

**CHANNAHON VILLAGE BOARD
COMMITTEE OF THE WHOLE MEETING
APRIL 5, 2021**

VP Moorman Schumacher called the meeting to order at 6:00 p.m. with Trustees Greco, Host, McMillin, Perinar, Scaggs and Slocum present.

Also present were Village Administrator Thomas Durkin, Director of Community Development and Information Systems Mike Petrick, Finance Director Heather Wagonblott, Director of Public Works Ed Dolezal, Chief of Police Shane Casey, Village Attorney David Silverman and Village Clerk Kristin Hall.

VP Moorman Schumacher informed everyone present that anyone who speaks at the meeting shall be deemed to have given his/her consent to the recording of their likeness and speech. This meeting is being recorded.

ADMINISTRATION DEPARTMENT

Discussion – An Ordinance Temporarily Suspending the Fee Increase for Coin-Operated Devices and Business Licenses – 1st Read

VP Moorman Schumacher stated this is a last minute thing that she asked Durkin to take a look at. She stated she thinks this is one of those very old ordinances that we may need to take a look at because the revenue that they generate is so minimal. She also stated there is a built-in increase in our ordinance and currently in the midst of a pandemic COVID and the way we discounted liquor licenses, staff is suggesting we temporarily suspend the increase and review the costs of these various licenses.

Durkin stated coin operated devices and business licenses are set to increase every five years. He stated we are set for an increase this year, May 1st, 2021 for coin-operated devices and business licenses. He also stated that we will temporarily suspend this for one year.

Discussion – Adopting a Special Ordinance Authorizing the Ceding of Private Activity Bonding Authority – 2nd Read

Durkin stated based on our relationship and past participation with the Will Kankakee Regional Development Authority (WKRDA), as a Home Rule Community, we are entitled to a volume cap allocation of \$1,439,460. He stated as we currently have no ongoing project, should we do nothing, as of May 1st our allocated dollars would be returned to the State of Illinois. He also stated an alternative to this would be for the Village to pass an ordinance authorizing the ceding of private activity bonding authority to transfer our allocated funds to the WKRDA. He further stated in so doing, our funds would be available, and committed to our area, not at the state's discretion. He stated also, in authorizing the transfer, if the Village develops a project between now and September 1st, we could potentially utilize the WKRDA as a funding/bonding source.

Warren Ribley, representative from the Will Kankakee Regional Development Authority gave a brief overview of the Will Kankakee Regional Development Authority and the projects it has help fund.

Board Discussion took place regarding the projects and the Will Kankakee Regional Development Board representation.

COMMUNITY DEVELOPMENT & INFORMATION SYSTEMS

Petrick stated he had no formal items for discussion.

FINANCE DEPARTMENT

Discussion – An Ordinance Adopting the Village of Channahon Annual Budget for Fiscal Year 2021 – 2022 (May 1, 2021 – April 30, 2022) – 1st Read

Wagonblott stated that she will provide the overview of the proposed budget during the Public Hearing at the regular Board Meeting.

POLICE DEPARTMENT

Casey stated he had no formal items for discussion.

PUBLIC WORKS DEPARTMENT

Discussion – DOKA Expanded Storage Yard – Release of Improvement Completion Guarantee

Dolezal stated this guarantee is held as a single bond. He stated this project consisted of grading and construction of an expanded storage yard. He also stated this work was done with a Site Development Permit and did not include public infrastructure. He further stated the bond was held against possible Village road damage and erosion and sediment control maintenance. He stated Public Works Staff has inspected all improvements and found they are 100% complete and in good condition. He also stated staff also inspected the adjacent road and found no damage related to construction operations. He further stated per Village Ordinance, acceptance of public improvements and release of the Improvement Completion Guarantee (ICG) must include provision of a 2-year Maintenance Guarantee at 20% of the original ICG. He stated staff recommends release of the bond without a Maintenance Guarantee due to the project having no direct impact to Village infrastructure and erosion controls having been fully established.

Discussion – Acceptance of Strand Associates proposal for the completion of Channahon's Risk and Resilience Assessment and Emergency Response Plan

Dolezal stated the US EPA is requiring us to do a Risk and Resilience Assessment and Emergency Response Plan. He stated a number of years back, after the 9/11 situation, we did an emergency response plan; mandated by the Federal Government. He also stated that we are updating that plan to meet the minimal of what we need to do to meet the requirements of this federal mandate. He further stated the task order is for \$23,600.

Discussion – A Resolution to Accept a Public Utility and Drainage Easement

Dolezal stated this is for a utility easement at the corner of St. Elizabeth Drive and St. James Drive.

Discussion – Hiring of Two Laborer Positions

Dolezal stated we have two positions that became vacant over the past number of months. He stated that we went through the process and just finished up interviews today. He also stated that we have two candidates that we would like to bring in, under the standard set forth in our collective bargaining agreement.

COMMUNICATIONS

VP Moorman Schumacher stated that tomorrow afternoon we will be attending virtual lobby day. She stated that they are zoom meetings, so we will have the ability to meet with a few of the legislators. She stated that tomorrow, she and Durkin will be meeting with Leader Durkin.

PUBLIC COMMENT

EXECUTIVE SESSION

The Committee of the Whole was adjourned at 6:24 p.m.

Submitted by
Kristin Hall
Village Clerk

