

**CHANNAHON VILLAGE BOARD  
COMMITTEE OF THE WHOLE MEETING  
December 7, 2015**

Village President Missey Moorman Schumacher called the meeting to order at 6:00 p.m. with Trustees Militello, Scaggs, Slocum, Host and McMillin present. Trustee Greco was absent.

Also present were Village Administrator Thomas Durkin, Finance Director Heather Wagonblott, Director of Public Works Ed Dolezal, Director of Community Development and Information Systems Mike Petrick, Chief of Police Jeff Wold, Village Attorney Dave Silverman and Village Clerk Patricia Perinar.

**VP Moorman Schumacher informed everyone present that anyone who speaks at the meeting shall be deemed to have given his/her consent to the recording of their likeness and speech. This meeting is being recorded.**

**VILLAGE PRESIDENT**

Village President Missey Moorman Schumacher began by thanking Mary Strohman from Southfield Church for the tray of cookies that were presented to her and the Board. VP Moorman Schumacher stated she is glad that they are part of the community.

**MCHS Girl's Cross Country Championship Team**

Village President Missey Moorman Schumacher congratulated the MCHS Girls Cross Country Team on winning state. Coach Gummerson spoke to the Board giving everyone a summary of the season and details that occurred at state which led to the state championship. He thanked the Village Board for acknowledging the team's accomplishment and for all they do for the community. All the members of the team were presented with a certificate. The state championship members were Ashley Tutt, Emily Shelton, Mackenzie Callahan, Morgan Crouch, Vivian Van Eck, Emily Ellis, Katelyn Gall, Caitlin Kurtz, Allison Lyman, Ali Mondrella, Sarah Weed, Katelyn Egetimeier and Alexis Marti.

**ADMINISTRATION DEPARTMENT**

**IMIC Property and Casualty Insurance**

Village Administrator Tom Durkin stated the Village has been presented with the opportunity to become a member in the Illinois Municipal Insurance Cooperative (IMIC) beginning December 31, 2015 for the 2016 calendar year. IMIC is a group of municipalities of similar size and complexity to the Village of Channahon that formed in late 2013 to join together in a pool to establish an intergovernmental cooperative for the purposes of establishing, implementing and maintaining a joint self-insurance program for property and casualty insurance. The driving force behind the establishment of this group is to reduce the cost of risk management and administration, to better control future premium costs and control direct investigation and payment of claims. Members of the group also work collectively to establish appropriate loss reduction programs and loss prevention education programs for their employees. Earlier this year, the IMIC Board of Directors voted to accept the Village of Channahon into the group. This proposal does not include workers compensation insurance. This insurance will once again be

provided to the Village by the Illinois Public Risk Fund (IPFR) in the same format as previous years.

IMIC self-insures the first \$50,000 in claims with any overage being paid for by reinsurers. The maximum premium cost for the 2015-16 calendar year is \$89,606 of which \$28,000 is dedicated to the Village's loss fund (payment of claims \$50,000 and under). IMIC funds the loss fund portion of the program at 85% funding of maximum cost which drops our premium requirements to \$85,406. A proposal was given outlining the coverages provided.

Since 2009, the Village has secured a fully funded property and casualty insurance utilizing Mesirow Financial as our broker. Premiums have increased modestly over the past 7 years based upon our claims, in the tune of 27%, to an average of about 4% a year. The renewal premium cost for the 2015-16 year is \$77,593 or at +6% over last year's premium. A proposal was provided from Mesirow Financial for renewal of the existing program.

Premium costs for workers compensation insurance, which is not part of IMIC, for the upcoming calendar year will be \$202,622 which is -\$101,225 or -33.3% from last year. It is recommended we retain Mesirow Financial as our broker for workers compensation insurance.

Jessica Govic from Arthur Gallagher Company spoke to the Board about the Cooperative and presented a slide show with more information.

Trustee Slocum asked if there was a time line with a goal of becoming self-insured. Ms. Govic stated that it depends on loss but that in at least 10 years she hopes we will be contributing back to premiums. Village Attorney Silverman asked when the stop loss kicked in. Ms. Govic stated as soon as the account is exhausted.

Village Administrator Durkin stated there is information in the packet to compare traditional to self-funded. The goal is to stabilize rates and know the direction to go in the future.

Trustee Slocum asked how it is comparing to our health benefits numbers wise. Durkin stated it's a little early but said the goal is to stabilize rates and know the direction to go in the future and where your rates are going to be.

Trustee McMillin wanted to know if there would be an additional cost to the Village to submit change of insurance to existing proposals and/or agreements. Ms. Govic said there would be no additional cost.

VP Moorman Schumacher stated that we have the opportunity to make the money work for the Village and to help stabilize our rates in the long term.

VA Durkin informed the Board that the first two years there has been a surplus and hope that will continue. Gallagher will come out and do minimal quarterly visits and help collaborate with other cooperative members.

Trustee Militello stated that the members in the cooperative are a good group that she believes the Village will benefit from.

### **Worker's Compensation Proposal – Mesirow Financial**

Village Administrator Durkin informed the Board that premium costs for workers compensation insurance, which is not part of IMIC, for the upcoming calendar year will be **\$202,622** which is - \$101,225 or -33.3% from last year. It is recommended we retain Mesirow Financial as our broker for workers compensation insurance and accept the proposal in the amount of \$202,622. The insurance underwriter is once again IPRF ó Illinois Public Risk Fund.

### **Intergovernmental Cooperation Agreement with Channahon Township**

Village Administrator Durkin informed the Board that Channahon Township is requesting approval by the Village, at the direction of their property and casualty insurance provider, on intergovernmental agreement regarding the reciprocal use of personnel and equipment. The agreement includes provisions for insurance limits, indemnification, billing and payments, if applicable, and dispute resolution, if necessary. Our insurance provider finds this to be a standard agreement and has no additional comments.

- **An Ordinance Authorizing the Execution of an Agreement between the Village of Channahon and the International Union of Operating Engineers, Local 150, Public Employees Division (Police Sergeants) – 1<sup>st</sup> Read**
- **An Ordinance Authorizing the Execution of an Agreement between the Village of Channahon and the International Union of Operating Engineers, Local 150, Public Employees Division (Public Works) – 1<sup>st</sup> Read**

Both of these items will be discussed in Executive Session.

## **COMMUNITY DEVELOPMENT & INFORMATION SYSTEMS**

### **An Ordinance Regulating the Placement and Use of Donation Boxes in the Village of Channahon – 1<sup>st</sup> Read**

DCD&IS Mike Petrick stated that currently there is no regulation of outdoor donation boxes in the Village of Channahon. Examples of these donation boxes include those to collect books, clothing, shoes, furniture, and other household items. While these donation boxes may seem like noble gestures, many of them serve for-profit entities.

The larger problem with donation boxes is the unappealing nature of appearance. Some are in poor condition, few/none provide screening, and often these locations become a dumping spot for garbage and items that do not fit in the box or otherwise should be disposed. Additionally, these boxes are placed without Village consideration for impediment to traffic flow or other possible safety concerns.

As has been seen in many communities nationwide, it is becoming common for these unattended donation boxes to be prohibited. If approved, the attached ordinance would prohibit outdoor donation boxes in the Village of Channahon, effective March 1, 2016; so that there is adequate time for owners/operators to remove the boxes without penalty.

A discussion took place regarding the paper recycling drop boxes and whether an exemption for those be placed into the ordinance.

VP Moorman Schumacher shared her concern regarding the amount of them being placed in the area and garbage that is left around them. Trustee Militello said there are numerous non-profit organizations that will come to your house to pick-up items. A discussion took place regarding the paper recycling and the benefit to the schools.

VA Durkin stated the Village had a difficult time finding who to call to pick up the items left at the drop boxes. Staff stated they will work with the Village Attorney on language regarding exemptions to bring back for a second read at the next Board meeting.

DCD&IS Mike Petrick wanted to address the Board on the summer grass cutting that takes place in the Village. He gave a 2 year history of the cost of cutting unmaintained property/vacant lots not Village owned property. The Village usually takes a loss in grass cutting. Petrick gave a few options for the Village to consider for the future.

A discussion took place between Board members on the types of lots, location of lots, etc.

### **FINANCE DEPARTMENT**

#### **Renewal of the PACE Paratransit Local Share Agreement**

Director of Finance Heather Wagonblott stated that we have had a contract with PACE for para transit services for many years. PACE provides door to door service for our residents from Channahon to Joliet for various purposes via the dial-a-ride program. The proposed contract is effective January 1, 2016 through December 31, 2016. Channahon's proposed share of the 2016 contract is \$976.00. The Village and Township split the cost evenly on a 50/50 percent. The annual cost to the Village will be \$488.00. She did note that 4 months of the Village's renewed contract falls in the fiscal year we are in 2016 and the remaining 8 months fall into the upcoming budget year for fiscal year 2017. This is a standard contract that has been renewed annually for the last few years.

#### **Revised Tax Levy**

Discussion of this will take place at the public hearing.

### **POLICE DEPARTMENT**

Chief Wold stated that this Friday Deputy Chief Adam Bogart will be completing and graduating a program at the FBI Academy-Advanced Law Enforcement Leadership.

VP Moorman Schumacher thanked the police department for their help with traffic control at the tree lighting event.

### **PUBLIC WORKS DEPARTMENT**

#### **Phase I Engineering Contract for Bridge Street Bike Path**

Director of Public Works Ed Dolezal informed the Board the Village previously approved Task Order 15-03 with Strand Associates to perform Phase I Engineering for the proposed Bridge Street Bike Path. At the time the Task Order was approved, the Board required their further

approval before more than \$75,000 of work was completed by Strand. Strand anticipates reaching that mark sometime this December.

During the FY 2015-2016 budget process, \$75,000 was budgeted for Phase I with the intention to budget the remainder in FY 2016-2017. The Strand proposal indicates \$166,500 for Phase I Engineering, therefore \$91,500 would need to be obligated in FY 2016-2017.

Darcie Gabrisko from Strand gave the Board an update on what has been completed so far and what the next steps are in the process.

### **Pipeline Crossing Agreement**

Director of Public Works Ed Dolezal informed the Board the proposed preliminary design by IDI Gazeley requires sanitary sewer to cross pipelines and right-of-way owned by Natural Gas Pipeline Company of America (NGPL). NGPL requires that the agreement be in place to allow the crossings. Initial construction will be done by IDI Gazeley but, once the Village accepts the sewer from IDI Gazeley, it will be responsible.

### **Exxon Mobil/IDI Easement**

Director of Public Works Ed Dolezal informed the Board the proposed preliminary design by IDI Gazeley requires a detention pond outfall to be installed on ExxonMobil property. ExxonMobil requires that the agreement be in place to allow the construction and operation of the storm sewer. Initial construction will be done by IDI Gazeley, then maintenance becomes the obligation of a property owners' association. If the Village finds it necessary to perform maintenance, then it will be responsible for the provisions in the agreement.

### **PUBLIC COMMENT (Limit to 5 Minutes)**

Robert Brainerd, 25263 Forest Edge Drive, Channahon, requested to address the Board. Mr. Brainerd came to speak to the Board in regards to the proposed Tax Levy. Village Attorney Silverman asked Mr. Brainerd if he would mind waiting until the Public Hearing to speak. Mr. Brainerd was in agreement.

### **EXECUTIVE SESSION**

1. Deliberations Concerning Salary Schedules for one or more Classes of Municipal Employees
2. Collective Bargaining
3. Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Channahon

Trustee Scaggs made a motion to go into Executive Session at 7:05 p.m. to discuss Deliberations Concerning Salary Schedules for one or more Classes of Municipal Employees, Collective Bargaining, and Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Channahon. Seconded by Trustee Militello.

**ROLL CALL AYES: Militello, Scaggs, Host, McMillin**

**ABSENT: Greco & Slocum**

**NAYS: NONE**

**MOTION CARRIED**

Trustee Scaggs made a motion at 7:38 p.m. to close Executive Session on Deliberations Concerning Salary Schedules for one or more Classes of Municipal Employees, Collective

Bargaining, and Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Channahon. Seconded by Trustee Host.

**ROLL CALL AYES: Militello, Scaggs, Host, McMillin**

**ABSENT: Greco & Slocum**

**NAYS: NONE**

**MOTION CARRIED**

The Committee of the Whole was adjourned at 7:41 p.m.

**Submitted by  
Patricia Perinar  
Village Clerk**