

**CHANNAHON VILLAGE BOARD  
BOARD MEETING  
September 6, 2016**

Village President Missey Moorman Schumacher called the meeting to order at 6:42 p.m. She led the Board in the Pledge of Allegiance.

Roll call was taken with Trustees Slocum, Greco, Host, Militello, Scaggs and McMillin present.

Also present were Administrator Thomas Durkin, Director of Community Development & Information Systems Mike Petrick, Finance Director Heather Wagonblott, Director Public Works Ed Dolezal, Chief of Police Jeff Wold, Village Attorney Jim Murphy and Village Clerk Patricia Perinar.

**VP Moorman Schumacher informed everyone present that the meeting was being recorded and anyone speaking at the meeting deems his/her consent to the recording of their likeness and speech.**

**CITIZEN/SPECIAL REQUESTS/PUBLIC HEARINGS / PUBLIC COMMENT**

**CONSENT AGENDA**

- A. Consider Approval – Minutes – Committee – August 15, 2016
- B. Consider Approval – Minutes – Board – August 15, 2016
- C. Approve Payment of the Bills List of September 6, 2016 for \$172,932.72

Trustee Scaggs made the motion to approve the Consent Agenda as read. Seconded by Trustee Slocum.

**ROLL CALL AYES: Greco, Host, Scaggs, Slocum, Miltello and McMillin  
NAYS: NONE MOTION CARRIED**

**REPORTS & COMMUNICATIONS FROM VILLAGE OFFICIALS**

**A. VILLAGE PRESIDENT**

**Reminder - Village Wide Garage Sales September 8 – 10, 2016**

Village President Missey Moorman Schumacher reminded the Board of the Village Wide Garage Sales this week, September 8<sup>th</sup> through the 10<sup>th</sup>. Please be careful when driving around the Village.

**B. VILLAGE ADMINISTRATOR**

**Request to Modify the Administrative Fees for Various Code Violations/ Offenses in the Village of Channahon**

Staff is looking for direction regarding drafting the ordinance for the next meeting. Both Trustees Militello and Scaggs had questions regarding some of the categories and fines. Staff helped to clarify some of their questions. The Board was okay with directing staff to go ahead and prepare the ordinance and will still put more thought into it.

**An Ordinance Amending the Village of Channahon Code of Ordinances with Respect to Possession of Cannabis**

Trustee Host made a motion to approve an Ordinance Amending the Municipal Code with Respect to Possession of Cannabis and to waive second read. Seconded by Trustee Slocum.

**ROLL CALL AYES: Greco, Host, Scaggs, Slocum, Miltello and McMillin**  
**NAYS: NONE** **MOTION CARRIED**

Village Administrator Tom Durkin’s Monthly Report for July 2016 was included in the Board Packet. He along with Trustee Host attended a meeting on August 24<sup>th</sup> regarding economic development for elected officials. Each Board member received copies of what was handed out at the meeting. He encouraged all members to read the information provided.

**C. COMMUNITY DEVELOPMENT & INFORMATION**

**An Ordinance Amending the Village of Channahon Code of Ordinances with Respect to Weeds and Grass -1<sup>st</sup> Read**

Trustee Militello made a motion to approve an ordinance Amending the Village of Channahon Code of Ordinances with Respect to Weeds and Grass – to clarify chapter 93.21 with consideration to soils stockpiles and waive second read. Seconded by Trustee Greco.

**ROLL CALL AYES: Greco, Host, Scaggs, Slocum, Miltello and McMillin.**  
**NAYS: NONE** **MOTION CARRIED**

DCD&IS Petrick stated that his monthly report for July 2016 is in the Board packet. The Planning and Zoning Commission Regular Meeting has been moved to Monday, September 26, 2016 at the Channahon Municipal Building at 6:00 p.m.

DCD&IS Petrick stated that he is currently demoing a HP Chrome Book from Google. He encourages the members to check it out after the meeting.

**D. FINANCE DEPARTMENT**

**An Ordinance Amending the Investment Policy for the Village of Channahon**

Trustee Greco made a motion to approve An Ordinance Amending the Investment Policy for the Village of Channahon and waive second read. Seconded by Trustee Militello.

**ROLL CALL AYES: Greco, Host, Scaggs, Slocum, Miltello and McMillin.**  
**NAYS: NONE** **MOTION CARRIED**

Finance Director Heather Wagonblott stated she attended a Fraud Seminar at the Will County Building. She gave the Board a summary of some of the information she gathered from the seminar. She will distribute a summary of her notes to the Board. One thing she did find necessary is the need to have another individual within the Finance Department to deter fraud from occurring.

Next week the Village President, Village Administrator, and Village Finance Director are going to attend a meeting with Azavar. They provide a service to municipalities to research such things as telecommunications tax as well as a few other taxes to insure the municipality is receiving what they should be receiving. This is done at no cost. If money is due back to the Village they get a portion of it.

**E. POLICE DEPARTMENT**

**An Intergovernmental Agreement with Will County ETSB**

Trustee Scaggs made a motion to approve an Intergovernmental Agreement with Will County Emergency Telephone System Board and forward the grant money to WESCOM to be used as authorized by the agreement. Seconded by Trustee Slocum.

**ROLL CALL AYES: Greco, Host, Scaggs, Slocum, Miltello and McMillin.**

**NAYS: NONE**

**MOTION CARRIED**

Police Chief Wold’s monthly report is in the Board packet.

**F. PUBLIC WORKS DEPARTMENT**

**A Resolution to Enter into a Stormwater Management and Temporary Construction Easement Agreement**

Trustee Militello made a motion to approve A Resolution to Enter into a Stormwater Management and Temporary Construction Easement Agreement. Seconded by Trustee Greco.

**ROLL CALL AYES: Slocum, Greco, Host, Scaggs, Miltello and McMillin**

**NAYS: NONE**

**MOTION CARRIED**

**2016 Various Crack Fill and Fog Seal Project Change Order No. 1**

Trustee Slocum made a motion to approve Change Order 1 to the 2016 Various Crack Fill and Fog Seal contract in the deduct amount of \$5,720.00. Seconded by Trustee Scaggs.

**ROLL CALL AYES: Slocum, Greco, Host, Scaggs, Miltello and McMillin**

**NAYS: NONE**

**MOTION CARRIED**

**Replace Roof at Wastewater Treatment Plant Laboratory/Office Building**

Trustee Greco made a motion to accept Midwest Roofing & Exteriors’ quote of \$8,100.00 to replace the roof on the laboratory/office building at the Waste Water Treatment Plant. Seconded by Trustee Host.

**ROLL CALL AYES: Greco, Host, Scaggs, Miltello and McMillin**

**ABSENT: Slocum**

**NAYS: NONE**

**MOTION CARRIED**

Mr. Dolezal informed the Board his monthly report is included in the Board packet.

**G. VILLAGE ATTORNEY**

**COMMITTEE REPORTS**

**Trustee Sam Greco - Finance/Human Resources – No Report**

**Trustee Debbie Militello – Community & Legislative Affairs**

Trustee Militello asked Finance Director Wagonblott if the Village uses Positive Pay. An explanation was given as to what is currently being used and the direction the department hopes to go.

**Trustee Chantal Host – Public Safety/Emergency Support**

Trustee Host informed the Board that Sgt. Pozen conducted a women's self defense program on August 22, it was very well received and we have received several requests to host another class. He has another class scheduled for Saturday, September 10 at 8 a.m. Contact the police department for registration or more information.

Officer Lazzari has scheduled the school safety drills for Channahon District 17 schools. Officer Devine has done the same for Minooka South.

The Village has created a safe exchange zone in the police department parking lot. The area will be video recorded and residents can use it for child custody exchange or as an internet sales exchange area. Public works will be posting a sign and we will promote the area on social media.

**Trustee Scott McMillin – Public Works and Facility– No Report.**

**Trustee Mark Scaggs – Community Development**

Trustee Scaggs reported that he was glad to see the weeds cut at I-55 and Bluff Road. He thanked Jeannie Millsap for the article she wrote regarding allergies to bees and wasps. He also wanted to know if there was an update on Retail Strategies. Staff stated that they can come to give an update to the Board if they would like. Any Board member who has questions can come in and ask staff about what is going with Retail Strategies.

**Trustee Scott Slocum – Technology/Community Image/Code Enforcement**

Trustee Slocum reported that through the Business Retention Surveys one issue that was constant was the difficulty in finding employees. On Wednesday, September 21 at 7:30 a.m. there is going to be a Workforce Summit at the Minooka Village Hall. Flyers are available if anyone would like one.

**OLD BUSINESS**

**NEW BUSINESS**

**ADJOURNMENT**

Trustee Greco made a motion to adjourn the meeting at 7:07 p.m. Seconded by Trustee Host.

**VERBAL ROLL CALL: ALL AYES**

**MOTION CARRIED**

**Submitted by  
Patricia Perinar  
Village Clerk**