

**CHANNAHON VILLAGE BOARD
COMMITTEE OF THE WHOLE MEETING
June 1, 2015**

Village President Missey Moorman Schumacher called the meeting to order at 6:00 p.m. with Trustees Militello, Scaggs, Slocum, Greco and McMillin present.

Also present were Director of Community Development & Information Systems Mike Petrick, Finance Director Heather Morandi, Director of Public Works Ed Dolezal, Police Chief Jeff Wold, Village Attorney Jean Kenol, and Village Clerk Patricia Perinar. Village Administrator Thomas Durkin was absent.

VILLAGE PRESIDENT

Appointment of Village Trustee for two year Unexpired Term

VP Moorman Schumacher shared with the Board the selection process in choosing a candidate to fill the vacated Trustee seat. The Board was informed and involved throughout the process and are all in agreement with the decision. Chantal Host has been on the Planning and Zoning Commission Board for the Village of Channahon. Each Board member received a copy of Ms. Host's letter of interest to review and offered the opportunity to ask questions. VP Moorman Schumacher asked Ms. Host to share a little about herself with to the Board. She gave the Board her background on how she came to Channahon and is active in the community. She also expressed her excitement in becoming a Village Trustee.

ADMINISTRATION DEPARTMENT

**An Ordinance Ascertaining the Prevailing Rate of Wages for Laborers,
Workmen and Mechanics Employed on Public Works of Said Village – 1st Read**

VP Moorman Schumacher shared with the Board that annually the Village is required by state statutes to adopt the local counties prevailing wage rates. The rates attached were obtained by the Department of Labor from the State of Illinois. These rates apply to all public bid contracts.

COMMUNITY DEVELOPMENT & INFORMATION SYSTEMS

**An Ordinance to Modify Variance Rules with Respect to Accessory
Structures – 1st Read**

CD&IS Petrick stated that an ordinance is being proposed to add the bulk requirements of accessory buildings to the list of variations that could be requested. Currently variations are limited to 6 items that mainly deal with building setback, parking issues and sign area. This 7th item would allow a petitioner to request variance for any of the bulk requirements of an accessory structure, as they are defined in §156.023 Accessory Buildings.

This action would not automatically allow variations of accessory buildings, but would allow a petition to ask for a variation to be granted, which cannot currently be done. In earlier discussion with the Village Board and Planning & Zoning Board, it was expressed that the Village had an interest in being more open to allow requests for variation.

The Planning and Zoning Board held a public hearing on the matter on May 28, 2015. Immediately following, the commission voted in favor of adopting the language.

VP Moorman Schumacher stated that she felt it was important that residents have the opportunity to ask and be heard. Not necessarily will everyone get what they are asking but at least they get the opportunity to state their case.

Approval to pay Dito/Google for Google Apps Services

CD&IS Petrick stated that the Village of Channahon has relied on Google to provide internet communication application services (email, calendar, apps, etc.) since 2010. Our annual renewal is now due. The cost for this service remains at the level of \$50 per user, per year for a total of \$3,750 for 75 user licenses. As this number is lower than the required approval threshold, it was not typically brought before the board for action.

In 2013, the Village implemented Google Vault Services, which allows the central ability for regulation, retention, retrieval, and indefinite storage of email communications. The cost for this service is the same as the base level Google Apps: \$3,750. In the past this has been a separately billed/invoiced expense.

The current invoice is billing the Village of Channahon for both services together, at a total of \$7,500.00, payable to Dito, LLC (Google reseller). This is a budgeted item.

Thorntons Approval of Final Plat of Subdivision

CD&IS Petrick stated that in 2012, Bluestone Retail Partners contracted to purchase a portion of the former Treasure Island Mobile Home Park. Bluestone proposed to develop the site into a commercial center dedicated to highway services uses subdividing the property into a five lot subdivision, with one lot dedicated to stormwater. Anticipated uses for the lots include a Fuel Center & Convenience Store, with additional outlots for restaurant and hotel development.

In January 2013, the Village annexed the property and approved a Special Use Permit. In February 2015, the Village approved and executed a redevelopment agreement for the property. In May 2015, the Village annexed an additional +/- 0.6acres for the development.

A feature of the subdivision is the hereby dedicated right-of-way for the new alignment of the northwest frontage road, a necessary piece of the I-55 interchange redesign. Village staff has reviewed engineering, landscape plans, and other necessary documents to ensure all necessary requirements are met. Final engineering approval is imminent, if not yet completed by the time of the meeting. Visuals were provided for all to view during this discussion.

Trustee Slocum asked if there was a timeline regarding the environmental cleanup that needs to take place on the one piece of property. CD & IS Petrick stated that it is anticipated to be done some time during the first of the year.

Thorntons Lot 2, Approval of Site Plan

CD&IS Petrick stated that the first proposed development site in the Thorntons Subdivision is a Fuel Center / Convenience Store situated on Lot 2. The plan depicts 12 automobile fuel pumps situated in front of the convenience store, located more or less along Route 6. Automobiles may utilize right-in-right-out access to Route 6, or full access by way of the frontage road. To the rear of the store are 6 diesel fuel pumps with ample room to allow for truck maneuvers. Any

truck would enter or exit from the frontage road, and access Route 6 by way of a stoplight controlled intersection.

Some of the stormwater management for the Thorntons Subdivision will be accommodated by an underground vault, located to the rear of the property.

Staff has reviewed engineering and landscape plans to ensure Village requirements are met. Sufficient parking stalls have been provided. At this time, final engineering approval is imminent. Visuals were provided for all to view during this discussion.

FINANCE DEPARTMENT

Finance Director Morandi stated that there will be one staff member in the Finance Department on medical leave for approximately 4 to 8 weeks starting July 9th. Staff is looking for approval from the Board to advertise for an intern from JJC or USF for approximately 35 hours /5 days a week. This would be a paid internship with a start date ASAP. An intern would be cheaper than hiring temporary help or a consultant.

POLICE DEPARTMENT

No Formal Items for Discussion.

PUBLIC WORKS DEPARTMENT

Purchase Replacement Pickup Truck for Public Works

Public Works Director Ed Dolezal informed the Board that the purchase of one (1) 2016 Ford F350 pickup truck with snow removal equipment is proposed under our vehicle replacement program. This vehicle will replace pickup truck #19 which is a 2003 F250. The new F350 will be purchased through the Suburban Purchasing Cooperative program, contract #143 through Currie Motor Fleet of Frankfort, IL.

The Village budgeted \$38,000.00 in line item #11-53-631.000, the total cost for the pickup will be \$37,977.00.

General Maintenance Contract

Public Works Director Ed Dolezal informed the Board that the Village owns and operates nine electrical generators for emergency power at various facilities. Attached is a maintenance contract for the generators. We contacted three companies for quotes, including our current contractor, and Metro Power provided the lowest price. Additionally, we believe Metro Power to be qualified to perform the work.

The Committee of the Whole was adjourned at 6:23 p.m.

**Submitted by
Patricia Perinar
Village Clerk**