

**CHANNAHON VILLAGE BOARD
BOARD MEETING
OCTOBER 15, 2007**

Village President Joe Cook called the meeting to order at 6:30 p.m.

Pledge of Allegiance to the flag.

Roll call was taken with Trustees Davidson, Nash, McMillin, Slocum, Militello and Greco were present.

Also present were Village Administrator Jamie Bowden, Village Attorney Justin Fredin, Finance Director Robert Guess, Police Chief William Doster, Director of Public Works Ed Dolezal, Director of Community Development Mike McMahon and Deputy Village Clerk Leti Anselme.

CITIZENS/ SPECIAL REQUESTS/PUBLIC HEARINGS

A. Citizen Request – Jeff Simon, 22826 S. Anna – Mailbox Ordinance

Mr. Simon stated that in March of 2007 a mailbox in the Serrano Subdivision was damaged by a Village snowplow. He stated that Nancy and Todd Doran had their house was built in 2005. She wanted Mr. Simon to replace the mailbox, which was included when they had purchased their home. Mrs. Doran had informed Mr. Simon that she notified the Village of Channahon about the damages to her mailbox and she then went into the office and filled out the paperwork. She was told by the secretary that the Village would take care of the expenses. She was never given information or informed of the Village of Channahon mailbox policy.

Mr. Simon then informed Mrs. Doran that it would take a couple of months for the sand blasting work. She informed him that the Village of Channahon had brought her a temporary box. Once he completed the work, Mr. Simon dropped the bill off at the Village of Channahon.

In August he had received a letter from Dolezal and Bowden. He then contacted Bowden so that they could meet and discuss the letter and voice his concerns over the Village of Channahon mailbox policy and installation guidelines. Bowden stated that he would look into the situation.

Mr. Simon continued that Mrs. Doran did follow through the proper procedure for the mailbox. He was upset that he was not notified for the Board Meeting on September 17, which had a discussion on the mailbox ordinance. He could only assume that it was important to get the Board to reapprove a ten year old ordinance.

He had met with Lorraine Carpita, the postmaster for the Channahon Post Office, to discuss the proper placement of the mailboxes in the Serrano Subdivision. He informed the Board that the Village of Channahon Mailbox Installation Guidelines do not coincide with the information that the post office provides.

In his conclusion, he stated that Mrs. Doran was never informed the Village of Channahon has a policy regarding damaged mailboxes. They thought if someone damages your property they will do the responsible thing and pay for it. He stated that policies need to be in place but they need to be

fair to all taxpayers. He ask that the Board consider the matter and recommend that Mrs. Doran be reimbursed for her damaged property.

Bowden stated that he did apologize to Mr. Simon for not contacting him when it was brought to the Board. He stated that the prior ordinance stated that the Village would only replace an R-2 mailbox and any difference is the homeowner's responsibility.

Bowden stated that he did meet with Mr. Simon, Mrs. Doran and Dolezal and it was noted that the Doran's mailbox was knocked down.

Dolezal stated that staff did meet with the post office when dealing with the mailbox ordinance.

Bowden stated that it is really the policy and notification. The policy has always been \$50 and the ordinance states an R-2 mailbox. He stated in the past the person comes into the Village and obtains a form and is provided with a temporary mailbox. It comes down to the reimbursement.

President Cook stated that \$50 may not be the answer, but \$1,100 to replace a mailbox is not the answer either. He stated that when the mailboxes get knocked down it is not because they were hit with a snowplow, it is because the heavy snow loads that go through.

Trustee Davidson agrees with President Cook, the Village cannot have an ordinance that is open-ended because if a party is negligent, they should be responsible, but when he views the bill, he does not view it as a fair and reasonable bill to replace a mailbox.

Mr. Simon stated that he was surprised with the amount he came up. He said that he was informed the Village of Channahon would cover the bill. He stated that Mrs. Doran was never informed that there was a cap on the amount.

Trustee Davidson stated that the bill was submitted, is an example of why there needs to be a cap on these ordinances.

Mr. Simon asked if the Board would agree on reimbursement for materials.

Trustee Greco stated that he disagreed that the Doran's were not informed of the \$50 minimum, he stated that he received a call from Mr. Doran to complain of the \$50 cap.

President Cook stated that this cap took place because there were incidents with brick mailboxes. There was a concern with the safety of the snow plows and possibly a motorcycle hitting it. This cap took place because residents wanted different mailboxes. He stated that it was set about nine years ago and it should be adjusted.

President Cook and Trustee Greco stated that the Board take a look at setting a new base and possibly grandfather the Doran's mailbox.

Trustee Davidson stated what is it that we are going to determine is a fair and reasonable bill, what invoices are going to be reasonable. Is there going to be some administrative costs that for us to go out and verify that the mailbox replaced is \$250.

Bowden stated the cost needs to be verified for a post and a standard mailbox. Some residents want an upgraded mailbox, it is their decision.

President Cook stated that it needs to be established what the standard is and determine what is negligence.

Mr. Simon asked if he brings in the receipts will he be reimbursed. President Cook stated that the Board will look into it and ask that Mr. Simon bring them in.

Trustee Nash asked if a report was on file for the incident. Bowden stated that she came in the next day and reported it. Then a temporary mailbox was dropped off. Trustee Davidson stated that there is no report.

Dolezal stated that the information is sent out to the resident and it gets logged into a database, usually by Kay or Diane. When this first came up, he checked the database and did not see the record of it, but the Doran's did have the replacement mailbox. Sometimes we may not receive the information back from the resident until 6 months later. Trustee Nash stated that the information should give the residents of deadline of 15 days.

President Cook stated that we will get back to Mr. Simon on this issue.

CONSENT AGENDA

Trustee Slocum made the motion to approve the Consent Agenda. Seconded by Trustee Militello.

ROLL CALL AYES: Davidson, Nash, McMillin, Slocum, Militello and Greco

NAYS: NONE

MOTION CARRIED

Items approved at this time are as follows:

- A. Minutes.....Committee Meeting.....October 1, 2007
- B. Minutes.....Board Meeting.....October 1, 2007
- C. Minutes.....Executive Session.....October 1, 2007
- D. Bills List.....October 15, 2007

REPORTS & COMMUNICATIONS FROM VILLAGE OFFICIALS

A. VILLAGE PRESIDENT

Introduction – Dr. Drab – Internal Medicine and Pediatrics

President Cook stated that he is happy to introduce Dr. Lynn Drab at the Channahon-Morris Hospital.

Dr. Drab introduced herself and spoke of her medical background. She had been a nurse for 17 years in Ohio. She did her residency in internal medicine/pediatrics at Akron General Medical Center and Children’s Hospital Medical Center of Akron. She went to Wisconsin where she was

practicing. She was recruited to come down into this area and be part of the Morris Hospital crew. Someone had mentioned that Channahon was looking to add some medical personnel and at the same time Morris Hospital was looking to purchasing the medical building. She loves the building and the community.

They have been open for two weeks. There has been a tremendous support from the community and she is thankful for it. All of the residents that have come into the office have made comments that they are happy that the clinic is open again.

President Cook thanked Morris Hospital for this opportunity it was well needed.

Appointments of Village Committee Boards

President Cook stated that this is still in the process of being finalized.

B. COMMUNITY DEVELOPMENT DEPARTMENT

Adoption of the West Side Area Plan

McMahon stated that staff recommends the Village Board of Trustees approve and adopt the West Side Sub Area Plan as submitted.

Trustee Davidson made a motion to approve and adopt the West Side Sub Area Plan as submitted. Seconded by Trustee Nash.

ROLL CALL AYES: McMillin, Militello, Slocum, Greco, Davidson and Nash

NAYS: NONE

MOTION CARRIED

Henneberry Farm Plat of Resubdivision – Unit 12

McMahon stated Staff recommends the Village Board of Trustees approve the Plat of Resubdivision of Henneberry Farms Unit 12 in accordance with the review plans

Trustee McMillin made a motion to approve the Plat of Resubdivision of Henneberry Farms Unit 12 in accordance with the review plans. Seconded y Trustee Militello.

ROLL CALL AYES: Davidson, Nash, McMillin, Slocum, Militello and Greco

NAYS: NONE

MOTION CARRIED

McMahon then presented his monthly report if the Board had any questions.

C. FINANCE DEPARTMENT

Guess informed the Board that the closing for the bonds went well this morning and everything is on its way.

Guess also presented his monthly and financial report if anyone had any questions.

D. POLICE DEPARTMENT

Chief Doster stated that his monthly report shows the breakdowns. Sergeant Wold has also provided some additional information to the Board with the cases he has investigated.

Chief Doster also provided the Board with information regarding a misprint for the police non-emergency phone number in the Greater Will County telephone book. It is the old administrative number, staff is in the process of trying to get it to go directly to Wescom.

E. PUBLIC WORKS DEPARTMENT

Award Pavement Patching Project

Dolezal stated that staff recommends a motion to award the unit price contract for the 2007 Various Pavement Patching project to PT Ferro Construction for the amount of \$98,620.

Trustee Davidson made the motion to award the unit price contract for the 2007 Various Pavement Patching project to PT Ferro Construction for the amount of \$98,620. Seconded by Trustee McMillin.

ROLL CALL AYES: Slocum, Militello, Greco, Davidson, Nash and McMillin

NAYS: NONE

MOTION CARRIED

Dolezal then presented his monthly report to the Board.

F. VILLAGE ATTORNEY

Village Attorney Justin Fredin stated no report.

G. VILLAGE ADMINISTRATOR

Bowden informed the Board that he attended the International City Manager's Conference in Pittsburg. He took a seminar in Performance Measurements in which they spoke about a strategic plan and a mission statement. He would like to do this with the Board and do it every two years.

Also as a reminder on Friday, November 9 the Village Hall will be closed not on the 12.

Bowden also presented his monthly report.

COMMITTEE REPORTS

Trustee Sam Greco – Community and Legislative Affairs and Public Health & Emergency Support – No report.

Trustee Scott McMillin – Public Works –No report.

Trustee Debbie Militello – Human Resources – No report.

Trustee Judie Nash – Code Enforcement – She asked about the vehicles that are at the police satellite station. Her concern was if they were there due to an investigation. Bowden stated that it is used as a staging area. A buffer may be going up.

Trustee Gary Davidson – Finance – No report.

Trustee Scott Slocum – Public Safety – He stated that Halloween is in two weeks and wants to remind everyone to be careful and drive slow.

OLD BUSINESS

NEW BUSINESS

COMMENTS FROM THE FLOOR

EXECUTIVE SESSION

ADJOURNMENT

Trustee Greco made the motion to adjourn at 7:23 p.m. Seconded by Trustee Nash.

VERBAL VOTE: ALL AYES

MOTION CARRIED

Submitted by
Leticia Anselme
Deputy Village Clerk