VILLAGE OF CHANNAHON
24555 S NAVAJO DRIVE CHANNAHON, IL 60410
PHONE: 815-467-6644 FAX: 815-467-9774

AUTOMATIC UTILITY BILLING PROGRAM

Channahon's Automatic Utility Bill Payment program makes paying utility bills easy and convenient. All Village utility customers can be part of this program that eliminates having to write checks, mail in bill stubs, or worry about payments getting in on time. The program allows utility customers payments to be made automatically by electronic transfer from a checking account directly to the Village on or around the 28th of every month. The checking account can be with any financial institution in the United States.

To enroll in the Automatic Utility Bill Payment program, simply complete the required information below, attach a voided check, and return to the Village of Channahon Finance Department. For more information, please contact our Finance Department at 24555 S. Navajo Dr., Channahon, IL 60410, (815) 467-6644 or via email at mfosnaugh@channahon.org OR ckoehn@channahon.org.

PLEASE TYPE OR PRINT CLEARLY ALL INFORMATION

_____ (_____)_____
Utility Account Number (as it appears on Bill) Home Phone Number

_____
Last Name First Name Initial

_____
Complete Address

☐ Check here to CANCEL your current automatic debit program as of _____20____

ATTACH
VOIDED
CHECK
HERE

I hereby authorize the Village of Channahon to electronically transfer funds monthly from my bank account for my utility bill account for the total amount due. I agree to maintain sufficient cleared funds in my deposit account to cover these electronic transfers. In the event that an electronic transfer is not possible because of insufficient funds in my account, I understand that it will be my responsibility to make up the payment and I may be charged a non-sufficient (NSF) fee and a late payment fee.

Channahon utility customers must continue to pay bills until confirmation from the Village of Channahon is received, including the transfer start date. This authority is to remain in full force and effect until the Village of Channahon has received written notification from me of its termination in such time an in such manner as to afford the Village and Depository a reasonable opportunity to act on it.

_____ _____
Signature Date