



# Education

School	Name and Location	Course of Study	Years Completed	Diploma / Degree
Elementary				
High School				
Undergraduate College/University				
Other (Specify)				

**Special Skills and Qualifications:** Summarize special job-related skills and qualifications acquired from employment or other experience.


**Describe any special honors, training, apprenticeship skills and extra-curricular activities. *Include job related training received in the United States Military.***


**List professional, trade, business or civic activities and offices held. *You may exclude membership which would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status.***


# References

Personal/Professional References – Do not include family members		
NAME	PHONE NUMBER	OCCUPATION
1.		
2.		
3.		

# Employment Experience

Start with your present or last job. Include any job-related military service assignments and volunteer activities. *You may exclude membership which would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status.*

Employer:		
Address:		
Phone:	Job Title:	Supervisor:
Dates Employed		Hourly Rate/Salary
From:	From:	
To:	To:	
Reason for Leaving:		

Work Performed:

Employer:		
Address:		
Phone:	Job Title:	Supervisor:
Dates Employed		Hourly Rate/Salary
From:	From:	
To:	To:	
Reason for Leaving:		

Work Performed:

Employer:		
Address:		
Phone:	Job Title:	Supervisor:
Dates Employed		Hourly Rate/Salary
From:	From:	
To:	To:	
Reason for Leaving:		

Work Performed:

## **Applicant's Statement**

**I certify that answers given herein are true and complete to the best of my knowledge.**

**I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.**

**This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time should inquire as to whether or not applications are being accepted at that time.**

**I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge the Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.**

**In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the Village of Channahon.**

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**Signature of Applicant**

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**Date**

**The Village of Channahon is an  
EQUAL OPPORTUNITY EMPLOYER**