

**CHANNAHON VILLAGE BOARD
SPECIAL MEETING
March 27, 2014**

Village President Joe Cook called the meeting to order at 6:05 p.m.

Roll call was taken with Trustees Slocum, Militello, Schumacher, Scaggs, McMillin and Greco present.

Also present were Village Administrator Joe Pena, Director of Finance Robert Guess and Village Clerk Patricia Perinar.

RETAIL COACH

VP Cook presented the Board with information regarding the Retail Coach. He gave an overview of what the company has to offer the Village, as far as gathering data, networking and contacting businesses on behalf of the Village, as well as, bringing businesses to the Village. The main difference and advantage of this group, compared to others, is the connections they have with businesses. They have the ability to get their foot in the door which we, as a Village, have been unable to do on our own.

Concerns were raised by a number of Trustees regarding:

- Having no time-line stipulations within the proposal that was presented.
- Some of the research has already been done, but it is current enough to be used and could help to cut down the cost.
- Exactly what we are going to get for \$40,000.
- Where that money would be coming from within the budget.
- With I-55 and Route 6 construction set for the next 3 years it may be a difficult time to bring in business.
- Will there be a Performance Bench Mark?
- The work this company will be doing may help to fill a gap that will be formed during the transition period.
- Should we check what other companies are out there to help create healthy competition.

There was a general consensus that it would be beneficial to have the company come to speak and give a presentation to the Board at a future Board meeting. This would allow the Board the opportunity have a healthy discussion and get questions answered.

VILLAGE ADMINISTRATOR POSITION

Village Administrator, Joe Pena, addressed the Board with the feedback he has received regarding what type of background the Board would like the new Village Administrator to have. The Board will be looking for an individual who has a background in economic development, budget experience and labor negotiations.

The Board addressed the concern of the length of time of the transition period and the concept of looking for someone for the interim or an individual who could possibly become the person for the full duration. VP Cook stated we will be looking for a permanent person and will be seeking

out the best candidate for the job. VA Pena reminded the Board that the Village does not have to offer the individual a contract until after the next year's election and there is time to evaluate the performance of the individual.

Everyone was in agreement with advertising the position and to start seeking out qualified candidates.

The Board was in agreement to have Jodi Denton put together a list of questions to ask candidates when interviewing and to review the applications/resumes as they are presented.

VA Pena will be officially retiring at the end of April.

Trustee Schumacher made a motion to go into executive session to discuss personnel at 7:08 p.m. Seconded by Trustee Militello.

ADJOURNMENT

Trustee Schumacher made a motion to adjourn the meeting at 7:43 p.m. Seconded by Trustee Greco.

VERBAL ROLL CALL: ALL AYES

MOTION CARRIED

**Submitted by
Village Clerk
Patricia Perinar**