

**CHANNAHON VILLAGE BOARD  
COMMITTEE MEETING  
JANUARY 2, 2007**

Village President Cook called the meeting to order at 6:00 p.m. with Trustees Davidson, Nash, Militello, McMillin and Lyons. Trustee Greco was absent.

Also present were Village Administrator Jamie Bowden, Village Attorney Dave Silverman, Director of Finance Robert Guess, Chief of Police Steve Admonis, Director of Public Works Ed Dolezal, Director of Community Development Mike McMahan and Village Clerk Eileen Clark.

**COMMUNITY DEVELOPMENT DEPARTMENT**

Director of Community Development Mike McMahan stated no items for discussion.

**FINANCE DEPARTMENT**

Director of Finance Robert Guess presented the Budget Calendar for the Village of Channahon.

Fiscal Year Ending (FYE) April 30, 2008

<b>DATE</b>	<b>TASK/ACTIVITY</b>
Friday, January 12, 2007	Budget Manual and worksheets distributed to Department Heads
Monday January 15, 2007 through January 26, 2007	Department Heads to meet with department Trustee and Village Administrator to formulate budget requests. (All Department Heads will be required to notify the Administrator's office of the meeting date at least 3 days in advance of the meeting so that all trustees can be informed of meeting schedule)
<b>Friday, February 2, 2007 (by 5:00 P.M.)</b>	<b>Department budget submittals due to Finance Director</b>
Monday, February 5, 2007 through Friday, February 16, 2007	*Budget Review Team meets with Department Heads to review budget submittals
Monday, February 19, 2007 through Friday, February 23, 2007	Staff review and finalization of proposed budget
Monday, February 26, 2007	Distribute proposed draft budget to Village President and Village Board of Trustees
*Internal budget Review Team consists of Administrator and Finance Director.	
Monday, February 26, 2007 through Friday, March 2, 2007	Budget Review Team to meet individually with all Trustees to review the draft budget

Monday March 5, 2007 and  
Monday March 19, 2007

Budget Workshop Review Sessions at regularly  
scheduled Committee and Village Board Meetings

**Monday April 2, 2007**

**Public Hearing and Adoption of Budget**

**POLICE DEPARTMENT**

Chief of Police Steve Admonis stated no items for discussion.

**PUBLIC WORKS DEPARTMENT**

**The Highlands Subdivision Unit 8 Maintenance Guarantee**

Director of Public Works Ed Dolezal stated Letter of Credit #HACH126734OS expires on February 6, 2007. It has been reduced to 20%. Staff has inspected the public improvements and determined that they can be accepted by the Village along with a maintenance guarantee. The Phase IV improvements must be guaranteed in the amount of \$33,400 until completed and accepted by the Village.

A year two-year maintenance guarantee must be given for 20% of the estimated improvement cost, which is \$299,771.28. The breakdown is as follows:

Phase 1 - \$208,449.60  
Phase 2 - \$ 73,309.98  
Phase 3 - \$ 18,012.00  
TOTAL - \$299,771.28

Requested Action: A motion to accept the improvements and a maintenance guarantee for the Phase I, II and III Public Improvements and an improvement guarantee for Phase IV work in The Highlands Subdivision Unit 8.

**The Highlands Subdivision Unit 9 Maintenance Guarantee**

Director of Public Works Ed Dolezal stated Letter of Credit #HACH126679OS expires on February 6, 2007. It has been reduced to 20%. Staff has inspected the public improvements and determined that they can be accepted by the Village along with a maintenance guarantee.

A two-year maintenance guarantee must be given for 20% of the estimated improvement cost, which is \$25,573. The breakdown is as follows:

Phase 1 - \$ 9,837.10  
Phase 2 - \$11,439.70  
Phase 3 - \$ 1,468.00  
Phase 4 - \$ 2,827.90  
TOTAL - \$25,572.70

Requested Action: A motion to accept the improvements and a maintenance guarantee for the Phase I, II, III and IV Public Improvements in the Highlands subdivision Unit 9.

## **ADMINISTRATION DEPARTMENT**

Village Administrator Jamie Bowden stated no items for discussion.

Village President Cook asked if anyone from the public has anything to say.

Resident Dusty Cullen in Hunters Crossing came before the Board in regard to the dome he has over his pool. Mr. Cullen stated he received a letter from the Village that he has until February 15<sup>th</sup> to remove the dome or be fined \$500 per day. Mr. Cullen stated first the Village stated that the dome is a tent, now they are saying it is a structure. What is it?

Director of Community Development Mike McMahon stated he is absolutely right we have two issues, is it a dome, is it a tent, or is it a structure? It has to be called something. You call it a dome, it is temporary, it has to come down. If it is called a structure you have to build it to structural requirements of our ordinance. You call it a dome so that in my point of view it is a temporary structure, only allowable for a certain period of time for event.

Village Administrator Jamie Bowden stated if you are not calling it a dome or a tent then it falls under the Building Code and Zoning Code, where there are certain set backs requirements and structural issues.

Mr. Cullen stated it is not a tent, it is a dome. It is no different that Santa Claus.

Director of Community Development Mike McMahon stated that when you were here at the December 1, 2006, meeting you said that you would have it up for two (2) months in the fall and two (2) months in the spring. Well it is December now and winter, you said you were going to take it down. Why is it still up when you told us you were only going to have it up in the spring and fall? It is January.

Village Administrator Jamie Bowden stated you said you would remove it weather permitting. It has been great weather right now and you have not removed it. Yet we gave you common courtesy because of the weather to remove it by the 15<sup>th</sup>. You can't have it both ways, it is either a structure or a tent.

There are issues in regard to building codes and zoning violations that are the principals by our code.

Village President Cook stated his issue is in life safety. We have building codes that are in place to insure the life safety of people within the structure and people in the general area.

Discussion followed.

Consensus of the Board was that the dome should come down, therefore the order for the Cullen's to remove the dome by mid-February still stands.