4,800	\$ 4,500
TIF	\$ 9,500	\$ 9,500
- Total	\$ 39,500	\$ 38,000

This represents a 3.9% increase and is included in the FY 05-06 budget.

We are quite please with their work and cooperation. All previous items for discussion have been resolved.

We recommend the approval of the audit proposal by Wermer, Rogers, Doran & Ruzon, LLC.

**An Ordinance Amending the Regulation and Licensing of Automobile Wrecking Establishments for the Village of Channahon, Will and Grundy Counties, Illinois - 1<sup>st</sup> Read**

Director of Finance Robert Guess presented an Ordinance Amending the Regulation and Licensing of Automobile Wrecking Establishments for the Village of Channahon, Will and Grundy Counties.

Discussion followed.

**POLICE DEPARTMENT**

No formal items for discussion.

**PUBLIC WORKS DEPARTMENT**

**Letter of Credit Release – Henneberry Farms Unit 5**

Director of Public Works Ed Dolezal stated the Henneberry Farms, Unit 5, Subdivision was platted in 2001, and was required to make offsite improvements to US Rt. 6.

The required improvements were completed in 2004 in accordance with the plans and specifications approved by IDOT.

Staff recommends releasing bond #5001811, currently being held in the amount of \$78,210.00.

Request a motion to release Henneberry Farms, Unit 5, Roadway Improvement Bond #5001811 in the amount of \$78,210.00.