

**CHANNAHON VILLAGE BOARD
COMMITTEE OF THE WHOLE MEETING
JUNE 16, 2014**

Village President Joe Cook called the meeting to order at 6:04 p.m. with Trustees Slocum, Militello, Schumacher, Scaggs and Greco present. Trustee McMillin absent at beginning of meeting, arrived at 6:17 p.m.

Also present were Executive Assistant Leti Anselme, Finance Director Robert Guess, Village Attorney Dave Silverman, Police Chief Jeff Wold, Director of Public Works Ed Dolezal, Director of Community Development Mike McMahan and Village Clerk Patricia Perinar.

Village President Joe Cook took Privilege of the Chair to move the agenda around a little.

COMMUNITY DEVELOPMENT DEPARTMENT

CEDC and Economic Development Update

Mike Ritoff gave the Board an update on the recent CEDC and Economic Development activities. He stated there are four active committees: Marketing, Business Retention, Membership and Legislative. The marketing committee has been busy. They are working on a Shopping Center Summit where owners of vacant property shopping center owners will be invited to get together to get input from them. Nicole Norris started by taking one of the vacant properties in town that she believed was a good retail use. She marked up stats on the property and imposed signs of different companies that are in that retail use. This was successful so we decided to try it with other properties. Currently we are identifying another retail space to start marketing.

The CEDC website has recently been redesigned. The design on our branding initiative is being worked on.

Wayfinding signs have been approved by IDOT. McMahan stated that the proofs are out to the different organizations who have contributed money to the sign. Once they sign off on the proof the signs will be ordered. There are approximately 23 signs.

The Business Retention Committee has recently approved a Business Retention Plan. They will be meeting on Wednesday to talk about implementing the plan.

Membership Committee has been the least active due to the retirement of Joe Pena who was chairing that committee. The Executive Committee will be discussing who will chair that committee. This committee works on investments in the CEDC and the funding of that.

Legislative Committee meets quarterly where we discuss and review pending and proposed legislation. Recently we discussed the state income taxes that are set to expire in January.

Ritoff asked Trustee Militello to share any information she may receive regarding the income tax issue.

The CEDC's next meeting is tentatively set for July 23, 2014 if anyone would like to attend.

Trustee Slocum stated that tomorrow McMahon and himself will be taking the president of a construction/development company, who is looking to expand, around town. They plan on leaving 11:30 a.m. if anyone would like to join them.

EXECUTIVE SESSION

Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Channahon

Trustee Schumacher made a motion at 6:10p.m. to enter into Executive Session for Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Channahon. Seconded by Trustee Scaggs.

ROLL CALL AYES: Schumacher, Greco, Militello, Slocum, Scaggs.

ABSENT: McMillin

NAYS: NONE

MOTION CARRIED

***Trustee McMillin arrived into Executive Session at 6:17 p.m.**

Trustee Slocum made a motion at 6:48 p.m. to close Executive Session for Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Channahon. Seconded by Trustee Schumacher.

ROLL CALL AYES: Schumacher, Greco, McMillin, Militello, Slocum, Scaggs.

NAYS: NONE

MOTION CARRIED

VILLAGE PRESIDENT

- **Hiring Village Administrator**
- **A Resolution Authorizing the Execution of an Employment Agreement for Village Administrator**
- **Combination of Director of Community Development with IT/GIS Position**
- **Appointment of Director of Community Development**
- **Appointment of Finance Director and Terms of Compensation**
- **A Resolution for an Intergovernmental Agreement with WCGL for the Electrical Aggregation**

VP Cook stated that this is basically just an extension of the Intergovernmental Agreement. So far Channahon residents have been saved approximately 2.7 million dollars from this agreement.

ADMINISTRATION DEPARTMENT

No Formal Items for Discussion.

FINANCE DEPARTMENT

Resolution Appointing Jodi Denton as the Authorized Agent for the Illinois Municipal Retirement Fund

Finance Director Bob Guess stated that this will be effective July 1, 2014.

POLICE DEPARTMENT

No formal items for discussion.

PUBLIC WORKS DEPARTMENT

Use of Surface Transportation Program Funds for Widening and Reconstruction of Dove Road

Dolezal stated that Dove Drive between Sunset Boulevard and US Route 6 is in need of reconstruction. It is currently programmed in FY 2015-2016. Dove Drive has seen a significant increase in traffic since it was connected to Sioux when the school was built. Sioux is thirty-two feet wide from back of curb to back of curb which is a typical residential street. Existing Dove Drive is about 21 feet wide and would function much better if widened to current Village standards.

The Surface Transportation Program (STP) is federal funding that flows through the Metropolitan Planning Organization to the Will County Governmental League (WCGL). The WCGL funds 80% of the Phase 2 and Phase 3 costs of eligible transportation projects. The projects from all member communities are ranked and programmed by the WCGL. Dove Drive is a possible candidate for inclusion in this program. Dove connects between two federally eligible routes, US Route 6 and Navajo Drive, and functions as a minor collector, so this is a good start. Other criteria must also be met.

Conceptual design indicates that Dove Drive could be widened with no or minimal right-of-way acquisition necessary. Most of the widening would be to the north in existing right-of-way. Some tree removal will likely be necessary. The time to completion is difficult to access since the project must go through a number of approvals from other agencies and must also compete for funding.

Staff is requesting a consensus on whether or not to widen Dove Drive and whether or not to pursue STP funding for the construction.

Numerous questions were asked by the Board regarding access to water and sewer, amount of yard space needed for the project, overall funding, timeline of the project, etc. Dolezal stated that at this point this is just a request to pursue funding. A visual was provided for everyone present to review.

Purchase of Route 6 Street Light Material

Recently an accident took down a US Route 6 street light which will need to be replaced. We do not stock this material and must order from our supplier, Crescent Electrical Supply Company. The cost of the material will be \$5,706.37 and is not budgeted as operations and maintenance in the current fiscal year. The \$5,706.37 will be paid as an insurance item.

Staff is requesting a motion to purchase street light material from Crescent Electric of Joliet in the amount of \$5,706.37.

The Committee of the Whole meeting was adjourned at 6:48 p.m.

**Submitted by
Patricia Perinar
Village Clerk**