

**CHANNAHON VILLAGE BOARD  
COMMITTEE MEETING  
JULY 2, 2007**

Village President Joe Cook called the meeting to order at 6:00 p.m. with Trustees Nash, McMillin, Militello and Greco present. Trustees Davidson entered the Committee Meeting at 6:20 p.m. Trustee Slocum was not present.

Also present were Village Attorney Dave Silverman, Finance Director Robert Guess, Chief of Police Steve Admonis, Director of Public Works Ed Dolezal, Director of Community Development Mike McMahan and Deputy Village Clerk Leti Anselme.

**COMMUNITY DEVELOPMENT DEPARTMENT**

**Ordinance Amending Title I, Chapter 10, §10.98 Compliance Tickets**

Director of Community Development Mike McMahan stated that there has been discussion about amending the code to enforce the development regulation when it comes to erosion control measures damaged or missing, overgrown vegetation, negative drainage on vacant lots, junk, debris and spoils deposited on vacant lots, mud and debris on paved roads and various things on different developments.

Staff has been speaking with the Village Attorney over the last month or so about how best to do this. Basically what we have before you is an ordinance that would amend our current compliance ticket ordinance. It would put a schedule of fees that is more appropriate to each of the violations that come up in developments.

We are adding a fee to each one of the titles that we think is appropriate. Title 1, which is General Provisions, would be a \$50 fine. Administration is a \$50 fine. Public Works would be a \$200 fine. Traffic code would remain at \$50. General Regulations \$50, Business Regulations is \$100. General Offense is \$100. The Land Use where a lot of the development regulations are would be a \$200 fine.

Currently our compliance ticket ordinance has a schedule that first it's a ticket for \$30, if not paid within 14 days, it goes up to \$50. If they wanted to contest that the Village Administrator would need to be notified and hearing date would be set. If nothing was done within 30 days, it would go to court, before a circuit judge.

McMahan stated that he changed a date that looked like conflict with the current code about the first day and the fourteenth day. He spoke to Lieutenant Fischer and he would like to research it a little more, if it is a conflict with animal control code. That has a schedule of fees and he does not want to negate what they currently have on code, which is working fine.

Attorney Silverman stated that the fees are set by ordinance, the compliance ticket system is set as a convenience to the staff and citizens of the community. It's a way to administratively settle a matter before it goes to court. If the person does not like the result of the informal hearing before the Village Administrator, or doesn't want to participate in it, we cannot force them to participate, we cannot force them to pay a fine. If they fail to do it, we then take it to the

courthouse and commence the prosecution there. It is just a way for less series violations for us to resolve the issue here at an administrative level.

McMahon stated that in almost every one of our sections there is a general penalty clause, which says a \$25 - \$500 fine could be imposed, those are not to be changed. Attorney Silverman stated that under the Village's home rule, there is a way to set-up sort of an administrative law judge who could issue fines that would be enforceable collectable. Trustee Nash, McMahon and myself will be sitting down and talk about that in more depth. A certified attorney would need to be hired to be the judge, it could not be the hearing officer that the police department uses. This is the practice and procedure that has been in place for a number of years.

**Resolution for the proposed Premier Hoops Indoor Basketball Complex in Joliet on Route 6**

McMahon stated that Premier Hoops is requesting approval of a Special Use Permit from the City of Joliet to allow an indoor basketball complex in the City's Edge Commercial Park located approximately one half mile west of Empress Road at Route 6 and McClintock Road that is adjacent to the Village.

The Village met with the City of Joliet Planning Department and discussed the development. The Village felt that there should be more conditions that should be on this development, since it is adjacent to the residential neighborhood. A list of items are as follows:

- 1.) The parking lot is to be paved.
- 2.) The parking lot is to include the appropriate photometrics for proper security.
- 3.) Parking lot and exterior building lighting is to be directed down or away from adjoining residential neighbors.
- 4.) At no time are the hours of operation to start before 7:00 a.m. and continue beyond 10:00 p.m. daily.
- 5.) No Liquor License be granted.
- 6.) On street parking on City Edge Drive and McClintock is prohibited.
- 7.) No on street parking for this operation to be allowed on Village of Channahon streets.
- 8.) Provide Security Management Plan.
- 9.) Gates on all parking entrances and exits. The gates must be closed and secured after hours of operation to avoid loitering.
- 10.) Any change that occurs with the current owner/management would require the new owner/management to reapply for the Special Use Permit.
- 11.) Any permanent or temporary change in use from the proposed and intended use (such as concerts), will require a separate Special Use Permit.

- 12.) On-site security and appropriate staff must be present at all times.
- 13.) Any event different from daily operations such as a large tournament would require a Special Event Permit from the City of Joliet. At which time the owner/management will show that on-site parking is adequate and appropriate security and operation staff will be available for such of an event.
- 14.) If any of these requirements and those imposed by the City of Joliet are violated the Special Use Permit will be revoked, immediately.

Village President Cook asked that the Village Board authorize this resolution at which time we will forward this resolution to the City of Joliet and ask that they take it under consideration during their approval process of the Special Use Permit.

Village President Cook stated that he has received several calls from the residents with various concerns. This resolution addresses their concerns.

#### **FINANCE DEPARTMENT**

No formal items for discussion.

#### **POLICE DEPARTMENT**

##### **Recognition of Channahon Police Officers**

Chief Steve Admonis stated that he wanted to advise the Village Board of special things that have taken place with some of the police officers. The hiring process that we have is very meticulous and methodical. It takes a long time to accomplish in the hopes that we pick and chose the right individuals for these positions.

The two individuals that are present tonight complete the police 12 weeks of training. Mark Soustek his overall average was in the top 5% of the graduating class and with scores of 95% in field-testing, gave him an overall rating for academics. He also received very high marks in his recruit performance evaluations. His instructors indicated that he had an excellent talent in his leadership abilities. He was selected by his peers to give the class graduation speech.

Chief Admonis stated that he has attended many graduation ceremonies and it was nice to see one of our officers to be picked by their peers to give the commencement speech. The speech was moving, complimentary towards his peers and to the personnel of the police-training institute.

Officer Marc Aguina did not have any experience as a law enforcement officer, but you could not tell while he was in police training. His overall academic rating was in the top 10% of the graduating class, once again it shows the selection process, means something to the Police and Fire Commission, the Village and the Chief of Police. Mr. Aguina was selected as a Team Leader for this class. He also gave a commencement speech for his class.

These two officers did a great job and went beyond their expectations. Chief stated that he was very proud of these two individuals and stated that they have set the standards high. The Police and Fire Commissioners look at every individual and have done a good job.

## **PUBLIC WORKS DEPARTMENT**

### **Installation of New Fueling Management System at the Public Works Facility**

Director of Public Works Ed Dolezal stated that the Public Works Department is requesting the approval of the installation of a new fuel management system for all village vehicles, from Crown Industries from Schaumburg, Illinois for \$29,669. This item was budgeted for \$35,000.

This system will keep track by a key of which department it's being used by. As the village grows and we introduce more vehicles and equipment to the fleet it will become more important to inventory our fuel and monitor its disbursement.

### **An Approval for Computer Hardware Purchase**

Dolezal stated that the Computer Committee for the Village is requesting an approval to purchase 11 desktop computer systems from Gateway. The monitors will be purchased separately at a lower price. The total cost will be \$12,584.

### **An Approval for Snow Plow Purchase**

Dolezal stated that the Public Works Department is requesting the approval to purchase a snow plow from Bourbonnais Supply Inc. in the amount of \$10,453. This is a budgeted item and it is below of budgeted cost. The purchase is for the plow. The purchase is not associated with a vehicle. It is replacing a plow that has been repaired many times and has welds on top of welds.

### **Whispering Oaks Plat of Vacation**

Dolezal stated that the Village requires 20' x 10' snow storage easements to be plated in cul-de-sacs. The Whispering Oaks Subdivision was platted by the developer with 25'X15' easements. The developer has asked to reduce the easement size to our minimum, which is typical of other snow storage easements throughout the Village.

### **Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code**

Dolezal stated that the Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code is the yearly resolution for the expenditures that we plan to make from our Motor Fuel Tax, with what we are going to do with construction contracts for road maintenance.

### **Special Sign Policy**

Dolezal stated that this policy is to control Deaf Child, Blind Child, Slow Children at Play or other special signs. These are signs that are not controlled by the manual uniformed traffic control devices. Generally requests are made for the signs, the signs get put up and then they are forgotten.

This policy would set some standards and a process on what is required to get a sign put up. The big issue is having someone make the application, demonstrate that the child is deaf or blind and

have the parent/guardian renew and recertify every two years. The policy would apply to the ages of 2-16. The problem we have come across is the family moves and we are not aware of it. The policy also states that we won't recognize signs for other disabilities or impairments besides the deaf or blind child.

Dolezal ask that the Village Board review the information he provided and vote on it next meeting.

### **ADMINISTRATION**

#### **Will County Animal Control Agreement**

Village President Cook stated that Bowden has been working with both counties for the Animal Control contract. He stated that an agreement has been put together by Will County and it is about the same as surrounding communities. This would allow us some contact information. A resource for animals to get pick-up. Another issue is that the police department would need to get the animals to a veterinarian's office and if it was after hours, they couldn't get into the office.

Trustee Nash asked if this was only for domesticated animals. Village President Cook stated yes. Trustee Nash also asked if it was \$100 for the call or \$100 if they are able to attain the animal. She stated that she has contacted animal control in the past and they came by and dropped off a cage. Village President Cook stated that they should attain the animal, we are not paying them to drop off a cage.

Trustee Nash stated that she called and it took them two hours to get to her home. Her concern was that the Village should not be getting charged for them to come out after the fact.

### **EXECUTIVE SESSION**

Trustee Davidson made the motion to go into Executive Session at 6:40 p.m. for an Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee Of The Village Of Channahon and Probable Or Imminent Litigation And Pending Litigation Seconded by Trustee Nash.

**ROLL CALL AYES: Militello, Greco, Davidson, Nash and McMillin**

**NAYS: NONE**

**MOTION CARRIED**

**Trustee Slocum was not present.**

Minutes Submitted by  
Leticia Anselme  
Deputy Village Clerk