

**CHANNAHON VILLAGE BOARD  
COMMITTEE OF THE WHOLE MEETING  
JULY 7, 2014**

Village President Joe Cook called the meeting to order at 6:04 p.m. with Trustees McMillin, Militello, Schumacher and Scaggs present. Trustee Greco and Trustee Slocum were absent.

Also present were Executive Assistant Leti Anselme, Finance Director Erik Bush, Village Attorney Dave Silverman, Police Chief Jeff Wold, Director of Public Works Ed Dolezal, Director of Community Development & Information Systems Mike Petrick and Village Clerk Patricia Perinar.

**VILLAGE PRESIDENT**

**Presentation by Illinois State Senator Pat McGuire**

Senator McGuire gave the Board a summary of the recent accomplishments that have been made in Springfield. He spoke of two bills that have recently passed that will help Will County. One bill will provide money to be put towards building a new court house in Will County. The other bill for 1.1 billion dollars is for roads and bridges which includes 22 million to redo the interchange at Route 6 and I-55. \$55,078 will be available to Channahon to repair roads damaged from the winter.

The Blue Ribbon Task Force persuaded IDOT to put up more signs and string them out further from the construction zone to help reduce the amount of accidents on I-55 during construction.

IDOT did a traffic study and will not be reducing the speed limit on the Frontage Rd. as requested by the Village.

The Illinois Economic Development Plan has issued a report that is available of DCO's five year plan to increase jobs and investments in the State of Illinois. It is available on DCO's website.

Trustee Scaggs asked Senator McGuire if it would be possible to get better signage on I-55 where the road reduces from three lanes to two lanes. He would like to have it mimic the same signage as on I-80 and Route 30 near New Lenox.

VP Cook asked what he anticipated happening in veto session this year. Senator McGuire stated he believes it will most likely be revenue and pensions.

Finance Director Bush and VP Cook questioned the status of the income tax debate. Senator McGuire stated Statutory Transfers Out is something he has become intrigued with and is looking it possibly being changed to put money where it is most needed.

Trustee Militello expressed her concern to Senator McGuire regarding amendment 9247 in regards to the awarding of contracts and SB3507 which is currently on the Governor's desk. SB3507 would put restrictions on water and tap-on fees.

Trustee Scaggs questioned whether the State is considering cutting spending. Senator McGuire stated that using electronic mailings and big changes in Medicaid have allowed savings within the State.

VP Cook thanked Senator McGuire for updating the Board, his response to the Village's concerns, and having the Town Hall meeting here at Channahon. Senator McGuire thanked the Channahon office staff as well.

**\*\*Village President Joe Cook took Privilege of the Chair to move the agenda around a little.\*\***

### **EXECUTIVE SESSION**

#### **Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Channahon**

Trustee Scaggs made a motion at 6:25 p.m. to enter into Executive Session for Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Channahon. Seconded by Trustee Militello.

**ROLL CALL AYES: Schumacher, Militello, McMillin, Scaggs.**

**NAYS: NONE**

**MOTION CARRIED**

**ABSENT: Greco & Slocum**

Trustee Schumacher made a motion at 7:13 p.m. to close Executive Session for Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Channahon. Seconded by Trustee Scaggs.

**ROLL CALL AYES: Schumacher, Militello, McMillin, Scaggs.**

**NAYS: NONE**

**MOTION CARRIED**

**ABSENT: Greco & Slocum**

### **VILLAGE PRESIDENT**

#### **Presentation by Grundy Economic Development Council, Nancy Ammer**

Nancy Ammer from the GEDC gave the Board a hand out as well as a brief summary of the 2013-2014 activities. She also included information on prospect activity, marketing efforts and economic development services involving the GEDC.

The GEDC has worked with the Village in promoting economic development for Channahon. They are again requesting financial support for their efforts. They have been a good partner in our efforts. We also now have established our own Economic Development Commission, so the issue before the Board is, what amount you would consider in support.

### **ADMINISTRATION DEPARTMENT**

#### **Approval to Upgrade Phone System**

Human Resources Manager Denton informed the Board that during the budget process, a proposal from Clear Voice, Inc. was presented to the board for an upgrade to our current phone system and voicemail for both the Village Hall and the Public Works Building. The cost includes the updated equipment, software and labor for both locations and also includes removal of old systems with discounts for buy back of the old equipment. Denton is requesting the Board to approve the upgrade of the current phone system and voicemail.

### **COMMUNITY DEVELOPMENT DEPARTMENT**

#### **Approval to Purchase Audio Video Equipment for the Village Boardroom**

DCD&IS Petrick provided quotes from AV Xpress and The Little Guys for project estimates relating to replacing and upgrading the technology in the Village Board Room. Additional quotes were discussed with Kole Digital and Panasonic, with no submittals.

The technology in the room is now over a decade old, and some parts, such as the projector no longer function. The projection screen has delaminated from building humidity. The selected proposal will bring forward the technology to a state that is compatible with current and future digital technology platforms. The audio portions of the system are sufficient and will not be changed.

Project scope includes replacing the projection system with a large LCD display, replacing the ceiling-mounted televisions with larger LCD displays, a new touch screen interface & controller, wireless video interfaces, digital recording device, necessary wires and mounts, installation and programming.

The budgeted amount for the project is \$20,000, with the selected project estimate at \$19,534.46. Petrick is requesting a motion for the approval of the purchase and installation of audio video equipment, not to exceed \$20,000 paid to AV Xpress.

### **FINANCE DEPARTMENT**

#### **A Resolution Authorizing Signatures to Disburse Village of Channahon Funds**

Finance Director Bush stated that this is an administrative matter that transfers signatory authority of account management from our retirees to Finance Director Bush and our incoming Village Administrator Durkin.

### **POLICE DEPARTMENT**

#### **Hiring of Police Records Manager**

Chief Wold stated the PD is looking to promote Elizabeth Murphy to the position of Police Records Manager that was vacated with the recent retirement of Margliano.

#### **Hiring of Police Officer**

Chief Wold stated that the PD had one officer resign and he is looking forward to going through some additional testing to identify a candidate to bring before the Village Board.

### **PUBLIC WORKS DEPARTMENT**

#### **Approval of HVAC Repairs**

Director of Public Works Dolezal stated the compressor in one of the condenser units associated with the Heating Ventilation and Air Conditioning at the Village Hall is in need of replacement. Currently the system is functioning sufficiently to cool the building but will struggle under high load conditions. Attached is a proposal to make the repair from Oak Brook Mechanical Services who have been the primary maintenance contractor for the HVAC system. The repair was unexpected and, as such, had not been specifically budgeted.

Dolezal is requesting a motion to accept the proposal from Oak Brook Mechanical Services, Inc. in the amount of \$6,032.

#### **Improvement Resolution for Motor Fuel Tax Expenditure**

Dolezal informed the Board that budgeted for fiscal year 2014-2015 is \$129,185 for various road improvement projects. The attached resolution must be executed by the Village and State to authorize the expenditures from the Motor Fuel Tax Fund (Fund 22).

Dolezal is requesting a motion to approve the Resolution for Improvement by Municipality Under the Illinois Highway Code.

**Will County Forest Preserve District's Insurance for Use of Village Property**

Dolezal stated the Forest Preserve District would like to use Village property adjacent to the Public Works Facility for additional parking during the Music at McKinley event. The Forest Preserve District is unable to provide insurance as we routinely request. We generally require the Village be named as an additional insured on a primary, noncontributory basis; \$1 million general liability with a \$2 million aggregate; \$1 million Automobile liability; \$1 million umbrella; and a waiver of subrogation.

He is not aware of any ordinance or Board policy that has ever set a standard and the current policy is one he developed over many projects and with advice from our insurance broker. We have accepted variations in the past, sometimes not requiring a waiver of subrogation or accepting lower limits with a higher umbrella or higher limits with no umbrella.

Dolezal is requesting a consensus on whether to allow the Forest Preserve District of Will County to use parking on Village property during the Music at McKinley event and with providing the attached Certificate of Coverage.

**Use of Depressed Curbs where Mountable Curb Exists**

Dolezal stated that Trustee Scaggs has requested this discussion and VP Cook asked for it to be part of the agenda. Dolezal provided a memo to the Board explaining the facts around the issue.

A discussion took place between the Board members. The current issue is in regards to one specific resident making a request to the Village. Trustee Schumacher wanted to clarify whether this was for one specific incident or a matter of policy. Dolezal stated that it would be a change of policy. Trustee Schumacher wanted to know why we don't allow this normally. Dolezal explained to the Board the downside of allowing depressed curbs.

The Committee of the Whole meeting was adjourned at 7:43 p.m.

**Submitted by  
Patricia Perinar  
Village Clerk**