

**CHANNAHON VILLAGE BOARD  
BOARD MEETING  
APRIL 6, 2020**

Village President Missey Moorman Schumacher called the meeting to order at 6:15 p.m. and led the Board in the Pledge of Allegiance.

Roll call was taken with Trustees Greco, Host, Perinar, McMillin, Scaggs and Slocum present.

Also present were Village Administrator Thomas Durkin, Finance Director Heather Wagonblott, Chief of Police Shane Casey and via telephone Director of Community Development and Information Systems Mike Petrick, Director of Public Works Ed Dolezal, Village Attorney David Silverman and Village Clerk Kristin Hall.

VP Moorman Schumacher stated that this Committee of the Whole and Village Board meeting are being held in accordance with Executive Order 2020-07, which was ordered by Governor Pritzker on March 16, 2020 in response to the COVID-19 pandemic. She stated this order addresses provisions of the Open Meetings Act 5 ILCS-120 requiring or relating to independent members of a public body, specifically, 1) the requirement in 5 ILCS-20/201 that members of a public body must be present to be included and 2) the requirement in 5 ILCS-7 limiting when remote participation are suspended.

She also stated that public bodies are encouraged to have phone consideration for public comment when possible. She further stated that when a meeting is necessary, public bodies are encouraged to supply video, audio and or telephone meetings to ensure members of the public may monitor the meeting and to update their website and video feeds to keep the public fully apprised of any changes to their meeting schedules or formats of their meetings due to COVID-19, as well as their activities relating to COVID-19. She stated that Executive Order 2020-10 ordered by Governor Pritzker also prohibits the gathering of more than 10 people. She also stated that the format will be the same as other board meetings held by this body, if there are members of the public on the phone, please mute your phones if possible and refrain from any comments until the designated public comment and public hearing portion of the agenda. She also stated she appreciates their understanding in this matter. She further stated that they have supplied the public with an opportunity to e-mail questions or comments relative to tonight's meeting, which will be read into the minutes and addressed as applicable. She stated that the e-mail is [meetingcomments@channahon.org](mailto:meetingcomments@channahon.org).

**VP Moorman Schumacher informed everyone present that the meeting was being recorded and anyone speaking at the meeting deems his/her consent to the recording of their likeness and speech.**

**CITIZEN/SPECIAL REQUESTS/PUBLIC HEARING**

**Public Hearing – Village of Channahon Fiscal Year 2020-2021 Proposed Budget**

Trustee Greco made a motion to open the public hearing for Village of Channahon Fiscal Year 2020-2021 Proposed Budget at 6:18 p.m. Seconded by Trustee Scaggs.

Wagonblott requested the Village Board please remember that the memo in the board packet was crafted prior to the COVID-19 pandemic so this was a reflection of what was present back at the March 7<sup>th</sup> Budget Workshop. She stated she was pleased to report that the proposed budget being discussed tonight is a balanced budget. She stated over the past few years, the Village has been fortunate to experience growth in revenue. She also stated this revenue growth has occurred without increasing the annual property tax rate or the institution of any new taxes to residents. She further stated the Village has also pursued diversification of the property tax base by approving non-residential development in an effort to stabilize the tax rate for the residents. She stated services provided to residents have been consistent, the safety of the community is commendable, and Channahon continues to be a community in which people want to live.

She also stated the balanced budget proposed tonight includes a financial plan for the upcoming fiscal year. She further stated, the Village's conservative approach to budgeting and thoughtful consideration related to all decisions made by the Village Board are demonstrated within this document. She stated the Village of Channahon has been expanding, developing and experiencing growth which has triggered the need to employ additional staff. She also stated the proposed budget includes hiring 2 full-time positions; 1 patrolman in the Police Department and 1 Public Works Laborer. She stated both of the positions are new positions and will increase the Village's headcount and are deemed necessary as a result of the Village's growth. She further stated the proposed budget includes a salary increase of 2.50% for non-union employees as well as the contractual salary increase of 2.50% for union employees.

She stated each department carefully determines capital budgeting. She also stated included in the proposed budget are purchases of replacement vehicles for the police and public works departments. She further stated funds have also been included for the replacement of aged public works equipment, including a dump truck equipped for snow removal (a purchase that was deferred in the previous year). She stated in addition, the proposed budget includes the purchase of replacement in-squad radios. She also stated various capital projects are included in the proposed budget such as the completion of the Dove Drive widening project, and the continuation of the Bridge Street Multi-Use Path extension. She further stated these two projects are a great example of the pivotal infrastructure that is made possible due to the revenue received from Village fuel and diesel tax revenue and grant monies awarded by the State and Federal government.

She stated the proposed budget also includes various waste water treatment projects such as the rehabilitation project for Well #2 and the completion of the waste water treatment plant expansion. She also stated land acquisition for a new waste water treatment plant at Brisbin Road has also been included in the event this long-term capital project begins during fiscal year 2021. She further stated a total of \$1.3 million is dedicated to the capital road program or annual road maintenance program. She stated this is an 18% increase in the total amount of budgeted road program expenses from the prior fiscal year budget. She also stated this, too, is an example of what the Village is able to accomplish as a result of revenue received from Village fuel and diesel tax revenues. She also stated that the budget presented at the March 7<sup>th</sup> Budget Workshop is included and up for approval and reflects minor changes subsequent to that March 7<sup>th</sup> meeting, but nothing of any magnitude. She further stated we do know that changes will need to be made to this budget and we are not ignoring that fact. We are looking to be in compliance with state

statutes. She stated that as time goes on, and we get into the fiscal year, staff will evaluate each and every purchase and capital expenditure.

VP Moorman Schumacher stated we have had a lot of discussions on this moving forward and back when we had our budget workshop we talked about how many months of operating funds we had in reserves and we are in a very good position right now. She stated that we as a municipality would weather this a lot better than a lot of taxing bodies. She thanked everyone for their responsibility over the years. This has put us in this position.

Trustee Host stated that she approves of this budget and she looks forward to passing it. She stated she believes that everyone worked very hard in making sure this reflects what we were thinking for our future.

Trustee Greco commended the board and staff for a great team effort. He stated everybody including Trustees, staff and Department Heads participated in an all-around team effort.

Trustee Slocum stated thanks to all.

Trustee Scaggs stated thanks to everybody for all their hard work.

Trustee Perinar stated thanks to everybody and keep up the good work.

Trustee Greco made a motion to close the public hearing for Village of Channahon Fiscal Year 2020-2021 Proposed Budget at 6:25 p.m. Seconded by Trustee Scaggs.

## **PUBLIC COMMENT**

### **CONSENT AGENDA**

- A. Consider Approval – Minutes – Committee – March 16, 2020
- B. Consider Approval – Minutes – Board – March 16, 2020
- C. Approve Payment of Bills List of April 6, 2020 for \$234,684.13
- D. Approve Payment of Manual Checks of April 6, 2020 for \$63,867.31
- E. Approve Payment of Net Payroll Expenses for the two week period ending March 22, 2020 for \$126,745.10

Trustee Perinar made a motion to approve the consent agenda as read. Seconded by Trustee Host.

**ROLL CALL AYES: Greco, Host, Perinar, McMillin, Scaggs and Slocum.**

**NAYS: NONE**

**MOTION CARRIED**

## **REPORTS & COMMUNICATIONS FROM VILLAGE OFFICIALS**

### **A. VILLAGE PRESIDENT**

**Announcement – The State of the Village Address has been cancelled**

VP Moorman Schumacher stated that the State of the Village Address has been cancelled, the Canal Clean-up that was scheduled for April 11<sup>th</sup> has been cancelled, and our Arbor Day event

for April 18<sup>th</sup> has also been cancelled. She stated that the Pink Heals walk has been moved from Mother's Day to Father's Day and the Village wide garage sales have been postponed until June 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup>.

**B. VILLAGE ADMINISTRATOR**

**Consider Approval – A Special Ordinance Authorizing the Ceding of Private Activity Bonding Authority – 1<sup>st</sup> Read**

Trustee Perinar made a motion to waive second read and approve A Special Ordinance Authorizing the Ceding of Private Activity Bonding Authority. Seconded by Trustee Greco.

**ROLL CALL AYES: Greco, Host, Perinar, McMillin, Scaggs and Slocum.**

**NAYS: NONE**

**MOTION CARRIED**

**C. COMMUNITY DEVELOPMENT & INFORMATION**

**Reminder – Planning and Zoning Commission Regular Meeting, Monday, April 13, 2020 at the Channahon Municipal Building at 6:00 p.m. – CANCELLED**

Petrick stated it will be the regular May meeting.

**D. FINANCE DEPARTMENT**

**Consider Approval – An Ordinance Adopting the Village of Channahon Annual Budget for Fiscal Year 2020-2021 (May 1, 2020 – April 30, 2021) – 1<sup>st</sup> Read**

Trustee Scaggs made a motion to waive second read and approve An Ordinance Adopting the Village of Channahon Annual Budget for Fiscal Year 2020-2021 (May 1, 2020 – April 30, 2021). Seconded by Trustee Perinar.

**ROLL CALL AYES: Greco, Host, Perinar, McMillin, Scaggs and Slocum.**

**NAYS: NONE**

**MOTION CARRIED**

**E. POLICE DEPARTMENT**

Casey stated he had no formal items.

**F. PUBLIC WORKS DEPARTMENT**

Dolezal stated he had no formal items.

**G. VILLAGE ATTORNEY**

Attorney David Silverman stated he had no report.

**COMMITTEE REPORTS**

**Trustee Sam Greco - Finance/Human Resources – No Report.**

Trustee Greco wanted everyone to be safe.

VP Moorman Schumacher congratulated Trustee Greco on the birth of his new great grandchild.

**Trustee Patricia Perinar – Community & Legislative Affairs – No Report.**

Trustee Perinar asked everyone to stay safe.

**Trustee Chantal Host – Public Safety/Emergency Support – No Report.**

**Trustee Scott McMillin – Natural Resources and Open Spaces**

Trustee McMillin stated he talked to Administrator Durkin and they shutdown the further construction of Arroyo Trails. He stated he reached out to IEPA, and he is working to get them to follow proper construction procedures.

Durkin stated that he talked to Mike Leonard, from the Park District today and they did pull off the job today. He stated that the Park District did not give the contractor any authority to begin construction without proper soil erosion control measures in place. They took it upon themselves to do that.

Trustee McMillin stated that no more construction would proceed until those measures are in place.

**Trustee Mark Scaggs – Public Works and Facility - No Report.**

Trustee Scaggs told everyone to stay healthy.

**Trustee Scott Slocum – Community Development – No Report.**

Trustee Slocum stated that he is happy with the response of working from home.

**OLD BUSINESS**

**NEW BUSINESS**

**EXECUTIVE SESSION**

**ADJOURNMENT**

Trustee Greco made a motion to adjourn the meeting at 6:34 p.m. Seconded by Trustee Perinar.

**VERBAL ROLL CALL: ALL AYES**

**MOTION CARRIED**

**Submitted by  
Kristin Hall  
Village Clerk**

*Kristin Hall  
by Janselme*