

**CHANNAHON VILLAGE BOARD  
COMMITTEE OF THE WHOLE MEETING  
FEBRUARY 01, 2010**

Village President Joe Cook called the meeting to order at 6:00 p.m. with Trustees Militello, Nash, McMillin, and Greco present. Trustee Papesh was absent.

Also present were Village Administrator Jamie Bowden, Finance Director Robert Guess, Village Attorney David Silverman, Police Chief Joe Pena, Director of Public Works Ed Dolezal, Director of Community Development Mike McMahan, and Village Clerk Missey Schumacher.

**VILLAGE PRESIDENT**

**Request from Walgreens to Create and Grant them a Class I  
Beer and Wine Liquor License Class F License.**

Irene Barr, Counsel for Walgreens stated that as part of a national program, the Walgreens at Ridge Rd. & Rt. 6 requests a liquor license to sell package beer and wine.

Bob Becker, store manager of the Channahon Walgreens stated that liquor would be limited to 1-2% of the floor space. The product would be stored in a secure room and the retail liquor would be located near photo dept. & pharmacy.

Barr distributed materials outlining Walgreens training program. She also stated that the registers can be set to lock out alcohol sales during non-sale hours. Clerks must be 21 to sell alcohol.

President Cook stated that they have plan to prohibit sales to minors. There is a liquor store across the street. Also at Bell & Rt. 6, as part of annexation agreement, there are a possible 3 packaged liquor licenses.

Barr stated that Walgreens also has a video camera system, where tapes can be kept for 90 days. They are not seeking to become a full packaged store, but to sell beer and wine only.

President Cook stated that Walgreens has also agreed to lock coolers and screen the area during any off hours. A poll of Board showed agreement for staff to create an ordinance allowing Walgreens to sell alcohol.

**ADMINISTRATION DEPARTMENT**

**Will County Governmental League Membership Invoice**

Bowden stated that he has received the invoice for 2010 membership dues for WCGL. The amount has not increased since last year.

President Cook stated that CMAP has also requested a volunteer contribution of \$136.00. He believes it is worth it. CMAP is a clearinghouse for data that we may need to use. It is a metropolitan planning organization.

Trustee Militello asked that we request CMAP be more responsive to outlying communities.

### **Travel Policy and Credit Card Policy**

Bowden stated that changes to the travel and credit card policies have been distributed. They include the Board having oversight of the Village Administrator, current credit card limits, and the VOC has the discretion to cancel a credit card.

He also stated that the travel portion has an added section for expenses. For some expenses, a travel request is not necessary as long as the event is in the budget. The meals policy will include breakfast, lunch, and dinner, \$10, \$15, \$20 respectively within 30 miles of VOC. Outside of that area, we will follow IRS guidelines.

Bowden requested that the Board take action by resolution.

### **COMMUNITY DEVELOPMENT DEPARTMENT**

#### **Lake Chaminwood Preserve**

Colleen Hahn, Will County Forest Preserve Representative gave a presentation. She stated that 95% of the Lake Chaminwood site is in the flood plain. In 2007 the Forest Preserve did a massive clean up, removing much of previous use (quarry, tires, soil, buildings, etc.).

The 5.5 acres adjacent to Shepley Rd. are not in the flood plain. That is where development will be. The Lake Chaminwood area is surrounded by IDNR land. The Forest Preserve is trying to get intergovernmental agreement to connect trails around the lakes. She stated that they hope to open Phase I by winter.

Trustee Militello, asked that they remember to buy locally.

### **FINANCE DEPARTMENT**

#### **Budget Calendar FYE April 30, 2011**

Guess stated that the first schedule for budget starts this week and goes through next week. He would like to distribute a budget by the end of February.

### **POLICE DEPARTMENT**

#### **An Ordinance Amending the Village of Channahon Code of Ordinances with Respect to Impounding Motor Vehicles – 1<sup>st</sup> Read**

Chief Pena stated that VOC currently has an ordinance on the books regarding impounding the vehicles of DUI offenders. He would like to expand that power to suspension and revocation arrests.

Attorney Silverman stated that suspension may not be covered under the code.

Chief Pena added that the majority of suspensions and revocations are stops for DUIs. It is usually more than the 2<sup>nd</sup> DUI for the offender.

President Cook asked if there are instances where it is a court mistake.

Chief Pena stated that court mistakes have occurred and officers will have discretion on impounding the vehicle.

**PUBLIC WORKS DEPARTMENT**

**Change Order for Bell Road Signalization**

Dolezal stated that the change order request is for a payout to D Construction minus our 5% retainage. The changes are based on field measured quantities.

**Purchase Replacement Printing/Imaging Equipment**

Dolezal requested that the Board agree to purchase a new copier/fax from Martin Whalen Office Solutions with a maintenance program. This is a budgeted item. VOC received two quotes for this equipment. Parts are no longer available for the old copier upstairs. Dolezal proposed that the new machine would be located in administration area and the current administration copier would be moved upstairs.

Submitted by  
Janet Schumacher  
Village Clerk