

**CHANNAHON VILLAGE BOARD
COMMITTEE OF THE WHOLE MEETING
September 6, 2016**

Village President Missey Moorman Schumacher called the meeting to order at 6:00 p.m. with Trustees Greco, Host, Scaggs, Slocum and Militello present. Trustee McMillin arrived at 6:30.

Also present were Village Administrator Thomas Durkin, Director of Community Development and Information Systems Mike Petrick, Finance Director Heather Wagonblott, Director of Public Works Ed Dolezal, Chief of Police Jeff Wold, Village Attorney Jim Murphy and Village Clerk Patricia Perinar.

VP Moorman Schumacher informed everyone present that anyone who speaks at the meeting shall be deemed to have given his/her consent to the recording of their likeness and speech. This meeting is being recorded.

PUBLIC COMMENT (Limit to 5 Minutes)

VILLAGE PRESIDENT

Recognition – Officer Blough

Chief Wold stated that this past August MADD honored Officer John Blough along with 32 officers in the state of Illinois. Officer Blough was recognized for his DUI enforcement, his Community Outreach efforts-specifically talking with the cadets about DUI prevention, the Citizens Police Academy and the drunk driving goggle course during National Night Out. He received a plaque from the MADD organization for his efforts. Officer Blough thanked everyone for the acknowledgement.

Officer Blough wanted to recognize Sarah Lindmark, a member of the Channahon Cadet Program, who is moving on to bigger and better things. Sarah has been a part of the program for the past six years. During that time, Sarah has been the Cadet of the Year and was awarded a scholarship from the Will County Chief's Association. She has been a great asset to the program.

Sarah thanked the Board and Channahon Police Department for the opportunities given to her. Because of her experience she is continuing to pursue a career in law enforcement. She hopes to one day work for the Channahon Police Department.

ADMINISTRATION DEPARTMENT

Request to Modify the Administrative Fees for Various Code Violations/ Offenses in the Village of Channahon

Village Administrator Tom Durkin stated that the current municipal code provides for the use of compliance tickets for all ordinance violations except for those that state statute requires be reported to the Secretary of State. Section 10.98 (F) of the code spells out the administrative fees associated with various code violations/offenses. Village Staff has reviewed these fees and is suggesting they be modified as indicated. Review of these fees by staff is consistent with the action items spelled out during the budget approval process. Also included for comparison purposes is the current listing of administrative fees.

According to Village Code, the administrative fees listed may be paid within 14 days of the issuance of a compliance ticket as a settlement and compromise of the claim against the violator. In the event payment of the fee is not obtained within the 14-day period, the administrative fee will be doubled for the period beginning the 15th day and including the 30th day after issuance of the ticket. The Board was provided with a table listing current and proposed fees.

Trustee Militello asked whether the increase was just to cover Village costs. Mr. Durkin stated it was to cover cost and provides additional fees to hopefully help individuals to be more compliant.

Village President Missey Moorman Schumacher brought to the Board's attention that most of the fees went up, some stayed the same and there were a few that decreased in costs.

- **A Resolution Designating Meeting Dates and Times in 2017 for the Corporate Authorities and Commissions of the Village of Channahon Discussion**
- **2017 Holiday Schedule**

Due to some a correction that needs to be made, these two items will be discussed at the next Board meeting.

An Ordinance Amending the Village of Channahon Code of Ordinances with Respect to Possession of Cannabis

Village Administrator Tom Durkin stated that in July 2016, Governor Rauner signed a bill into law that amended the state law with respect to the possession of cannabis. Attorney Silverman has requested that the Village Board consider the attached ordinance that would bring our municipal code in line with the newly established state law. The Proposed Ordinance was included in the Board packet.

A Resolution Relating to Termination of Participation by Elected Officials in the Illinois Municipal Retirement Fund

Village Administrator Tom Durkin stated that the Village of Channahon Resolution 411 passed on April 18, 2005 established participation by Village elected officials in the Illinois Municipal Retirement Fund (IMRF). Recently, Governor Rauner signed into law Senate Bill 2701 which disqualifies future candidates to county boards statewide from participating in the fund. Passage of this law has come on the heels of the McHenry County Board taking action to terminate participation in the fund earlier in 2016. These efforts signal an increased trend in addressing various public pension systems.

Many of the duties performed by municipally elected officials in terms of day to day operations of the community and other responsibilities are increasingly performed by Village staff and do not require the performance of these duties by the elected officials as may have been the case in the past. This cost saving proposal to terminate participation would, upon passage, result in the Village Trustees and Village Clerk no longer qualifying for IMRF participation. The Village President, as Chief Elected Official, would at this time remain a qualifying position as the duties of this position continue to remain varied and can expect to remain constant and possible increase into the future.

Currently, 13 pension systems in Illinois work together reciprocally. Staff is proposing that this resolution be considered for approval at the September 19th meeting to ensure that all current

members affected by passage of this resolution can research all their individual options fully. Once removed from IMRF, no corrections/applications are permitted.

COMMUNITY DEVELOPMENT & INFORMATION SYSTEMS

An Ordinance Amending the Village of Channahon Code of Ordinances with Respect to Weeds and Grass

Director of Community Development and Information Systems Mike Petrick stated the Village of Channahon has previously discussed ordinance modification to address dormant land in Channahon. It was further discussed that the most egregious items are overgrown soil stockpiles. The proposed amendment to the ordinance further clarifies the existing chapter 93.21 that soils stockpiles are considered unimproved property, and thus to be maintained at the 12 inch height as stated in the existing ordinance. The existing ordinance is copied below:

§ 93.21 WEEDS AND GRASSES TO BE REMOVED.

(A) It is hereby declared to be an offense for any owner of real property within the village to permit any weeds, grass or plants to grow to a height exceeding eight inches on improved property and 12 inches in height on unimproved property. Any such plants or weeds exceeding such height are hereby declared to be a nuisance. Landscaping including trees, shrubs, ornamental vegetation (such as annual/perennial flowers and perennial grasses) grown for aesthetic qualities in a purposeful garden or planting bed can exceed the above requirements. In addition, vegetation height limitations will not be applied to natural areas including all wetlands, native prairie remnants, restoration areas, wetland mitigation areas, forest preserved areas, preservation areas, and the like.

(B) No person owning, leasing, occupying or controlling any plot of real estate within the village shall permit the growth of noxious weeds thereon, as defined by this Code of Ordinances, the Illinois Administrative Code and the Department of Agriculture of the State of Illinois. All weeds shall be pulled or otherwise destroyed by the owner, lessee, tenant, occupant or person in control of real estate in the village. Failure to destroy such weeds within the designated period shall constitute a violation of this chapter.

(Ord. 330, passed 11-7-83; Am. Ord. 900, passed 5-20-96; Am. Ord. 1650, passed 5-16-11 Penalty, see § 93.99

The Proposed Ordinance was included in the Board packet.

Village Administrator Tom Durkin along with Village President Missey Moorman Schumacher gave the reasoning for staff to go this direction.

FINANCE DEPARTMENT

An Ordinance Amending the Investment Policy for the Village of Channahon

Finance Director Heather Wagonblott stated that the original ordinance establishing the investment policy was established in 1995. No amendments have been made since 1995. Village staff recently reviewed the investment policy and included a few minor changes to the document. Included in the Board packet is an updated policy with the minor revisions. She gave the Board a summary of the items that were revised. She asked to waive second read.

POLICE DEPARTMENT

An Intergovernmental Agreement with Will County Emergency Telephone System Board

Chief of Police Jeff Wold stated that this is the Will County ETSB Surcharge Reallocation Program. In order to qualify, the Village of Channahon is asked to enter into an Intergovernmental Agreement which details the use of the funds. The funds are to be used for specific emergency dispatching needs, and in the past the funds have been forwarded to Wescom. I request the Village Board to authorize the Mayor to sign the agreement and to approve forwarding the funds to Wescom to be used as authorized by the grant.

WESCOM Radio System

Chief of Police Jeff Wold stated that in conversations with Steve Rauter progress is being made with the new radio system. They are looking to place an order by November and anticipate having the new radios operational by the end of the year or early next year. This is a budgeted expense.

Police Testing

Chief of Police Jeff Wold informed the Board that the current police list is expired. In anticipation of the possibility of an officer leaving the department, the department is going to go ahead and test and have an eligibility list available in case there is an opening to replace an officer. The department is not looking to expand at this time. The testing date is November 19th at Three Rivers School. It will be advertised on Blue Line, the Village website and the Apply to Serve website.

PUBLIC WORKS DEPARTMENT

A Resolution to Enter into a Stormwater Management and Temporary Construction Easement Agreement

Director of Public Works Ed Dolezal informed the Board that the owner of the Lewis-Marine Property, which is immediately north of the IDI development (Bieth Property) at Bluff Road and I55, desires to release detained stormwater resulting from the future development through an outfall pipe across the IDI property. An Agreement has been written to provide an easement and construction access for the outfall pipe. Since the Village is responsible for managing stormwater within its corporate limits and must have authority to access and maintain the necessary infrastructure, it is also a party to the agreement. The document was included in the Board packet.

2016 Various Crack Fill and Fog Seal Project Change Order No. 1

Director of Public Works Ed Dolezal informed the Board that this contract was awarded to SKC Construction by the Board August 15, 2016. The low bid of \$43,609.23.00 included \$34,105.50 for crack fill work with the remainder for fog seal work. Because crack fill costs were below the budgeted amount of \$40,000, it was suggested that Staff seek a change order to increase crack fill work to more closely match budgeted funds. The Board agreed.

This change order, included in the Board packet, represents an increase of \$5,720.00 in crack fill work for this contract. The total contract amount would become \$49,329.23. The total budget for this contract is \$51,500.00.

Replacing of Roof at Wastewater Treatment Plant Laboratory/Office Building

Director of Public Works Ed Dolezal informed the Board the original laboratory building was built in 1993 and has the original roof.

They requested quotes from nine roofing companies with only two providing quotes and meeting all contract requirements. The first quote came from Midwest Roofing & Exteriors of North Aurora, IL at \$8,100.00, the second came from Western States Construction, of Joliet, IL at \$9,100.00. This work is budgeted at \$10,000.

Trustee Scaggs asked whether the old roof is being removed and he was told it is.

COMMUNICATIONS

A Letter from State Representative, Lawrence Walsh, Jr.

Village President Missey Moorman Schumacher stated the Village received a letter from State Representative Walsh congratulating the Village of Channahon for being names one of the Top 25 Safest Illinois Cities in 2015 by Safewise.com. The letter stated it is a testament to the care and hard work of the police department and village board, as well as all the Channahon citizens.

PUBLIC COMMENT (Limit to 5 Minutes)

EXECUTIVE SESSION

Probable or Imminent Litigation and Pending Litigation

Trustee Greco made a motion at 6:25 p.m. to go into Executive Session to discuss Probable or Imminent Litigation. Seconded by Trustee Host.

ROLL CALL AYES: Greco, Militello, Scaggs, Slocum & Host

ABSENT: McMillin NAYS: NONE MOTION CARRIED

Trustee Scaggs made a motion at 6:40 p.m. to adjourn the Executive Session regarding Probable or Imminent Litigation. Seconded by Trustee Greco.

ROLL CALL AYES: Host, Greco, Militello, Scaggs, Slocum & McMillin

NAYS: NONE MOTION CARRIED

The Committee of the Whole was adjourned at 6:42 p.m.

**Submitted by
Patricia Perinar
Village Clerk**