

**CHANNAHON VILLAGE BOARD
COMMITTEE MEETING
SEPTEMBER 4, 2007**

Village President Joe Cook called the meeting to order at 6:05 p.m. with Trustees McMillin, Slocum, Militello and Greco present. Trustee Davidson was present via-phone. Trustee Nash was absent.

Also present were Village Administrator Jamie Bowden, Village Attorney Dave Silverman, Finance Director Robert Guess, Lieutenant Mark Fischer, Director of Public Works Ed Dolezal, Director of Community Development Mike McMahon and Deputy Village Clerk Leti Anselme.

COMMUNITY DEVELOPMENT DEPARTMENT

Approval of Public Utility Easements for the Channahon, LLC Sewer Project

Director of Community Development Mike McMahon stated that Channahon, LLC is planning to develop 3.55 acres on Route 6 just south of Roberts Road. The proposed development has not gone before either the Planning and Zoning Commission or the Village Board of Trustees.

The project is in need of sanitary sewer, which is not available at this time. Channahon, LLC is proposing to construct an 8" sanitary sewer line on the south side of Route 6 from Navajo Dr. to Roberts Road. Channahon, LLC is requesting the Village approve the attached Public Utility Easement Agreements to allow construction of the sewer line.

FINANCE DEPARTMENT

Census Update

Finance Director Robert Guess stated that the Village has received a preliminary count from the U.S. Census Bureau and all the fieldwork is finished. A total of 4,467 people were counted. Approximately 1,200 people were here in the 2003 Special Census, which brings us to a net gain of 3,287 residents. It brings our census up to 13,044.

The breakdown brings in an additional \$429,775 to the Village for the next three years, which we wouldn't have had. The goal is to get the final letter and certification to the Secretary of State by November 1, 2007 the Village will receive an additional \$95,000 over budget projected for this fiscal year.

President Cook stated that once the Village gets the confirmation, he will go to Springfield and meet with the Secretary of State's office to get the Village certified quickly. Unfortunately it took nine months and it cost a lot of money.

POLICE DEPARTMENT

No Formal Items for Discussion.

PUBLIC WORKS DEPARTMENT

Hire Utility Laborer

Director of Public Works Ed Dolezal stated the Utilities and Streets Superintendent and Human Resources Coordinator conducted interviews with Mr. Frank Ferro. Mr. Ferro's starting rate of pay would be dictated by the Collective Bargaining Agreement.

Water System Study Agreement

Dolezal stated that Strand Associates has performed two previous water studies for the Village. As a result of water system expansions, potential and real regulatory changes, and the increasing likelihood of some large commercial and industrial developments, staff believes a new comprehensive water system study should be undertaken. The primary goals are to evaluate available water sources for suitability, establish and document the water needs to meet the Village's expected growth, update the computer model of the water system, and estimate future upgrades and expansions for inclusion in the capital improvement program.

He stated that staff is recommending a motion to accept a proposal from Strand Associates to develop a comprehensive water system and to not exceed an amount of \$40,000.

President Cook asked if this study would show where the placement of wells should be. Dolezal stated that it is one of the primary focuses of the study.

President Cook stated that the Village does not want to not have a plan in place, this study would allow for that.

Detention Pond Erosion Mitigation Project Construction Engineering Services Agreement

Dolezal stated that staff would like for the Village Board to award a contract to erosion mitigation in a pond in the Highlands subdivision. It is between Units 7 and 8. This proposal would be to retain Baxter & Woodman to provide construction and engineering services.

Award Detention Pond Erosion Mitigation Project

Dolezal stated that this item would be to award the actual construction. It went to the lowest bidder who was BSL Group. Their bid was \$116,490.

2007 MFT Pavement Rehabilitation

Dolezal stated that the work consists of removing and replacing curb and sidewalk, grinding and patching pavement, with total reconstruction of portions of the roadway in the Fairhaven Heights subdivision.

The lowest bidder was PT Ferro at \$442,228.32. It was our opinion of probable construction cost of \$570,795.00.

Trustee Greco asked if PT Ferro was the same contractor that did Channon Drive. Dolezal stated that it was D Construction. He stated that PT Ferro performed well, when they worked on a project in Springbrook about two years ago. There were no complaints from the residents in that subdivision.

Award Highland Drive/Ridge Road Maintenance Contract

Dolezal stated that these are two projects, one is to do some rehabilitation work on Ridge Road south of the high tension lines and the other is for Highland Drive is going to be more of a reconstruction project, than the one to start in Fairhaven Heights.

This project is going to be a little more disruptive. There will be times in the day that people will not have access to their driveway, which would most likely be in the day-time.

President Cook asked how the residents were to be notified. Dolezal stated that the residents that will be affected will receive a letter from the Village, explaining who to contact if they have questions and the anticipated construction schedule. It will most likely be two mailings, the first stating this is going to start soon and then another one once the construction schedule is set.

President Cook stated that the Village tries to notify all the residents. Dolezal that it is an inconvenience and staff tries to balance the needs of the residents with the needs of expending money efficiently.

Road Projects Testing Service Agreement

Dolezal stated that this is a proposal from Midwest Testing Service for materials testing. This would be in the amount of \$5,460.

Highland Drive and Ridge Road Projects Testing Service Agreement

Dolezal stated that this is a proposal from Midwest Testing Service for materials testing. This would be in the amount of \$5,350.

An Ordinance Ascertaining the Prevailing Rate of Wages for Laborers, Workmen and Mechanics Employed on Public Works of Said Village

Dolezal stated that second read be waived.

ADMINISTRATION

Brisbin/Bungalow Road Update

Village Administrator Jamie Bowden stated that the Village is moving forward to get the project going. It is anticipated that on September 10, 2007 the bids be opened and award on September 17, 2007. Hopefully, the contract from the landowners and business owners for their contribution and an ordinance to approving the financing of the project.

Discussions have continued with AT&T and things have been worked out in field. Consensus from the Board was to waive the public bidding process so that this could be moved along. Staff is also looking into purchasing a truck scale, the police department is checking the cost.

President Cook stated that the business owners are under no obligation to help with the road, but we approached them and they are helping with this project. Trustee McMillin asked if Utility Concrete was involved. President Cook stated that they were not.

Capital Improvement Plan (CIP)

Bowden stated that as we get to December, he would like to layout a 5-year CIP and tie it into the budget. Bowden went over the draft layout with the Village Board.

Minutes Submitted by
Leticia Anselme
Deputy Village Clerk