

**CHANNAHON VILLAGE BOARD
COMMITTEE OF THE WHOLE MEETING
December 21, 2015**

Village President Missey Moorman Schumacher called the meeting to order at 6:02 p.m. with Trustees Greco, Militello, Scaggs, Slocum, Host and McMillin present.

Also present were Village Administrator Thomas Durkin, Finance Director Heather Wagonblott, Director of Public Works Ed Dolezal, Director of Community Development and Information Systems Mike Petrick, Chief of Police Jeff Wold, Village Attorney Dave Silverman and Village Clerk Patricia Perinar.

VP Moorman Schumacher informed everyone present that anyone who speaks at the meeting shall be deemed to have given his/her consent to the recording of their likeness and speech. This meeting is being recorded.

VILLAGE PRESIDENT

Winners of the 2015 Holiday Home Decorating Contest

Village Deputy Clerk Leti Anselme gave the Board a brief description of the contest rules and judging. She stated that it gets difficult every year because all of the homes are so well decorated. The contest was for exterior decorations only and participants were informed to have all lights, animations and decorations activated for the judging period on Friday, December 11. The judges picked the residential homes that showed the most creative holiday spirit.

Village President Missey Moorman Schumacher congratulated the home decorating contest winners. The top three winners were awarded cash prizes at the Board meeting.

First place of \$100 was awarded to the Weber Household, 27457 W. Fawn Lake Court. Second place of \$75 went to the Sanderson Household, 25032 S. Tryon and third place of \$50 went to the Koppers Household, 25314 S. Plainview. Village President Missey Moorman Schumacher thanked everyone who participated in the contest.

Recognition – Deputy Chief Adam Bogart

Village President Missey Moorman Schumacher and Chief of Police Jeff Wold along with the Village Trustees were very happy to congratulate Deputy Chief Adam Bogart on his graduation from the FBI National Academy which is a 400+ hour professional development program for law enforcement administrators. One of the highlights of the program was Deputy Chief Bogart having the chance to run the yellow brick road which is a 6.2 marine obstacle course where he was awarded the coveted yellow brick.

Deputy Chief Bogart thanked the VP Moorman-Schumacher, the Trustees, and Village Administrator Durkin for the opportunity to attend the National Academy. Less than 1% of law enforcement across the nation gets the opportunity to attend and doing so was a great honor. Bogart stated the 10 weeks in Quantico have been the highlight of his law enforcement career. The academic portion was presented by some of the best educators he has had the privilege to engage with. Channahon police department now has access to a vast network of law

enforcement professionals, not only in the U.S. but throughout other countries as well. The resources of all those agencies are just a phone call away. More importantly the FBI resources are at our disposal including investigative assistants, as well access to the foremost forensic laboratory in the world. This will give Channahon an advantage in serving the community. He is eager to put into action what he has learned and is truly looking forward to serving the Village of Channahon and The Channahon Police Department for years to come. He thanked everyone for their continued support and confidence in the police department and wished everyone a Merry Christmas.

Village President Missey Moorman Schumacher shared her appreciation for Deputy Chief Bogart's continued education and training. She stated that the Village is proud of his efforts and endeavors and is glad he is part of the Channahon family.

ADMINISTRATION DEPARTMENT

Village Administrator Tom Durkin stated the monthly report is in the Board packet and congratulated Deputy Chief Bogart on his graduation. He stated that Deputy Chief Bogart always represents Channahon well and he thanked him for that. Mr. Durkin also wished everyone a Merry Christmas.

COMMUNITY DEVELOPMENT & INFORMATION SYSTEMS

An Ordinance Annexing Certain Territory to the Corporate Limits of the Village of Channahon, Will and Grundy Counties, Illinois (Channahon Park District/McGowan Woods Park) – 1st Read

DCD&IS Mike Petrick stated that the Channahon Park District is moving forward with their desire to annex of property into the Village of Channahon. The approximately 21 acre site, located behind Three Rivers School, will be developed into a riverfront park. This action is in agreement with the approved comprehensive plan of the Village of Channahon.

An Ordinance of the Village of Channahon, Will and Grundy Counties, Illinois Rezoning Certain Property from R-1 to PR-1 (McGowan Woods Park) – 1st Read

DCD&IS Mike Petrick stated that the Village is-to/has annexed property that would be incorporated as R-1 Single Family Residential by default. Thus, zoning change is appropriate at this time. The approximately 21 acre site, located behind Three Rivers School, will be developed into a riverfront park. This action is in agreement with the approved comprehensive plan of the Village of Channahon.

The Planning & Zoning Commission held a public hearing regarding this change on December 14, 2015. Following the hearing the Planning & Zoning Commission recommended approval of the zoning change by a vote of 4-0 with 2 commissioners absent.

Daryl Cole from the Channahon Park District was available to answer questions from the Board. He answers questions from the Board regarding the main access to the property which would be off McGowan Woods Road. There may be a secondary entrance put in off Timberwood Dr. At this time all access will off McGowan Woods Road. It will be used for passive use for picnicking and fishing with no playground. It will not be gated.

Mr. Petrick stated the Village could leave it zoned R-1 but feels it is more appropriate to zone it PR-1 because it restricts it to just the park developing it unless it was rezoned.

FINANCE DEPARTMENT

- **An Ordinance for the Levy and Assessment of Taxes for the Village of Channahon, Will and Grundy County, Illinois for the Fiscal Year beginning May 1, 2015 and Ending April 30, 2016 – 1st Read**
- **An Ordinance Abating a Portion of the Tax Levy for the Village of Channahon, Will and Grundy County, Illinois for 2015 (General Obligation Bonds, Series 2006) – 1st Read**
- **An Ordinance Abating a Portion of the Tax Levy for the Village of Channahon, Will and Grundy County, Illinois for 2015 (General Obligation Bonds, Series 2007) – 1st Read**
- **An Ordinance Abating a Portion of the Tax Levy for the Village of Channahon, Will and Grundy County, Illinois for 2015 (Refunding General Obligation Bonds, Series 2011) – 1st Read**
- **An Ordinance Abating a Portion of the Tax Levy for the Village of Channahon, Will and Grundy County, Illinois for 2015 (Refunding General Obligation Bonds, Series 2012) – 1st Read**
- **An Ordinance Abating a Portion of the Tax Levy for the Village of Channahon, Will and Grundy County, Illinois for 2015 (General Obligation Bonds, Series 2013) – 1st Read**
- **An Ordinance Abating a Portion of the Tax Levy for the Village of Channahon, Will and Grundy County, Illinois for 2015 (Equistar Annexation, PIN 03-28-100-003, 03-28-100-005, 03-28-100-007 & 03-28-100-011) – 1st Read**

Director of Finance Heather Wagonblott stated that per state statute, the Village may levy and collect taxes for corporate purposes. On or before the last Tuesday in December each year, the Village shall ascertain the total amount for appropriations legally made or budgeted for and any amount deemed necessary to defray the additional expenses and liabilities for all corporate purposes to be provided for by the tax levy of that year. In other words, the Village is authorized to levy the appropriate amount of property taxes that cover the expenses of the Village in the upcoming year so that the Village will not face any finance challenges.

Included are four options increasing the property tax rate. The proposed rates range for 0.7317 to 0.7666. An increase in the property tax rate is being proposed due to challenges that the Village has faced and continues to face in the years to come. The Village has been operating in a climate of significantly decreased sales tax revenue for the past 13 months. State tax revenue has decreased by over \$9 million when comparing fiscal year 2015 to fiscal year 2012. In the past years, the Village utilized the significant amount of sales tax revenue to offset the General Fund

expenditures which include operating, capital, and debt service expenses. Since the Illinois Department of Revenue has changed the rules related to the rebate clients, the Village no longer receives sales tax revenue in the significant amounts that it has in the past.

The uncertainty of the State of Illinois continues to loom and cause unrest for the upcoming budget season. The Village has not received the past 4 months of the MFT allotments from the State which is approximately \$90,000. Although recent legislation was signed to release the MFT funds, the State continues to be unsettled. The legislators have threatened a property tax freeze which would limit the Village in the future years and would further cripple the ability to utilize these revenues to cover General Fund expenses.

The Village has not and continues to not levy for any of the current outstanding debt. The Village has several debt obligations that can be levied each year and passed on to the taxpayers. The Village pays the current debt obligation from the other revenue which was received from the rebate clients.

Please consider that each year the Village is faced with rising costs, greater demands from the residents and changes in technology, all of which have a financial impact to the Village. Establishing an appropriate levy each year assists the Village to be financially prepared for fluctuations in other tax revenues or any other volatile revenue sources. The final levy ordinance is due to both Will and Grundy counties by Tuesday, December 29th.

Trustee Scaggs asked where the Village is currently with this year's budget. Mrs. Wagonblott stated the Village is right on target with what was budgeted. Trustee Host stated by looking at the budget she sees the biggest leeway is in the Insurance & Tort Judgment Fund which makes her nervous.

Trustee Miltello asked for clarification that all proposals include a tax rate increase. Finance Director Wagonblott stated that was correct.

Trustee Greco asked for Finance Director Wagonblott to explain Option C. The average \$150,000 home will have a tax increase of approximately \$16 a year, \$200,000 would be approx. \$20 and \$250,000 would be approx. \$26 for the Village's line item.

Finance Director Wagonblott stated that each year the Village evaluates the levy, the revenues coming in, and the EAV (which increased this year).

Trustee Greco asked what would happen if we kept the rate the same. She stated that it would be a slight increase but not back to where we were.

Trustee Scaggs asked whether any of the bonds have been refinanced. She stated they are looking at refinancing one of the bonds. She stated all the other bonds are actually at very good rates.

A preliminary poll was taken to see which proposal the Trustees would be in favor of approving at the Board meeting. Trustee Host was concerned of raising the levy since all the levees seem to be going up but Trustee Greco stated the Village Board has responsibility to be able to provide

the services the Village depends on. The Board was in agreement to hold another budget session as they did at the beginning of this year. Trustee Militello believes there are other areas that we can cut to cut cost. Majority of the Board members were in favor of option C.

POLICE DEPARTMENT

PUBLIC WORKS DEPARTMENT

An Ordinance Establishing a Maximum Speed Limit on Village Streets – 1st Read
Director of Public Works Ed Dolezal informed the Board the Village has begun Phase I Engineering to reconstruct Dove Drive with Surface Transportation Program funding. The road would be designed to have a 30 mph speed limit per the vehicle code. In order to design it with a 25 mph speed limit the State needs us to provide an ordinance that shows we reduced it to 25. I am unable to find an adopted ordinance that sets any of our streets at 25 mph even though most are posted at 25.

2015 Road Maintenance Project Change Order No. 2

Director of Public Works Ed Dolezal informed the Board this change order represents final asbuilt quantities for certain contract items and assessment of Liquidated Damages as described below. These changes generate a net deduct amount of \$4,940.80. As with previous road maintenance contracts, this year's project includes a provision to assess Liquidated Damages (LDs). LDs are assessed at \$1,000/calendar day/offense/road segment. Their inclusion in the contract is emphasized in detail at the preconstruction meeting and while work is taking place. The contractor did not meet contract requirements in the following:

- 1) Completion of all utility adjustments prior to HMA placement: 3 locations, \$3,000.
- 2) Heavy construction debris not removed each Tuesday and Friday: 2 locations x 3 T/F, \$6,000.
- 3) Driveway closures per street: Stonebriar (6 addresses) x 5 days, \$5,000; Woodbriar (3 addresses) x 6 days, \$6,000; Spur Ct. (1 address) x 7 days, \$7,000; Deer Path (1 address) x 2 days, \$2,000. Total closed driveway LDs, \$20,000.

Total of all LDs as listed equal \$29,000. The contractor has asked the Village to eliminate or reduce these LDs based on the overall quality of work provided on the project and their opinion that \$1,000/day may be excessive.

Staff recommends waiving LDs 1) and 2), and reducing 3) to \$500/calendar day. Total LDs of \$10,000 are reflected in this change order. Contract as bid was \$269,734.37. Final contract price, including this change order, is \$259,529.07.

18 Wheel Truck & Lube (Riverside Industrial Lot 15) Improvement Completion Guarantee Reduction

Director of Public Works Ed Dolezal informed the Board no steps have been previously reduced. All guarantees are held with a single Letter of Credit.

In accordance with Subdivision and Development Regulations, the developer has requested a reduction to the improvement completion guarantee for improvements associated with Steps 1

(Underground), 2 (Basic Street), 3 (Finished Street) and 4 (Roadway). The reduced amount would equal the maximum allowable reduction to 20% of the original guarantees for each step. Staff has inspected the improvements and confirms they are not less than 95% complete.

PUBLIC COMMENT (Limit to 5 Minutes)

EXECUTIVE SESSION

1. Deliberations Concerning Salary Schedules for one or more Classes of Municipal Employees
2. Collective Bargaining
3. Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Channahon

Trustee Slocum made a motion to go into Executive Session at 6:42 p.m. to discuss Deliberations Concerning Salary Schedules for one or more Classes of Municipal Employees, Collective Bargaining, and Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Channahon. Seconded by Trustee Greco.

ROLL CALL AYES: Militello, Scaggs, Host, McMillin, Greco & Slocum
NAYS: NONE **MOTION CARRIED**

Trustee Slocum made a motion at 7:20 p.m. to adjourn Executive Session on Deliberations Concerning Salary Schedules for one or more Classes of Municipal Employees, Collective Bargaining, and Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Channahon. Seconded by Trustee Scaggs.

ROLL CALL AYES: Militello, Scaggs, Host, McMillin, Greco & Slocum
NAYS: NONE **MOTION CARRIED**

The Committee of the Whole was adjourned at 7:22 p.m.

Submitted by
Patricia Perinar
Village Clerk