

**CHANNAHON VILLAGE BOARD
COMMITTEE OF THE WHOLE MEETING
October 5, 2015**

Village President Missey Moorman Schumacher called the meeting to order at 6:00 p.m. with Trustees Militello, Scaggs, Slocum, Greco and McMillin present. Trustee Host was absent.

Also present were Village Administrator Thomas Durkin, Finance Director Heather Wagonblott, Director of Public Works Ed Dolezal, Director of Community Development and Information Systems Mike Petrick, Police Chief Jeff Wold, Village Attorney Dave Silverman and Village Clerk Patricia Perinar.

VILLAGE PRESIDENT

VP Moorman-Schumacher informed everyone present that the meeting was being recorded and anyone speaking at the meeting deems his/her consent to the recording of their likeness and speech.

ADMINISTRATION DEPARTMENT

Village Administrator Tom Durkin informed the Board that he attended an AARP seminar which focused on how livable your community is in respect to senior housing. They have established a rating system which is a tool for communities to use to enhance what is provided in communities for seniors. The Metropolitan Planning Council is looking into establishing some target communities to provide technical assistance to assist those communities. Durkin spoke to the council indicating that Channahon would be interested in being one of the target communities.

This week Petrick and Durkin will be attending the State Planning Conference down in Normal, Illinois from Wednesday through Friday.

The state budget impasse continues. A recent article indicated that the 9-1-1 emergency fees are now being impacted. Fortunately Will County has reserves to work on for the short term.

Trustee Militello asked Durkin how the trip to D.C. went. He stated that they had six to eight appointments a day meeting with various legislatures, the governor's representatives in D.C., all of our state senators and state representatives, as well as some others who don't represent us but are very important in making sure that the transportation and other needs of Will County are being addressed. They also met with the Deputy Secretary of the U.S. Department of Transportation regarding various transportation issues which included a new bridge over the Desplaines River and adding lanes on I-55. He stated that they stressed the importance of these developments staying on the radar and continuing to be looked at.

Durkin felt that the U.S. Trade and Development Agency meeting was probably one of the best. The agency fosters the growth opportunities in other countries with respect to different trades and different business sectors that they are trying to establish there and utilize existing businesses in this country to assist with that. This would give those businesses opportunities to with respect to doing business with those other countries. They agreed they will work directly through the Will County Governmental League to discuss different options that may come about so that local

leaders in the communities can help to get businesses involved. We discussed the importance of going out to D.C. and making the contacts and that he looks forward to going out there again in the future. Durkin was in D.C. last week with the Will County Governmental League as a representative of the executive community.

COMMUNITY DEVELOPMENT & INFORMATION SYSTEMS

DCD&IS Mike Petrick informed the Board that the Planning and Zoning Commission met last Thursday for a special meeting to discuss the IDI Project at Bluff Road and I-55. A public hearing was held for the zoning upon annexation and a special use permit for a planned unit development. At the next Board Meeting full details will be given when we have a public hearing here for the annexation agreement. Planning and Zoning did vote in favor 5-0, with one absent for the project.

Mr. Petrick stated he has been looking into new tablets and has 3 contenders and will keep the Board informed of any new developments.

FINANCE DEPARTMENT

Director of Finance Heather Wagonblott gave the Board an update on the software conversion. Today was the first day for the utility billing from the fund balance over the BS&A went smoothly. We should be able to run the billing in the next day or two. After next week BS&A should no longer be on sight and it will just be the on-line customer service.

The audit draft was received last week. Wagonblott finished reviewing it this morning and sent them her changes. We should have a final draft to approve the final draft before the November 30th deadline.

Wagonblott stated that at the end of the month she will be doing the budget midyear review and is hoping to have good analysis to share with everyone by the end of November or early December to be reviewed by the Board.

POLICE DEPARTMENT

Trustee Scaggs asked Chief Wold what distance a car must be parked from an intersection. Chief Wold stated he believed it was 15 to 20 ft but would verify.

PUBLIC WORKS DEPARTMENT

Phase I Engineering Contract for Bridge Street Bike Path

Director of Public Works Ed Dolezal informed the Board that the Village has been desirous of building a multi use path along Bridge Street. The Village has unsuccessfully applied for ITEP and CMAQ grants for engineering and construction. According to staff and Trustees who visited IDOT to discuss the project, we would have a better chance of receiving grant money for Phase II (engineering) and Phase III (construction) if we had Phase I completed. Accordingly, during the FY 2015-2016 budget process, \$75,000 was budgeted for Phase I with the intention to budget the remainder in FY 2016-2017. The Strand proposal indicates \$166,500 for Phase I Engineering, therefore \$91,500 would need to be obligated in FY 2016-2017. Initially, it was thought that Phase I would be done for \$150,000. During the last project meeting we asked to increase the scope to extend the path past the I&M Canal to existing sidewalk at Fryer Street.

Trustee Scaggs asked the Finance Director if this project is something we can afford. Wagonblott stated it is hard to tell with the property tax freeze possible taking place, last month's MFT was withheld. It's hard to say with the State and where it is going to go. Wagonblott stated that this will be a commitment for this year and also for the next fiscal year in capital.

Darcie Gabrisko from Strand Associates, Inc. was present to answer questions from the Board and was able to clarify any matters addressed.

Trustee Slocum asked if we complete Phase 1, what chance will the Village have at getting the grant. Dolezal stated it is better than without Phase I complete. Another question was how long is the engineering for Phase I good for. Ms. Gabrisko stated that usually everything is good for a minimum of three years. After that they may want a few updates on environmental areas.

Trustee Greco asked if they knew the amount of grant money available. Ms. Gabrisko stated it depends on the funding you categorize it under. Durkin and VP Moorman-Schumacher stated the State indicated the Village would have a much better chance of getting grant money with the Phase I engineering done.

Trustee McMillin stated that when he was down in Springfield, he was basically told that the grant money will not be given until Phase I was complete. Trustee Militello asked whether land would need to be purchased. This cannot be determined until the engineering is done. The conclusion is that the engineering needs to be done in order to get the grant money.

- **Agreement and Funding Resolution for IDOT Contract 60I30**
- **Agreement and Funding Resolution for IDOT Contract 62A00**

Director of Public Works Ed Dolezal informed the Board that Pursuant to the previously approved Letter of Intent, joint agreements have been prepared by IDOT for the second and third contracts to make improvements to the I-55/US 6 interchange. These two contracts primarily relocate the frontage roads, improve the ramps and widen US 6 to Manor Lane. Channahon's cost participation is estimated at \$366, 390 for contract 60I30 and \$112, 125 for contract 62A00 and is primarily for emergency vehicle preemption devices, sidewalk, multi use path and lighting. Staff has reviewed the documents and has contacted IDOT for some clarifications and changes. Since IDOT wants these Joint Agreements executed and returned prior to October 15, 2015, the documents as currently revised by staff are attached for your review. Some additional changes are also being discussed with the Village Attorney. When agreement is reached with IDOT, the revised documents would be executed.

Purchase of Stump Grinder

Director of Public Works Ed Dolezal informed the Board that this year the Village budgeted to purchase a stump grinder to help with our tree maintenance program. Currently we use outside vendors to remove stumps. These vendors usually require having between 50-100 stumps to remove at a time. By purchasing our own grinder we'll be able to remove stumps in a timelier manner or shortly after the tree is taken down therefore allowing a faster turnaround time to have new trees planted. The Village requested quotes from three Vendors, Alexander Equipment Company of Lisle, Illinois, Vermeer of Aurora, Illinois, and Atlas Company of Schiller Park, Illinois.

Prices came in as follows, Alexander at \$39,000.00, Vermeer at \$48,010.00 and Atlas Bobcat at \$37,104.00. After receiving quotes and reviewing options and warranties, staff is recommending purchase of the Stump Grinder from Atlas Bobcat in the amount of \$37,104.00 through the NJPA (National Joint Powers Alliance) which the Village is a member of. By purchasing through the NJPA program we are able to waive the bidding process pursuant of ILL. COMP. STAT. ANN 220/2(in additional documentation). This is budgeted at \$40,000 under line item 11-53-630.

Trustee Scaggs asked when the Village would start to use the stump grinder. Dolezal stated that the Village should be starting in the next month or so.

VP Moorman-Schumacher commented on the I-55 and Bluff interchange area which was recently cut and that it looked like it was butchered. Durkin stated that the residents who attended the recent public hearing stated they would like the vegetation to remain to help buffer the sound from the highway. Durkin stated that in the future we need to take that into account. Trustee Scaggs felt the high weeds were a safety issue and that even though they are cut down they grow back fast.

VP Moorman-Schumacher asked how many trees are slated for removal. Dolezal stated there are approximately 100 which are already marked and slated for removal.

Trustee Slocum stated that residents who are having their trees treated should contact the Village so they remain undisturbed by the Village. VP Moorman-Schumacher told Petrick to put this information on the Village website to inform the residence.

Trustee Slocum stated the white ash is tougher but more resilient but will be the next to be under attack. Three thousand of the Village's seventy five hundred trees are ash. A more diverse tree selection is available now so we don't lose a lot of trees due to one species being subjected to disease.

2015 Fog Seal Project

Director of Public Works Ed Dolezal informed the Board that fog sealing is a process of seal coating an asphalt surface to protect it from adverse effects of weather and slow the aging process. For this contract fog seal will be applied to recreational paths and parking areas per the attached maps. Fog sealing is a preservative maintenance practice.

Bid Opening was held September 24th with the following results: low bidder was SKC Construction at \$24,151.82; Pavement Systems Inc. was next at \$25,574.40. This work will be paid for using a combination of 2015 road maintenance funds - \$12,881.18, anticipated payment of \$5,796.14 (1/3 the cost of bike path work) from Channahon Park District, and anticipated payment of \$5,474.50 from Minooka Fire Protection District for Station No. 2 parking lot work. \$13,433.20 was budgeted for the Village portion of this work.

The Committee of the Whole was adjourned at 6:33 p.m.

**Submitted by
Patricia Perinar, Village Clerk**