

**CHANNAHON VILLAGE BOARD
COMMITTEE OF THE WHOLE MEETING
FEBRUARY 3, 2020**

Village President Missey Moorman Schumacher and Student Council President Carson Larson called the meeting to order at 6:04 p.m. with Trustees Greco, Host, Perinar, Scaggs and Slocum present.

Student Council Members Budge, Dela Cruz, Fink, Pettigrew, Poulsen and Sweeney were present. Also present was 7th grade Student Council Study Hall Representative, Mady Hall.

Also present were Village Administrator Thomas Durkin, Director of Community Development and Information Systems Mike Petrick, Finance Director Heather Wagonblott, Director of Public Works Ed Dolezal, Chief of Police Shane Casey, Village Attorney David Silverman and Village Clerk Kristin Hall.

Student Council President Carson Larson informed everyone present that anyone who speaks at the meeting shall be deemed to have given his/her consent to the recording of their likeness and speech. This meeting is being recorded.

VILLAGE PRESIDENT

Discussion – A Resolution to Recognize and Support Job Shadowing Day at the Village of Channahon

VP Moorman Schumacher stated Student Council Vice President MacKenzie Poulsen and Student Council President Carson Larson put together a Resolution talking about why we should recognize and support job shadow day. She asked to share with the board and audience member their thoughts on their experience.

Student Council President Carson Larson stated it is a summary of why it's nice to have a student government within our school and to bring together the community and the students.

Student Council Vice President MacKenzie Poulsen stated it's important for students, especially in the community, to come together and learn what the people at the Village do and how the Village is run. She also stated it helps them get a different perspective on how the people at the Village do their jobs and to learn for the future so they know how to help the community.

Student Council Ambassador Georgia Sweeney added that her and her classmates really had a chance to see everything that goes on in Channahon, from the construction side to the administrative side. She stated it was really nice to see the different perspectives. She also stated that it may be something they could use in the future as they move into jobs/careers or even in their schooling. She further stated it was really nice to see how everything works.

Trustee Slocum asked what was provided to the students for lunch. Student Council Ambassador Tyler Budge stated pizza. Trustee Slocum stated well done, to whoever chose that.

ADMINISTRATION DEPARTMENT

Discussion – Backyard Utility Ordinance

Durkin stated recently, Commonwealth Edison made the decision to require new residential subdivisions, non-designed phases of existing subdivisions and certain single residential builds to incorporate front lot easements in their design for the installation of utilities. He stated ComEd will still install utilities in the rear yard as has been past practice, however these utilities will be required to be provided in conduit. He also stated this requirement will go into effect on February 3, 2020. He further stated the attached information provided by ComEd details their reasoning behind this decision. He stated on January 14th, the Village attended an information session provided by ComEd at the Will County Governmental League offices. He also stated many communities expressed concerns with this requirement relative to the logistics and aesthetics with installation of utilities in the front yards and has requested that ComEd postpone this decision pending additional information and municipal input. He further stated ComEd has elected to continue to move forward with rolling out this requirement effective February 3rd. He stated AT&T and Comcast will also be following suit with ComEd as they typically install their utilities within or near ComEd trenching. He also stated Village staff is researching other municipal ordinances regarding the location and construction requirements regarding public utility construction in new subdivisions, including the requirement that all utilities continue to be provided in the rear yards of properties. He further stated an ordinance for your consideration will be forthcoming in the near future.

VP Moorman Schumacher stated that some of the concerns are with all of the items that are in the right-of-way such as sewer and water lines. How much room will there be in the front-yard easement? She also stated that some of the concerns are also aesthetics, so utility boxes are not placed in the center of somebody's yard.

Durkin stated there will be multiple crossings of the right-of-way as utility lines will be placed on one side of the street and these lines will service both sides of the streets. One of many questions is how this will be handled.

Discussion – Solid Waste Services RFP Response Update

Durkin stated on January 24, 2020 the Village received 4 responses to the Solid Waste Services RFP. As you are aware, the current solid waste services contract with Waste Management is expiring on April 30, 2020. He stated responses were received from Waste Management, Environmental Recycling and Disposal, Republic Services and Homewood Disposal. He also stated staff is currently completing their review and evaluation of the responses and the working group is scheduled to meet on February 5, 2020. He further stated it is then anticipated that finalist(s) will be identified and specific contract negotiations will be commenced and hopefully completed for the February 17, 2020 Village Board meeting. He stated it will be necessary to finalize this process by the March 2, 2020 Village Board meeting to ensure a smooth transition to the residents in the event of a new hauler or new program.

COMMUNITY DEVELOPMENT & INFORMATION SYSTEMS

Discussion – 2019 Year End Report

Petrick presented the 2019 Year End Report and summarized the highlights. He stated it will be available on-line soon as there is a minor correction that needs to be made.

Trustee Scaggs stated he remembered 8-9 years ago they had 800-900 lots and were issuing only 3 permits a year. We seemed to have 500 years' worth of lots t that time.

Petrick stated that in 2010 we issued permits for 4 homes and in 2011 and 2012 we issued 3 home permits each. He stated now we do more than that within a week.

Trustee Scaggs stated we had 7 years in a row where it didn't add up to the year we issued 100.

Petrick stated that 2017 was the big restart of housing in this area. He stated it took a little bit longer for the recovery to come this far out of the City of Chicago.

FINANCE DEPARTMENT

Student Council Treasurer Lucas Dela Cruz stated the Finance Department had no formal items.

POLICE DEPARTMENT

Student Council Ambassador Tyler Budge stated the Police Department had no formal items.

PUBLIC WORKS DEPARTMENT

Discussion – Crow Holdings – Release of Improvement Completion Guarantee for Site Development Permit

Dolezal stated this guarantee is held to provide funding to stabilize the construction site, maintain and provide for permanent erosion and sediment controls, and make repairs to incomplete work in ROW or to watermain, sanitary sewer main and storm sewer resulting from Site Development Permit (SDP) work. He stated the SDP was issued by the Village to allow preliminary mass grading and demolition work at the site in preparation for additional site improvements then under engineering review. He also stated the guarantee is held by a single bond. He further stated the aforementioned engineering plans for Crow Holdings were subsequently approved and the Village received a separate ICG for in the amount of \$2,035,500.00. He stated this guarantee provides funding for possible repairs resulting from the more extensive site improvements work, as well as for previous Site Development Permit work. He also stated therefore, the \$50,000 is redundant and should be released.

Discussion – DNJ Intermodal – Improvement Completion Guarantee Reduction Allowance

Dolezal stated no steps have been previously reduced. He stated all guarantees are held with a single bond. He also stated in accordance with Subdivision and Development Regulations, the developer has requested a reduction to the improvement completion guarantee for the aforementioned projects. He further stated the guarantee covers typical improvements consisting of watermain, sanitary sewer connection, storm sewer connections, roadway connections, and parkway improvements. He stated the reduced amount would equal the maximum allowable reduction to 20% of the original guarantees. He also stated per Ordinance, reductions can be considered when all improvements associated with the reduction request are not less than 95% complete. He further stated staff has inspected all project's improvements and confirms this is accurate.

Discussion – An Ordinance Authorizing the Erection of “No Parking” and “No Parking, Standing, Stopping” Signs on Winchester Drive in the Village of Channahon, Will and Grundy Counties, Illinois – 1st Read

Dolezal stated pursuant to some of the conversations we had at the last Board Meeting, he went with Chief Casey to look at the current parking situation out there. He stated, by Ordinance we are marking a few changes; A. No parking on the North side of Winchester Drive from Thomas Dillon Drive to immediately East of the Eastern driveway of 23801 Winchester Drive between the hours of 2 AM and 6 AM and not to exceed four hours in duration at other times, B. No Parking Standing Stopping on the North side of Winchester Drive from immediately East of the Eastern driveway of 23801 Winchester Drive to the Eastern terminus of the publicly dedicated Winchester Drive, and C. No Parking Standing Stopping on the South Side of Winchester Drive.

Trustee Slocum asked if they had a conversation with management at DOKA.

Dolezal stated he did not but Durkin did.

Durkin stated he would get to that during his report at the regular board meeting.

Trustee Perinar asked if he wanted a waiver of second read.

Dolezal stated it would probably be prudent.

Trustee Greco asked how soon we could get them up once it's approved.

Dolezal stated these will have to be ordered but they are pretty standard. He stated it would be a few weeks.

COMMUNICATIONS

PUBLIC COMMENT

Penny Caruso, resident of Channahon expressed her concerns regarding the Dollar General plaza. She stated with two new restaurants coming, it's going to get even more congested. She didn't know if it was up to the Village or the owner of that property.

VP Moorman Schumacher asked if she was talking about the side entrance to Dollar General where they come out onto Steve Rittof Drive.

Mrs. Caruso stated that one and the one where they come out onto Route 6. She stated with the two restaurants going in that all flows through Dollar General.

VP Moorman Schumacher stated the one on Route 6 itself is a State allowed driveway. She stated regarding the one on Steve Rittof Drive, Chief Casey may be able to better address that.

Chief Casey stated they are still required to stop and yield to the right-of-way of the roadway before leaving a private drive or parking lot. He stated the only thing he could think of off the top of his head, we could close off the north entrance and force everyone out through the back. ;

This might alleviate some of the congestion. He stated that crossing Route 6 will always be difficult.

Discussion took place regarding what the Village could do to help alleviate the concern.

EXECUTIVE SESSION

The Committee of the Whole was adjourned at 6:30 p.m.

**Submitted by
Kristin Hall
Village Clerk**

A handwritten signature in black ink that reads "Keatlee". The signature is written in a cursive style and is positioned to the right of the printed name "Kristin Hall".