

**CHANNAHON VILLAGE BOARD
COMMITTEE OF THE WHOLE MEETING
October 3, 2016**

Village President Missey Moorman Schumacher called the meeting to order at 6:00 p.m. with Trustees Greco, Host, McMillin, Scaggs, Slocum and Militello present.

Also present were Village Administrator Thomas Durkin, Director of Community Development and Information Systems Mike Petrick, Finance Director Heather Wagonblott, Director of Public Works Ed Dolezal, Chief of Police Jeff Wold, Village Attorney Jim Murphy and Village Clerk Patricia Perinar.

VP Moorman Schumacher informed everyone present that anyone who speaks at the meeting shall be deemed to have given his/her consent to the recording of their likeness and speech. This meeting is being recorded.

VILLAGE PRESIDENT

Village President Missey Moorman Schumacher welcomed Jack Murphy, son of Village Attorney Jim Murphy who was in attendance as part of Boy Scouts. He was working on earning his Communications Merit Badge.

**Resolution Designating a Portion of Center Street from U.S. Route 6 to Bluff Road
as Kenneth J. Frayne Memorial Way**

Village President Missey Moorman Schumacher stated that the Board has discussed this before. The 15 year anniversary of the passing of Kenny Frayne is on October 13th. The fire department has requested designating a portion of Center Street in his honor.

ADMINISTRATION DEPARTMENT

**An Ordinance Establishing a Fee Schedule for Administrative Compliance
Tickets – 1st Read**

Village Administrator Durkin stated that the current municipal code provides for the use of compliance tickets for all ordinance violations except for those that state statute requires be reported to the Secretary of State. Section 10.98 (F) of the code spells out the administrative fees associated with various code violations/offenses. Village Staff has reviewed these fees and is suggesting they be modified as indicated on the table that was provided to the Board. Review of these fees by staff is consistent with the action items spelled out during the budget approval process. Also included for comparison purposes was the current listing of administrative fees.

According to Village Code, the administrative fees that are listed may be paid within 14 days of the issuance of a compliance ticket as a settlement and compromise of the claim against the violator. In the event payment of the fee is not obtained within the 14-day period, the administrative fee will be doubled for the period beginning the 15th day and including the 30th day after issuance of the ticket. Staff would like to waive 2nd Read.

An Ordinance Authorizing an Honorary Street Naming Program for Village of Channahon – 1st Read

Village Administrator Durkin stated that Village staff is presenting this ordinance to the Village Board for approval of an honorary street naming program for the Village of Channahon. The purpose of the program is for honoring Channahon residents who have become well known for their contributions to the community. The honorary street name identifies a certain portion of a Channahon street with an individual name in honor of that person. The honorary name supplements the permanent street name and does not change the permanent street name designation. There are also provisions for honoring important local sites and events. The program establishes criteria to be utilized to consider an honorary street name request as well as a thorough application process with specific provisions. The following additional documents were provided: Proposed Ordinance, Program Description, Program Criteria, and Program Application.

COMMUNITY DEVELOPMENT & INFORMATION SYSTEMS

Purchase Chromebook Computers

Mr. Petrick stated that the Village of Channahon has budgeted for the scheduled replacement of the aging Google Nexus 10 tablets, which are used by board members and department heads for board meetings, off-site work, email, and other mobile uses. Through investigation of various form factors of computing, Chromebooks have been identified as a cost-conscious, easy-to-use solution. The selected Chromebook is the HP Chromebook 13.

Through multiple quotations, it was found that PCM (the new parent company of Tiger Direct) to have the best pricing among both existing and new procurement channels. The total price is under-budget, aided by one HP Chromebook 13 computer already being provided to the Village by Google, free of charge.

Training will be provided when the systems arrive and are ready for issuance, but for the most-part their use is very straight-forward. He also provided quotations from the following PCM, CDWG, Promevo and Newegg.

FINANCE DEPARTMENT

No Formal Items for Discussion.

POLICE DEPARTMENT

No Formal Items for Discussion.

PUBLIC WORKS DEPARTMENT

2016 Road Maintenance Material Testing Proposal

Director of Public Works Ed Dolezal informed the Board that Quality Assurance testing will be provided on concrete, aggregate base course and hot-mix asphalt at the plant and on site in conjunction with the 2016 Road Maintenance Project and as required by IDOT.

Concrete testing will be performed on replacement curb & gutter and sidewalk. The concrete will be tested for air entrainment and water content along with compression testing of cylinders to verify concrete strength meets contract specifications.

Non-destructive testing of base course, patching, and asphalt courses will use nuclear gauge testing. The nuclear gauge testing will determine if the density or compaction of the asphalt binder and surface meets the standard for that material. Included was the Midwest Testing Proposal.

A Resolution to Accept the Dedication of a Recreational/Bike Path Easement along the Northwest Frontage Road at U.S. 6 and I-55

Director of Public Works Ed Dolezal informed the Board that the Village of Channahon is a home rule municipal corporation and Thornton's Inc. is the owner of property lying adjacent to dedicated right-of-way of the Northwest Frontage Road at US 6 and I-55. Thorntons was required by an Annexation Agreement to construct a path in the right-of-way of the Northwest Frontage Road and the path was in actuality partially constructed outside the right-of-way. Alternatives to remedy the problem such as reconstructing the path to be entirely in the right-of-way or removing the portions outside the right-of-way are undesirable due to proximity to street lights or functionality. Creating an easement over the Property underlying the portion of the path will allow the path to remain as constructed. The Board was provided with a Plat of Easement to review. This has been prepared for the purposes of dedicating the easement to the Village.

A Resolution to Accept the Dedication of Public Right-of-Way for the Northwest Frontage Road at U.S. 6 and I-55

Director of Public Works Ed Dolezal informed the Board that the Village of Channahon is a home rule municipal corporation and Thornton's Inc. is the owner of property lying between the currently dedicated right-of-way and access to an adjacent property owned by Seneca Petroleum Company. Thorntons was required by an Annexation Agreement to relocate the Northwest Frontage Road and the relocation required the dedication of land owned by Seneca. Thorntons entered into a Property Exchange Agreement with Seneca that provided for the transfer of the land to Thorntons allowing them to construct the relocated Northwest Frontage Road and dedicate it to the Village. The property Exchange Agreement provided that Thorntons create a new ingress/egress location to Seneca's site across the Property. A Plat of Dedication was attached to the Board and was prepared for the purposes of dedicating the Property to the Village.

Hire Contractor for Parkway Tree Replacement Program

Director of Public Works Ed Dolezal informed the Board that in response to the large number of ash trees being removed from the Village parkways, a Tree Replacement Program was funded. At the request of residents who have had a parkway tree removed, the Village will contract for a new tree to be provided and planted and share the cost 50/50. The Village budgeted an expense of \$20,000 and an income of \$10,000 for the program in the current fiscal year. Additional Documentation of the following was provided: Proposal from Celtic and a Proposal from The Fields.

Trustee Scaggs asked what the average cost of a replacement tree is. Mr. Dolezal told him the cost. A list was provided in the packet.

Trustee Slocum asked about some of those parkway trees that have been removed but are not being replaced. A discussion took place regarding the Village policy regarding this and whether there could be a cost sharing policy the Village could have. Currently there is the tree

replacement program available for residents. When building parkway trees are required but there is nothing that requires the replacement of them if they are to die or be removed. Currently there is no answer to the replacement of all trees removed. Trustee McMillin asked about the tree inventory that the Village uses as collateral. It was used to see the scope of the Ash tree problem but trees are an asset to the community. Trustee Militello stated you cannot force residents to replace trees. Trustee Host stated it does increase property value though. Village Clerk, Patty Perinar, mentioned that initially the trees put in by builders were required to be a specific dimension. Replacement trees do not have to meet that requirement but many residents are unaware of that. Getting that information to residents may be helpful in getting people to replace removed trees.

COMMUNICATIONS

PUBLIC COMMENT (Limit to 5 Minutes)

VILLAGE ATTORNEY

A Resolution Approving a Settlement and Release Agreement and a Settlement Funding Agreement

Village Attorney Jim Murphy stated that there is a resolution to approve a Settlement Funding Agreement. There is an Executive Session scheduled in case there are any specific questions which need to be asked regarding the Resolution, etc.

EXECUTIVE SESSION

Probable or Imminent Litigation and Pending Litigation

Trustee Slocum made a motion at 6:19 to go into Executive Session to discuss Probable or Imminent Litigation and Pending Litigation. Seconded by Trustee Greco.

ROLL CALL AYES: Greco, Host, Scaggs, Slocum, Miltello and McMillin

NAYS: NONE

MOTION CARRIED

The Committee of the Whole was adjourned at 6:36 p.m.

**Submitted by
Patricia Perinar
Village Clerk**