

**CHANNAHON VILLAGE BOARD  
BOARD MEETING  
APRIL 20, 2020**

Village President Missey Moorman Schumacher called the meeting to order at 6:17 p.m. and led the Board in the Pledge of Allegiance.

Roll call was taken with Trustees Greco, Host, Perinar, McMillin, Scaggs and Slocum present.

Also present were Village Administrator Thomas Durkin, Director of Public Works Ed Dolezal, Chief of Police Shane Casey and via telephone Director of Community Development and Information Systems Mike Petrick, Finance Director Heather Wagonblott, Village Attorney David Silverman and Village Clerk Kristin Hall.

VP Moorman Schumacher stated that this Committee of the Whole and Village Board meeting are being held in accordance with Executive Order 2020-07, which was ordered by Governor Pritzker on March 16, 2020 in response to the COVID-19 pandemic. She stated this order addresses provisions of the Open Meetings Act 5 ILCS-120 requiring or relating to independent members of a public body, specifically, 1) the requirement in 5 ILCS-120/2.01 that members of a public body must be present to be included and 2) the requirement in 5 ILCS/7 limiting when remote participation are suspended. She also stated that public bodies are encouraged to have phone consideration for public comment when possible. She further stated that when a meeting is necessary, public bodies are encouraged to supply video, audio and or telephone meetings to ensure members of the public may monitor the meeting and to update their website and video feeds to keep the public fully apprised of any changes to their meeting schedules or formats of their meetings due to COVID-19, as well as their activities relating to COVID-19. She stated that Executive Order 2020-10 ordered by Governor Pritzker also prohibits the gathering of more than 10 people. She stated that while the Village Hall is opened this evening we will adhere to that, if more than 10 people show up. She also stated that the format would be the same as other board meetings held by this body, if there are members of the public on the phone, please mute your phones if possible and refrain from any comments until the designated public comment and public hearing portion of the agenda. She stated that Board Members should mute their phones, last meeting we learned if the Board Room microphones are on, they create feedback with the call in system; so if you are not speaking please mute your phone if you can. She also stated she appreciates their understanding in this matter. She further stated that they have supplied the public with an opportunity to e-mail questions or comments relative to tonight's meeting, which will be read into the minutes and addressed as applicable. She stated that the e-mail is [meetingcomments@channahon.org](mailto:meetingcomments@channahon.org).

**VP Moorman Schumacher informed everyone present that the meeting was being recorded and anyone speaking at the meeting deems his/her consent to the recording of their likeness and speech.**

**CITIZEN/SPECIAL REQUESTS/PUBLIC HEARING**

**PUBLIC COMMENT**

## **CONSENT AGENDA**

- A.** Consider Approval – Minutes – Committee – April 6, 2020
- B.** Consider Approval – Minutes – Board – April 6, 2020
- C.** Approve Payment of Bills List of April 20, 2020 for \$973,296.36
- D.** Approve Payment of Manual Checks of April 20, 2020 for \$5,169.35
- E.** Approve Payment of Net Payroll Expenses for the two week period ending April 5, 2020 for \$119,820.07

Trustee Greco made a motion to approve the consent agenda as read. Seconded by Trustee Host.

**ROLL CALL AYES: Greco, Host, Perinar, McMillin, Scaggs and Slocum.**

**NAYS: NONE**

**MOTION CARRIED**

## **REPORTS & COMMUNICATIONS FROM VILLAGE OFFICIALS**

### **A. VILLAGE PRESIDENT**

#### **Proclamation – Arbor Day, April 24, 2020**

VP Moorman Schumacher read the proclamation into the record.

VP Moorman Schumacher stated it is our 21<sup>st</sup> year as Tree City USA and this proclamation is part of that process. She stated that she was happy to do this again and if you have the opportunity to plant a tree, please do so. She also stated that Chief Casey has fruit trees and will be leading the way this year.

#### **Proclamation – Motorist Awareness Program for the month of May 2020**

VP Moorman Schumacher read the proclamation into the record.

Barbara Sharp, GWRRA Illinois Assistant District M.A.P (Motorist Awareness Program) Coordinator, stated that she represents everyone on the roadway including people on bicycles, ATVs, golf carts, cars, everybody and we are trying to promote awareness for people to do a double take and look twice before they do anything like stop or make a turn. She stated that a lot of accidents are caused by people not seeing motorcycles on the road and it can be very dangerous. We like to come home and be safe. She also stated that even in this pandemic, we still have to get back and forth to work and go shopping to take care of our home. She further stated that she would appreciate if the Village would sign the proclamation and continue to declare Motorcycle Awareness Month every May.

VP Moorman Schumacher stated the resolution will be signed and a signed copy will be mailed out.

Ms. Sharp also stated that she would send a web link for [www.startseeingmotorcycles.org](http://www.startseeingmotorcycles.org), where people can get yard signs and banners to help promote awareness.

VP Moorman Schumacher stated that she will have our marketing person put that our on our website and social media.

Ms. Sharp stated that when this pandemic gets cleared up, they will provide free presentations for the public and the community to help people be aware.

## **B. VILLAGE ADMINISTRATOR**

Durkin stated that the Stay-At-Home Order is through April 30<sup>th</sup>. He stated that staff is continuing to work from home and that is going very well. He also stated we are also beginning to develop a plan to return back to full staff and opening the Village Hall. He further stated that decision would be made with guidance from the Federal and State Government and the CDC.

## **C. COMMUNITY DEVELOPMENT & INFORMATION**

### **Discussion – Statistical Monthly Report – March 2020**

Petrick stated that the monthly report is attached. He stated that development has been a question as to what has been going on during the pandemic time. He stated the monthly report is for March with the first half of March begin slow due in part to poor weather. We had 4 new construction starts prior to the pandemic start which seem to halt construction for a time. He also stated that so far in April, we've surpassed what we did in March for new construction starts, which is a positive. Whether we will get back up to where we thought we would be is yet to be seen. He further stated that it is not a complete stand still out there and the projects that were underway are continuing to construct.

VP Moorman Schumacher stated that home construction kind of came to a halt when the pandemic began because builders were concerned about the ability to do closings. She also stated that they have come up with ways to do virtual closings, so that is moving ahead.

Trustee Scaggs stated that he had a virtual closing two weeks ago. He stated the only people that show up is the buyer and closing agent, who sign the documents there and the seller signs everything ahead of time. He also stated that we are very adaptable as a society.

VP Moorman Schumacher stated that we are very well connected, electronically.

## **D. FINANCE DEPARTMENT**

### **Discussion – Statistical Monthly Report – March 2020**

Wagonblott stated that the monthly report was attached. She also stated these numbers were submitted for the month of January that the Village just received in March so it is still going to look pretty good. She further stated that in the upcoming months we're going to see revenues may decline as a result of the pandemic.

## **E. POLICE DEPARTMENT**

### **Discussion – Statistical Monthly Report – March 2020**

Casey stated that the monthly report was attached. He also stated that he asked the Village Attorney to look into an Ordinance for violations of the Executive Order. He stated the State Police feel it seems appropriate to charge someone with Reckless Conduct for violating the Executive Order, so the Village Attorney is looking into that. He also stated that last week was National Telecommunicators Week and WESCOM just announced that Greyson Martunick was their telecommunicator of the year.

## **F. PUBLIC WORKS DEPARTMENT**

**Consider Approval for the following**

- **Approval of Layne Christensen Company proposal for Well #2 Rehab**
- **Agreement for Engineering Services Associated with Flooding on Municipal Drive**

- **Award Hansel Road Patch Project**
- **A Resolution to Accept a Grant of Easement**
- **A Resolution to Accept a Plat of Dedication – Amoco Road**

Trustee Scaggs made a motion to approve the Layne Christensen Company proposal for Well #2 Rehab, Agreement for Engineering Services Associated with Flooding on Municipal Drive, Award Hansel Road Patch Project, A Resolution to Accept a Grant of Easement and A Resolution to Accept a Plat of Dedication – Amoco Road. Seconded by Trustee Greco.

**ROLL CALL AYES: Greco, Host, Perinar, McMillin, Scaggs and Slocum.**

**NAYS: NONE**

**MOTION CARRIED**

**Discussion – Statistical Monthly Report – March 2020**

Dolezal stated that the monthly report was attached, if there were any questions.

**G. VILLAGE ATTORNEY**

Attorney David Silverman stated he had no report.

**COMMITTEE REPORTS**

**Trustee Sam Greco - Finance/Human Resources – No Report.**

**Trustee Patricia Perinar – Community & Legislative Affairs – No Report.**

**Trustee Chantal Host – Public Safety/Emergency Support – No Report.**

**Trustee Scott McMillin – Natural Resources and Open Spaces – No Report.**

**Trustee Mark Scaggs – Public Works and Facility – No Report.**

**Trustee Scott Slocum – Community Development – No Report.**

Trustee Slocum stated that he knows that one of the residents had brought something up; he did contact Senator McGuire about the garbage on I-80 and I-55 and he is calling IDOT. He stated that they are going to be coming out at some point, but they were short on staff because of the coronavirus. They are ramping back up with staff and are going to be able to get some of the garbage picked up. He also asked Dolezal to ask them about the Bluff Road sign, just south of Route 6; half of it is hanging and the other half is on the ground, someone hit it and it just sheared off and it's just sitting there on the side of the road.

**OLD BUSINESS**

**NEW BUSINESS**

**EXECUTIVE SESSION**

**ADJOURNMENT**

Trustee Perinar made a motion to adjourn the meeting at 6:35 p.m. Seconded by Trustee Slocum.

**VERBAL ROLL CALL: ALL AYES**

**MOTION CARRIED**

**Submitted by  
Kristin Hall  
Village Clerk**

