

**CHANNAHON VILLAGE BOARD  
BOARD MEETING  
APRIL 21, 2008**

Village President Joe Cook called the meeting to order at 6:35 p.m.

Recite the Pledge of Allegiance to the flag.

Roll call was taken with Trustees Davidson, Nash, McMillin, Slocum, Militello and Greco present.

Also present were Village Administrator Jamie Bowden, Village Attorney David Silverman, Finance Director Robert Guess, Police Chief Joe Pena, Director of Public Works Ed Dolezal, Director of Community Development Mike McMahon and Acting Village Clerk Leti Anselme.

**CITIZENS/ SPECIAL REQUESTS/PUBLIC HEARINGS**

**CONSENT AGENDA**

Trustee Davidson made the motion to approve the Consent Agenda. Seconded by Trustee Militello.

**ROLL CALL AYES: McMillin, Slocum, Militello, Greco, Davidson and Nash**  
**NAYS: NONE** **MOTION CARRIED**

Items approved at this time are as follows:

A.	Minutes	Committee Meeting	April 7, 2008
B.	Minutes	Board Meeting	April 7, 2008
C.	Minutes	Executive Session	April 7, 2008
D.	Minutes	Correction of Board Minutes	December 17, 2007
E.	Bills List		April 21, 2008

**REPORTS & COMMUNICATIONS FROM VILLAGE OFFICIALS**

**A. VILLAGE PRESIDENT**

**Arbor Day Proclamation – April 25, 2008**

President Cook read the Arbor Day Proclamation. He asked that all citizens celebrate Arbor Day to support efforts to protect our trees and woodlands.

**B. COMMUNITY DEVELOPMENT DEPARTMENT**

**Annie B's Plat of Condominium**

McMahon staff requests that staff recommends the Village Board of Trustees approve the Plat of Condominium of Annie B's on Main conditioned on the following:

1. The Condo Declaration and by-laws be recorded simultaneously with the Plat of Condominium and the developer otherwise complying with the requirements of the Illinois Condominium Act.
2. Change the title of the sheets from Plat of Survey to Plat of Condominium.

3. All current easements on the site need to be illustrated on Sheet 1 of Exhibit A.
4. Provide a master key to the Village for entrance into the mechanical room.
5. The seven water services need to have a lockable water meter installed or the cut off valves need to be replaced with ones that can be locked.

Trustee Slocum made a motion to approve the Plat of Condominium of Annie B's on Main conditioned on the list above. Seconded by Trustee Greco.

**ROLL CALL AYES: Militello, Greco, Davidson, Nash, McMillin and Slocum**  
**NAYS: NONE** **MOTION CARRIED**

McMahon then presented his monthly report for March 2008.

**C. FINANCE DEPARTMENT**

Guess presented his monthly report and monthly financial report for March 2008.

**D. POLICE DEPARTMENT**

Chief Pena presented his monthly report for March 2008.

**E. PUBLIC WORKS DEPARTMENT**

**Improvement Completion Guarantee Reduction for Town Center**

Dolezal stated that staff requests a motion to reduce Town Center Unit 2A Improvement Completion Guarantee for Step 2 improvements from \$609,053 to \$121,810.

Trustee Greco made a motion to reduce Town Center Unit 2A Improvement Completion Guarantee for Step 2 improvements from \$609,053 to \$121,810. Seconded by Trustee Militello.

**ROLL CALL AYES: McMillin, Slocum, Militello, Greco, Davidson and Nash**  
**NAYS: NONE** **MOTION CARRIED**

**Change Order for Brisbin/Bungalow Road Project**

Dolezal stated that staff requests a motion to approve Change Order 2 for Brisbin/Bungalow Road Reconstruction Project and waive public bid.

Trustee McMillin made a motion to approve Change Order 2 for Brisbin/Bungalow Road Reconstruction Project and waive public bid. Seconded by Trustee Greco.

**ROLL CALL AYES: Davidson, Nash, McMillin, Slocum, Militello and Greco**  
**NAYS: NONE** **MOTION CARRIED**

**Mutual Aid Agreement and Resolution for Emergency Mutual Aid in Public Works**

Dolezal stated that the Village is waiting for a response from the Will County Governmental League. The Village Attorney will be contacting them.

Dolezal then presented his monthly report for March 2008.

**F. VILLAGE ATTORNEY**

**G. VILLAGE ADMINISTRATOR**

**Amendment to the Employee Handbook in regards to the Credit Card Policy and Internet and Email Policy**

Bowden requested two separate motions one for an approval of the Credit Card Policy as presented and at a later time have the Village Attorney draft an amendment to the Internet and Email Policy.

Trustee Militello made a motion to approve the Credit Card Policy as presented. Seconded by Trustee Greco.

**ROLL CALL AYES: Davidson, Nash, McMillin, Slocum, Militello and Greco**  
**NAYS: NONE MOTION CARRIED**

**An Ordinance Amending the Code of Ordinance with regards to Class C Liquor License**

Bowden requested a motion to approve the Ordinance Amending the Code of Ordinance with regards to Class C Liquor License and waive the second read.

Trustee Nash made a motion to approve the Ordinance Amending the Code of Ordinance with regards to Class C Liquor License and waive the second read. Seconded by Trustee Greco.

**ROLL CALL AYES: Slocum, Militello, Greco, Davidson, Nash and McMillin**  
**NAYS: NONE MOTION CARRIED**

Bowden then presented his monthly report for March 2008.

He also wanted to remind everyone that the meeting on May 19 has been rescheduled to Tuesday, May 13.

He also met with the CAC and they will be meeting monthly. They want to set-up a formal process to interact with the Board.

**COMMITTEE REPORTS**

**Trustee Sam Greco** – Community and Legislative Affairs and Public Health & Emergency Support – No report.

**Trustee Scott McMillin** – Public Works – No report.

**Trustee Debbie Militello** – Human Resources – No report.

**Trustee Judie Nash** – Code Enforcement – No report.

**Trustee Gary Davidson** – Finance – He mentioned that some residents lost their phone and internet access due to possibly a contractor hitting a fiber optic line. He just wanted to update the Board if anyone were to receive calls on it. Dolezal stated that this type of incident may cause the public works employees to be out checking the wells and towers.

**Trustee Scott Slocum** – Public Safety – He wanted to remind the Board that May 1<sup>st</sup> is the kick off of “Keep Kids Alive Drive 25” campaign on May 1<sup>st</sup>.

### **OLD BUSINESS**

Trustee Nash stated that a business owner approached her with a concern of the banner ordinance. She wanted to know if a notification was sent to the business owners in regards to the new ordinance.

Trustee Nash stated that this business owner is going through the process of obtaining a permit, but notices that other banners are still up. McMahon stated that the business owners will be sent a letter with a copy of the ordinance.

Trustee Militello provided the Board with a copy of a statement given to the High School Board at their meeting on April 17. She asked the High School Board to reconsider the name and that our Village Board is open for discussion.

She would also like to for the Village to join in the organization of the National League of Cities. The registration fee is based on the town’s population. She is aware that the budget has already been approved, but would like for the Board to consider this and join the organization. She is interested in attending the woman’s conferences.

### **NEW BUSINESS**

### **COMMENTS FROM THE FLOOR**

### **EXECUTIVE SESSION**

### **ADJOURNMENT**

Trustee Slocum made the motion to adjourn at 7:00 p.m. Seconded by Trustee Greco.

**VERBAL VOTE: ALL AYES**

**MOTION CARRIED**

Submitted by  
Leticia Anselme  
Acting Village Clerk