

**CHANNAHON VILLAGE BOARD  
COMMITTEE MEETING  
JUNE 26, 2006**

Village President Joe Cook called the meeting to order at 6:00 p.m. with Trustees Davidson, Nash, Militello, McMillin, Lyons and Greco present.

Also present were Village Administrator Jamie Bowden, Village Attorney Justin Fredin, Director of Finance Robert Guess, Chief of Police Steve Admonis, Director of Public Works Ed Dolezal, Director of Community Development Mike McMahon, and Village Clerk Eileen Clark.

**ADMINISTRATION DEPARTMENT**

Village Administrator Jamie Bowden stated no formal items for discussion.

**COMMUNITY DEVELOPMENT DEPARTMENT**

**Ordinance Amending Site Plan Review Process – Final Read**

Village Administrator Jamie Bowden discussed changing the way the Village approves the commercial and residential site plans. At one time the Village Board gave the Planning and Zoning Commission the authority to approve site plans. They were diagrams of the buildings, property boundaries, landscaping, parking, road access, signage and other details of proposed new retail and housing developments. Site plans are drawn up by the developers and submitted to the village for approval.

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Before the Planning and Zoning Commission had authority to approve the plans, trustees had that power, trustees regained the authority.

Planning and Zoning Commissioners are appointed officials. The Commissioners remained for the Village Board Meeting.

Lengthy discussion followed.

Trustees agreed that regular meetings between the board and the commissioners would be a good idea and asked staff to schedule the first meeting date soon.

Action to be taken at the Board Meeting.

**First Baptist Church Site Plan**

Director of Community Development Mike McMahon stated the First Baptist Church is seeking site plan approval for the entire 25.82-acre site. On April 11, 2005, the site plan was approved by the Planning and Zoning Commission for softball diamonds and

backstops. They are now ready to develop the rest of the site. Phase 1 and 2 is the Worship Center and the Pavilion for the softball fields.

Staff recommends that the Village Board of Trustees approve the Site Plan for the First Baptist Church.

Action to be taken at the Board Meeting.

### **An Ordinance Approving An Annexation- Feeney Property**

Director of Community Development Mike McMahon stated on May 15, 2006 the Board of Trustees approved the Annexation Agreement for North Hansel Road Estates. An Ordinance is required approving the Annexation.

Staff recommends that the Village Board of Trustees approve the Ordinance Approving the Annexation Agreement for the Feeney Property.

Action to be taken at the Board Meeting.

### **School/Park Impact Fees**

Village Administrator Jamie Bowden stated the local school districts and municipal administrators have met recently (April 06). The school districts are asking Shorewood, Minooka and Channahon to raise the value of land per acre to approximately \$75,000. Currently the Village of Channahon value is \$50,000.

No action is required. This is for preliminary discussion.

### **Fire District Impact Fees**

Fire Chief Dave Riddle was present to discuss the Fire District Impact Fees.

Discussion followed.

Village President Cook directed the staff to come back by the first of September 2006 Board meeting with a final recommendation.

### **FINANCE DEPARTMENT**

Director of Finance Robert Guess stated no formal item for discussion.

### **POLICE DEPARTMENT**

Chief of Police Steve Admonis stated the current copier for general staff use in the police department is over 11 years old and parts are no longer manufactured. This copier was in

use by the Village Administrative staff for years before coming to the Police Department and is in very poor working condition.

The current copier in the Police department records department, which is about three years old, would replace the aging copier for general staff use.

The proposed new copier, Canon Image Runner 4570, would be a multifunction unit serving as a network copier and fax which would increase productivity and serve as an economical primary printer for the police records department. For this reason, certain standards are requested such as a 45 page per minute copy speed, network capability and a fax board.

The quotes range from \$11,470.00 to \$9,347.00.

Chief Admonis is requesting board approval to purchase the proposed copier from a Canon Business Solutions representative.

## **PUBLIC WORKS DEPARTMENT**

### **LFI Indemnification Agreement/ IDOT Resolution for Road Improvement**

Director of Public Works Ed Dolezal stated that IDOT District 3 requires the Village to be the permittee for work in their right-of-way even if the work is performed as part of a private development. In order to protect the Village it is required that the developer indemnify us and assume responsibility for all aspects of the permit.

The developer is Location Finders and they are developing the parcel at the northeast corner of Route 6 and Ridge Road. They will be doing water main work and driveway work in the right-of-way.

Requesting approval to enter into both indemnification agreements also requesting approval of Resolution for Road Improvement.

### **Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code**

Director of Public Works Ed Dolezal presented a Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code. This is the Motor Fuel Tax Funds for the purpose of maintaining streets and highways in the amount of \$325,505.00.

Submitted by  
Eileen Clark  
Village Clerk