

**CHANNAHON VILLAGE BOARD
COMMITTEE OF THE WHOLE MEETING
MARCH 21, 2022**

Student Council President Ethan Denton called the meeting to order at 6:00 p.m. with Trustees Greco, Perinar, McMillin, Scaggs and Slocum present.

Student Council Members Adamczyk, Berscheid, Bucciarelli, Carlyle, Denton and Phillips-Mantia were present.

Also present were Village Administrator Thomas Durkin, Director of Community Development and Information Systems Mike Petrick, Finance Director Heather Wagonblott, Director of Public Works Ed Dolezal, Chief of Police Shane Casey, Village Attorney David Silverman and Village Clerk Kristin Hall.

Student Council President Ethan Denton informed everyone present that anyone who speaks at the meeting shall be deemed to have given his/her consent to the recording of their likeness and speech. This meeting is being recorded.

VP Moorman Schumacher stated that since some of the Trustees and elected officials were not here for Job Shadow Day, she would like for each Student Council Member to state their name, their position on the Student Council and who they shadowed today.

Cameron Buccarelli stated that she is the Secretary of Student Council and she shadowed Public Works Director Dolezal.

Avery Carlyle stated that she is a Student Council Member and she shadowed Community Development and Information Systems Director Petrick.

Ethan Denton stated that he is the President of Student Council and he shadowed Village President Moorman Schumacher.

Max Phillips-Mantia stated that he is the Vice-President of Student Council and he shadowed Village Administrator Durkin.

John Berscheid stated that he is the Treasurer of Student Council and he shadowed Finance Director Wagonblott.

Mikolaj Adamczyk stated that he is a Student Council Member and he shadowed Police Chief Casey.

VILLAGE PRESIDENT

Discussion – A Resolution to Recognize and Support Job Shadowing Day

VP Moorman Schumacher stated that we started this Job Shadow Day in 2016 and we had one virtual year during the initial onset of the COVID pandemic. We have had the great pleasure of having the Channahon Junior High Student Council come to learn about how about civic involvement, how the Village works and how all of the moving pieces work together. She further

stated that they are the elected officials at their school and we are happy to have them here. They did a phenomenal job, as always. Student Council President Denton and Student Council Vice President Phillips-Mantia put together a resolution in support of Job Shadow Day, so they will talk about how they put that together and why chose the items included.

Student Council President Denton stated that we chose a lot of the items in the resolution based on the experience we had at the beginning of the day. He stated that we felt very welcomed and we knew this should continue. He also stated that he learned so much from today; more than he's ever learned from a normal Student Council meeting.

Vice President Phillips-Mantia stated that we chose our resolution based on how Job Shadowing Day creates a range, in young minds, on different jobs. He stated that it opens up new options of careers.

ADMINISTRATION DEPARTMENT

Discussion – Approval of Landscape Maintenance Agreement Between the Village of Channahon and Balanced Environmental, Inc.

Durkin stated village staff has completed review of the responses to a Landscape Maintenance RFP released for 2022 for landscape maintenance services at the Village Hall property, Village ID signs, the area around the interchange of US Route 6 and I-55, a small parcel at Dove Drive and US Route 6 and the recently purchased Town Center property. He stated the RFP with exhibits showing the areas to be maintained is provided in the packet. He also stated as a reminder, expenses for landscape maintenance were included in the FY 2021/2022 budget and are expected to be a budgeted item in the FY 2022/2023 budget. He further stated RFP's were sent to 14 landscape maintenance firms and 5 responses were received. He stated the firms submitting and the total cost of services (for 1-year contract) were as follows:

Balanced Environmental, Inc. \$44,960.00
Celtic Landscaping, LLC \$58,600.67
Edgebrook Services \$60,874.00
Elevations Landscaping \$88,140.00
Hawthorne Landscaping \$89,984.00

He stated proposals were reviewed by the Village Administrator and Code Enforcement Officer and staff proposes the Village Board enter into an agreement with Balanced Environmental, Inc. for one year with two, one-year options per the proposal received. He also stated the agreement, developed by the Village Attorney and staff, contains, general operating requirements, including compliance with all applicable governmental laws, rules, regulation and improvements, breach of contract provisions, events of defaults and remedies, insurance and indemnification requirements and other miscellaneous provisions. He further stated this agreement has been agreed upon by Balanced Environmental, Inc.

Trustee Host entered the meeting at 6:06 p.m.

COMMUNITY DEVELOPMENT & INFORMATION SYSTEMS

Discussion – Site Plan for Parking Lot Expansion at Channahon Industrial Park Lots 24 (24053–24059 S. Municipal Drive) and 30 (24030 S. Northern Illinois Drive)

Petrick stated AJ Inter Estate, LLC is requesting approval of a site plan for a parking lot on Channahon Industrial Park Lot 30 for use by the permitted uses on Lot 24. He stated approval of the request would allow for the construction of an asphalt parking lot of twenty-one (21) truck parking spaces, site lighting, and detention pond. He also stated access to the lot would be provided via a gated entrance to Northern Illinois Drive and a cross-access to adjacent Lot 24. He further stated the applicant is the owner of 24053-24059 S Municipal Drive (Lot 24) and Lot 30. He stated consolidation of the PINs of the two (2) lots would be a condition of site plan approval. He also stated a special use permit for a truck terminal/cartage facility was previously approved for Lot 30 but has expired and is no longer valid.

PZC RECOMMENDATION:

He stated the PZC considered the request at their regular meeting held on March 14, 2022 and the commission discussion focused on the following:

- Confirmation that the expansion is for a new repair and maintenance location for a trucking business in Bolingbrook;
- Question as to whether it was typical for trailers to be repaired in the parking lot;
- The business owner stated no and that they would not be doing trailer repair at this location. The parking is for the trailers to wait while the semi-tractor is being repaired in one (1) of the three (3) bays.
- Clarification as to which unit May 5th Trucking would occupy;
- Unit C, currently occupied by Lucenta Tires.
- Inquiry as to how much work would be needed in the tenant space for the business to open;
- The owner stated the unit would not need any changes.
- Confirmation that the tank visible in the top photo of page 9 of the staff report would be removed as it is in the location of the cross-access drive;
- Confirmation that the business would not be using the new lot for a “relay” yard for the cartage part of the business;
- The owner stated the terminal is located in Bolingbrook and this facility would be for repair of their fleet. A special use permit would be required to add cartage/truck terminal to the site.
- Concern for wear and tear of the asphalt by the semi-trailers;
- The owner stated that the lot would include a concrete drop pad to avoid damage to the asphalt.

He also stated a motion was made to recommend the Village Board approve the site plan subject to the following conditions:

1. Staff review and approval of final engineering
2. Staff review and approval of any plans for compliance of the existing building with village site lighting and landscape ordinances
3. Parking at 24030 S Northern Illinois Drive is limited to vehicles and trailers that are being serviced by Channahon Licensed/Registered businesses that occupy the adjoining building located at 24053-24059 S Municipal Drive.
4. The parking of semi-trucks, trailers or chassis is limited to the number of parking spaces available for such vehicles, as indicated on an approved site plan. All vehicles, trailers and chassis must only be parked in a striped parking space.
5. Servicing of vehicles and trailers must take place within the confines of the building.
6. No construction shall begin on the property until the confirmation of an application with Will County for the consolidation of PIN of Channahon Industrial Park Unit 2 Lots 24 and 30.
7. All improvements shall conform to local ordinances and the building code.
8. The site shall be maintained in a clean condition and kept free of weeds, garbage, debris, salvage materials, and junk. If or when any mud and/or debris is tracked onto Northern Illinois Drive from the subject property, the mud and/or debris must be removed promptly.

He further stated the motion was approved by a 5-0 vote.

Trustee Perinar asked if they said how many trucks they would be servicing per day.

Durkin stated he doesn't believe they gave a number of trucks they would be servicing per day.

The representative from Northern Illinois stated approximately two to three trucks per day.

Trustee Perinar asked if the trucks would just be serviced and then removed.

The representative from Northern Illinois stated yes.

Trustee Slocum asked how many trucks were going to be part of the previous development that we approved.

Petrick stated he believes 12 to 18 is correct. He stated that the other site plan contained a building, which certainly took up more of the lot than just a parking lot alone.

FINANCE DEPARTMENT

Discussion – American Rescue Plan Act (ARPA) Funds

Student Council Treasurer Berscheid, through Finance Director Wagonblott, stated the American Rescue Plan Act of 2021 created new Coronavirus State and Local Fiscal Recovery Funds to keep first responders, frontline health workers, teachers and other providers of vital services safely on the job as states, local governments, Tribes and territories rolled out vaccines and fought to rebuild Main Street economies. He stated under this Act, \$130.2 billion was divided evenly between cities and counties, of which \$65.1 billion was allocated to metropolitan cities (\$19.53 billion was allocated to municipalities with populations of generally fewer than 50,000 in states and territories, with allocations capped at 75% of the locality's most recent budget as of January 27, 2020). He also stated that the Department of Treasury originally issued guidance detailing its interpretation and implementation of eligible uses which were originally stated as the following:

- To respond to the pandemic or its negative economic impacts, including assistance to households, small businesses and nonprofits or aid to impacted industries such as tourism, travel and hospitality;
- For premium pay to eligible workers performing essential work (as determined by each recipient government) during the pandemic, providing up to \$13 per hour above regular wages;
- For the provision of government services to the extent of the reduction in revenue due to the pandemic (relative to revenues collected in the most recent full fiscal year prior to the emergency);
- To make necessary investments in water, sewer or broadband infrastructure.

He stated the U.S. Department of Treasury issued their final rule in January 2022 which clarified the eligible uses of the ARPA funds, which Finance Director Wagonblott will discuss in more detail.

Finance Director Wagonblott added, in addition, the final rule changed the premise of one of the original eligible uses: reduction in revenue. She stated the original rule required a municipality to complete a calculation to demonstrate a loss of revenue (or revenue reduction created by the impact of the pandemic). She also stated that this was something that the Village of Channahon originally did not entertain as a use of ARPA funds, as the calculation was assumed not to show a significant reduction in revenue, or at least not one that would amount to the Village's allotted ARPA funds. She further stated that according to the U.S. Department of Treasury's Coronavirus State & Local Fiscal Recovery Funds; Overview of the Final Rule, "the final rule offers a standard allowance of revenue loss of up to \$10 million, allowing recipients to select between a standard amount of revenue loss or complete a full revenue loss calculation. She stated that recipients that select the standard allowance may use that amount - in many cases their full award - for government services, with streamlined reporting requirements." She also stated in other words, the ARPA money can be deposited into the General Fund and reported as used for general services since the Village spends more than the allotted amount on general services in one fiscal year. She further stated that the Village would submit the required reporting once for

this “grant” and the monies would be utilized in the General Fund over the upcoming fiscal year. She further stated since early 2021, she has attended several virtual seminars provided by DCEO, auditing firms, etc. which are directly involved in the facilitation of the reporting and review of documents related to the ARPA funds. She stated these seminars provided updates on the ARPA funding status and reporting requirements. She also stated it was noted in one of the last seminar updates that the standard allowance was adopted in the Final Rule in order to simplify the reporting requirements and assist the smaller recipients. She further stated that the first half of the Village’s allocation of the allotted ARPA funds were received in September 2021 totaling \$899,882.69. She stated that the second half of the allotted ARPA funds will be received in or around August 2022 (during fiscal year 2023). She also stated that the first reporting deadline required by the U.S. Department of Treasury is April 30, 2022. She further stated on or around April 1, 2022, the portal will be made available for the Village to begin submitting the reporting requirements to the U.S. Department of Treasury. She stated that staff recommends the standard allowance option allowed by the U.S. Department of Treasury for the Village’s allotment of ARPA funds. She also stated that the Village expends more than the allotted \$1.6 million in annual expenses for general services (police department, public works, administration, etc.). She further stated staff is requesting Board direction on how to report the use of the Village’s ARPA funds to the U.S. Department of Treasury prior to April 30, 2022.

POLICE DEPARTMENT

Discussion – Purchase of 12 Taser Model 7’s and Related Accessories

Student Council Member Adamczyk, through Police Chief Casey, stated Tasers are a crucial piece of equipment for law enforcement that provides for a non-lethal option when confronted with certain volatile situations. He stated our current Tasers are obsolete and between 5 and 11 years old, and have exceeded their expected lifespan. He also stated the new Taser models are based on current technology and provide for best practices in the use of force arena. He further stated using newer models of the Taser will decrease potential liability to the department as compared to using the older models. He stated the Police Department is requesting to replace all 12 outdated Tasers and accessories with the new Taser 7 model and related accessories at a cost not to exceed \$38,000. He also stated current quote is for \$37,832.53. He further stated this is a budgeted item; however, the price since the original quote back in December of 2020 has increased by \$2,032. He stated the delay in purchasing was caused by language in the original HB3653, referred to as the SAFE-T Act. He also stated trailer and subsequent bills have clarified language related to Electronic Control Devices such as Tasers.

Trustee Scaggs asked what happens with the old tasers.

Casey stated the old ones will be recycled appropriately since they are obsolete.

Trustee Scaggs asked what is the advantage of the new ones.

Casey stated they now have a two and three shot model, if you have multiple offenders. He stated the new ones will also regulate the electronic current. He also stated that if you probe one person and need to administer a second shot, you can do that without firing a second set of probes.

PUBLIC WORKS DEPARTMENT

Discussion – Award 2021 Storm Sewer Project Contract

Dolezal stated this project consists of 3 separate storm sewer installations with ditch grading and other work tasks to improve various drainage concerns, some which cause a need for regular repairs. He stated Harriet Drive, road safety due to standing water and ice. He also stated Dove Drive near Route 6, road safety due to standing water and ice. He further stated backyard near Ian Ct, drainage improvement due to excessive standing water. He stated bid opening was held March 15, 2022. He also stated five bids were received as shown on the attached bid tabs. He further stated low bidder was Construction by Camco Inc. at \$58,667.27. He stated this work is within budgeted fund amounts.

COMMUNICATIONS

2021 Grundy County Retention & Expansion Program

Durkin stated in your packet is the 2021 Grundy County Retention and Expansion Program results. He stated the Grundy County GEDC interviewed several businesses this past year and have included a synopsis of those comments received from those businesses. He also stated that COVID Recovery and Resilience was a hot topic for the businesses and workforce services are still a challenge to businesses in the area. What is also interesting is businesses in general plan to expand upwards of 25% from 2018 levels.

PUBLIC COMMENT

EXECUTIVE SESSION

The Committee of the Whole was adjourned at 6:24 p.m.

Submitted by
Kristin Hall
Village Clerk

