

**CHANNAHON VILLAGE BOARD
COMMITTEE OF THE WHOLE MEETING
JUNE 7, 2021**

VP Moorman Schumacher called the meeting to order at 6:00 p.m. with Trustees Greco, Host, McMillin, Perinar, Scaggs and Slocum present.

Also present were Village Administrator Thomas Durkin, Director of Community Development and Information Systems Mike Petrick, Finance Director Heather Wagonblott, Director of Public Works Ed Dolezal, Chief of Police Shane Casey, Village Attorney David Silverman and Village Clerk Kristin Hall.

VP Moorman Schumacher informed everyone present that anyone who speaks at the meeting shall be deemed to have given his/her consent to the recording of their likeness and speech. This meeting is being recorded.

ADMINISTRATION DEPARTMENT

Durkin stated he had no formal items for discussion.

COMMUNITY DEVELOPMENT & INFORMATION SYSTEMS

Discussion – A Resolution Designating a Portion of Tryon Street from U.S. Route 6 to Bluff Street as “Jason “Moose” Malsky Boulevard”

VP Moorman Schumacher stated that Matt and Erin Rittof are here to request an honorary street name designation in honor of Jason “Moose” Malsky.. She stated that the Village discussed this shortly after Moose passed, but Matt had mentioned it first so she wanted him to be able to submit the paperwork. She also stated that Dolezal has the sign here tonight. She further stated that she wanted to get it ordered to make sure it was here in time for Moose’s birthday in August.

Petrick stated on May 13, 2021, the Village received an application for an honorary street name designation submitted by Matthew Rittof in honor of Jason “Moose” Malsky. Mr. Rittof is requesting the Village provide the honorary street name designation on Tryon Street from Us Route 6 to Bluff Street. He stated Jason “Moose” Malsky was a lifelong resident of the Village of Channahon who unexpectedly passed away at age 38 in January 2021. He also stated Jason was born and raised at 25008 S. Tryon Street which is midpoint along the requested route to be designated on his behalf. He further stated Jason was an employee of the Village of Channahon from mid-2008 until his untimely passing. He was employed as a laborer in the Public Works Department.

VP Moorman Schumacher stated if anyone is wondering why that section was chosen, that is the area where Moose grew up and where is mom and brother still live.

Matthew Rittof, resident and close friend of Jason “Moose” Malsky, stated that on January 27th we lost Moose. He stated that he was a husband, son, brother, co-worker and a friend. He also stated that Moose touched lives in Channahon whether people knew him or not. He further stated that whether he was meter reading, checking an alarm on a pump, fixing a sidewalk, planting a tree, or cutting down a tree he was always around town and could be seen riding

around with Jerry Helms. He stated that often, when he was taking out the garbage in the morning, he would get a honk from a Village truck and hear “tower” shouted from the truck. Moose was a Channahon native. He grew up going to Channahon Schools and playing baseball at the fields across the street from his house. He further stated that he also frequented the businesses nearby and that many people were invited and welcomed to their garage, also known as the Dugout. He stated that what happens at the Dugout, stays at the Dugout. He also stated that Moose’s first job was at McCoy’s station and his last job was here at the Village. He further stated that when it came time to buy a home, Moose bought a home in Channahon. He stated that when Moose and his wife, Amanda, got married, they got married in Channahon. He also stated wherever he went, Moose represented the goodwill of Channahon, demonstrated by his willingness to help others and always sharing a laugh. He further stated over the last four months he has thought a lot about Moose and COVID took the ability to mourn and remember him as we normally would. He stated that as we as we fully prepare to open the State and move on with our lives, he wanted to make sure we have a permanent way to remember Moose and honor his life in Channahon and for other future generations to acknowledge. He also stated that we might not know what Moose would have done in the future but naming a portion of Tryon Street will make sure that we never forget him. He further stated that it’s odd, but fitting, that today, June 7th, is the 7th year anniversary of Moose’s Dad’s, Pa “Fritz” Malsky’s passing. He stated that with that he humbly requests the Village of Channahon honor Moose by naming the portion of Tryon Street to Jason “Moose” Malsky Boulevard.

Dolezal showed the sign that was ordered. He stated that they will coordinate a time to get it put up.

VP Moorman Schumacher stated we will keep it covered and have a small ceremony there on Moose’s birthday.

Discussion – A Resolution Extending the Time to Implement a Special Use Permit for a Drive-Thru in the C-2 District for Lone Star Grill

Petrick stated Ordinance 1981 approved by the Village Board on June 17, 2019 authorized a Special Use Permit for a drive-thru in the C-2 Community Shopping Zoning District with a final site plan for Lone Star Grill. He stated the SUP was extended for a year by Resolution 718 due to COVID-19 complications with contractors, finances and engineering design delays. He also stated per Municipal Code the SUP will expire on June 15, 2021 unless a building permit is issued. He further stated the owner had experienced complications with financing in 2020 and delays in engineering revisions; therefore, was unable to receive engineering approval in order to be issued their building permit, which was ready to be issued. He stated the property/business owner is requesting another one (1) year extension of the SUP in order to allow for additional time to proceed forward with engineering plan revisions.

Trustee Scaggs asked if we should continue the trend of a six-month extension.

VP Moorman Schumacher stated that she likes the gentle nudge of six months.

Petrick stated that even if the Special Use Permit expires, it doesn't mean that it can never happen. He stated they would just have to restart the process with a Public Hearing for the Special Use Permit.

VP Moorman Schumacher asked if at the end of the six months, if they are not ready; do we have a limit on the number of extensions.

Village Attorney Silverman stated no, there is no limit.

VP Moorman Schumacher stated so we can potentially extend it.

FINANCE DEPARTMENT

Discussion – Fifth Third Bank – Banking Services Contract Pricing Amendment

Wagonblott stated in 2018, the Village issued a Request for Proposal (RFP) from banking institutions in an effort to consolidate the Village's banking services and entered into a three-year contract with MB Financial Bank (MB). She stated shortly after the banking contract began, MB merged with Fifth Third Bank (5/3). She also stated the Village's banking services were unaffected by the bank merger. She further stated since mid-2018, the Village has successfully implemented various banking services such as remote deposit, ACH fraud detection, positive pay, etc., and Village staff has maintained a successful working relationship with 5/3. She stated the original contract has since expired in May 2021. She also stated bank interest rates have plummeted as a result of the pandemic, and this along with other economic factors, banks have been forced to reevaluate their services. She further stated after discussions with 5/3 representatives, the bank will no longer be able to offer banking services free of charge. She stated the Village will incur approximately \$1,000 per month for bank fees from 5/3. She also stated the contract between the Village and 5/3 was based on the Village maintaining \$3.2 million in open accounts. She further stated since 2019, the Village has only maintained less than half of that as a result of final lawsuit payouts and maximizing interest earned in other less liquid accounts, thus incurring fees beginning January 2021. She stated representatives from 5/3 have drafted a banking services pricing amendment which is attached. She also stated the pricing amendment would be an addendum to the original banking contract until May 2022. She further stated 5/3 would continue to offer a 2-day a week armored car pickup of deposits (at no charge), and has extended the pricing that was noted in the original RFP (uninflated 2018 prices). She stated while it certainly is not ideal to pay bank service fees, staff is working with 5/3 to implement a new service that would offset the bank fees, relating to utilizing the Village business credit card maintained with 5/3 for payment of vendor invoices. She also stated the Village will receive a monthly cash incentive based on the total amount of dollars charged each month. She further stated a percentage of that total amount will be reimbursed to the Village which will assist in offsetting monthly bank service fees. She stated staff recommends approving the 5/3 Pricing Amendment for services through May 21, 2022. She also stated this would allow for banking operations within the Finance Department to remain consistent for the next twelve-month period at which time an RFP can be drafted for dissemination to banking institutions.

Trustee Scaggs stated even though we have 3 million, we get nothing in interest and have to pay these fees. He questioned whether somewhere else wouldn't charge the fees. He also stated that

he understands if we take money from another account to bring this one up to where we don't have to pay the fees, we will lose the interest on the other side.

Wagonblott stated that we would be earning more interest just paying the \$1,000 in banking fees. She stated we are still well ahead and it wouldn't be advantageous of us to transfer money.

Trustee Scaggs stated that paying \$1,000 in fees to a bank that's giving you nothing for 3 million.

Wagonblott stated that we don't maintain 3 million anymore, the number is actually quite smaller. She stated that we just cashed out the CD and that money is waiting to be moved into a different investment vehicle. She also stated that on average it's around 2 million and we started with around 4 million.

VP Moorman Schumacher stated how has the service been with Fifth Third Bank?

Wagonblott stated that working with Fifth Third has been seamless. We have a good working relationship. She stated that they do still have the armored car come here twice a week and there is no fee for that. She also stated that she has no complaints.

Trustee Scaggs stated that we are indirectly paying for it.

Wagonblott stated you can look at it that way, but the fee structure is based on check disbursement and it's very specific. She stated that armored car service and all those fees were waived, now just the fees are being added on and the armored car service is not. She also stated the way it is written, it's only based on our activity.

Trustee Perinar asked if we do the RFP would the Fifth Third agreement hold or would it change.

Wagonblott stated no, it wouldn't. She stated if the banking contract expires, they won't come knocking on the door for us to take our money back. She also stated that they charged for October, November and December and she was able to get them to waive those months. She further stated that she doesn't know what the bank will do if we do an RFP, but three years ago when we did the last RFP, MB (now Fifth Third Bank) was the lowest maintained balance, highest interest rate and we had the armored car service.

Trustee Scaggs stated that three years is a long time.

VP Moorman Schumacher stated that three years ago when we chose a bank that was not a local bank, it was too much money to pass up and leave it on the table. She stated it was with the intention that we would potentially go to RFP again and see what people have to offer. She also stated that we can always stay with Fifth Third but it doesn't hurt to look at others.

Trustee Host questioned when the board will see the proposal for the investment of the CD money we recently closed out on. She stated that when Mr. Bernardi was here, her understanding was that we have a very interesting market turn coming soon. She also stated that

we may want to continue to be conservative and ride this out for a year, with the anticipation that the interest rates are going to change and the banking industry is going to be affected.

VP Moorman Schumacher stated that she doesn't think the one-year extension is a bad idea, it would give us time to get an RFP together.

Trustee Greco reiterated that it would only be the fee that changes.

Trustee Slocum stated we don't need a year to get an RFP together.

Wagonblott stated no, it shouldn't take a year to put an RFP together. She stated that RFP will be pretty involved as far as the actual information that would be included and requested we did do it three years ago so it should be easier. She also stated that she can get it together as soon as possible. She further stated that if the Board wished to go to RFP immediately, then we wouldn't want to sign this amended agreement. She stated that her recommendation is to sign the one-year agreement, with the intention of going out for RFP prior to the year concluding. She also stated that this would put us in a position to either change banks or continue on with an extended contract for longer than a year.

VP Moorman Schumacher stated that the benefit of signing the one-year agreement, is that nothing significant will change and it will give us some security while we doing our RFP.

Trustee Scaggs stated that he thinks we should get the ball rolling now.

Trustee Host stated truly the writing is on the wall that the markets are going to change completely.

Trustee Scaggs stated he doesn't think anybody knows that the writing is on the wall. He stated they are talking that interest rates and inflation going up is a temporary thing. Everybody has a different opinion. He also agreed with Trustee Host that rates are probably going to increase. Trustee Host stated that if we waited a couple more months, it could be an entirely different proposal.

Trustee Slocum stated that it could be more expensive too.

Further discussion took place and board direction was for Wagonblott to reach out to Fifth Third Bank to see if we could do a six-month extension and then go to RFP.

POLICE DEPARTMENT

Discussion – Creation of a Records Administrator Position

Casey stated as the community, police department, and duties of the Records Division continue to grow, it is important to plan for the expansion, development, and succession strategy within the Records Division. He stated the duties placed on the records personnel has become drastically varied and diversified, and under amplified scrutiny over the last several years, with an increased emphasis on accountability and reliance on technology. He also stated although the police department once had three employees associated with Records, to include a Police

Executive Assistant, he feels the creation the Records Administrator position as proposed would be an appropriate hybrid between a Records' Clerk and the Police Executive Assistant. He further stated this newly created position would take on duties that include development of the processes and tracking related to the many mandates and reporting requirements associated with current and ongoing police reform throughout the state. He stated this position would be responsible for assessing the ongoing needs of the Records Division, identify training needs and opportunities, develop and oversee the training of new Records personnel, assist in the development of the Records Division budget, oversee and prioritize the day-to-day tasks, and assist in the succession planning. He also stated this position would directly assist the Chief and Deputy Chiefs with duties related to drafting letters and reports, obtaining supplies, and assisting as needed to achieve the police department's mission. He further stated in accordance with the Collective Bargaining Agreement, the Operating Engineers Local 150 Union, which currently covers all Records staff, has the ability to bargain over new classification of employees to include rates of pay.

Discussion – Lease Seven Cameras from Flock Safety

Casey stated the police department is looking to increase its investigative tools to include leasing seven (7) Flock Falcon cameras from Flock Safety to place throughout the Village. He stated the cameras would be mounted on traffic or utility poles and gather vehicle data, such as, vehicle registration, make, model, color, and distinguishing features such as roof racks, bumper stickers, etc. He also stated the Flock Safety system integrates with NCIC to alert law enforcement when vehicles entered into NCIC as an Amber Alert, Silver Alert, or stolen, enters our camera system. He further stated notification is in the form of an email and/or text. He stated Flock Safety systems share information from other surrounding communities to provide invaluable investigative tools. He also stated the system can provided notifications to law enforcement when known "offender" vehicles enter our camera system, and can be access to develop leads and identify vehicles used in criminal acts in our Village. He further stated this system is not for traffic enforcement such as red-light cameras, right turn on red where prohibited, or speed enforcement. He stated there is a two-year commitment associated with Flock Safety, with the proposed seven (7) camera system quoted at \$19,250 for the first year – which includes installation; and \$17,500 fee for the second year.

Trustee Greco asked how long the lease was on this.

Casey stated this arrangement is a one-year lease. This is a two-year agreement that we would enter into as was previously mentioned. He stated that several municipalities to the east have already gone to these and are sharing information. He also stated that it has been valuable to them when investigating crimes.

Trustee Greco asked if most municipalities lease them.

Casey stated that they don't have an option to buy them.

VP Moorman Schumacher stated there is probably a benefit to that, as you would always have the up-to-date equipment.

Trustee Slocum asked what the company's suggestion was for promoting to the community that you have them. He asked if they are visible so that the bad guys know they are there or if our residents know they are there so they can feel safer.

Casey stated they will be visible. They look similar to red light cameras.

Further discussion took place.

VP Moorman Schumacher stated that she would like to thank the Chief and the Police Department. Yesterday was a parade for Austin's Army and 800 or more vehicles participated. She stated that Austin is a young resident who is battling cancer and they had a vehicle parade for him. She also stated that the police department was very busy directing traffic, along with our EMA volunteers. She further stated that it was a fantastic outpouring of love and support and people that came to Channahon to support this little guy.

Casey stated he would also like to thank the community for their patience; there was a lot of congestion on Route 6. He stated that it was heartwarming and nice to see everyone come together for a common cause.

PUBLIC WORKS DEPARTMENT

Discussion – Access Control and Alarm Contract for Municipal Building

Dolezal stated the current access control (key card) system in use at the Municipal Building is obsolete and parts are becoming scarce. He stated the process to replace these systems began a few years ago and has passed through a number of employees. He also stated the current alarm and access requirements were developed, requested and evaluated by Deputy Chief Gunty and the final form of the proposal was developed through the Public Works Department. He further stated five proposals were received from LaForce, Medlin Communication, Cross Point Sales, ADS, and Sound Incorporated. He stated staff evaluated the proposals and determined that the LaForce proposal best met our needs and was within our budget of \$50,000.

Casey stated this system includes a much more robust RFI chip. He stated that the one we have now can be fairly easily duplicated and this new system will have more of a safety feature to them.

VP Moorman Schumacher stated our current system has been bandaged together for 20 years. We are definitely in need.

Discussion – A Resolution Declaring Intent to Negotiate Creation of a New Water Commission to provide Lake Michigan Water

Dolezal stated this is in regard to the provision of Lake Michigan water with the City of Joliet. He stated that it simply lets Joliet know that we are still interested in working with them. This resolution does not obligate the Village.

VP Moorman Schumacher stated in the event that we do decide to go with City of Joliet, we need to have some influence on how that water commission is structured.

David Ferro, resident of Channahon, asked if anyone had thought about the abandoned water supply to the arsenal on Blodgett Road for cleaning the water and for supplying the area. He stated that it belongs to the US Government right now, probably the Department of Defense and it's been abandoned for 30-40 years. He also stated it was one of seven wells that supplied the area at the time.

Dolezal stated if it is the wells we are talking about that is on the same aquifer. He also stated that the intake off of Blodgett Road is not the right spot for a future water treatment plant. He further stated that the Village is looking at the option of supply from the Illinois River and the Kankakee River Alliance. He stated that the City of Joliet also looked at these options in detail.

Further discussion took place.

Discussion – Traffic Signal Maintenance Contract

Dolezal stated the Village has two agreements with IDOT for traffic signal maintenance. He stated the IDOT District 1 agreement has the State holding the maintenance contract and being reimbursed by the Village for costs. He also stated the IDOT District 3 agreement is the opposite, with the Village holding the contract and being reimbursed by the State. He further stated the District 1 contract is currently with Meade and, as in the past, we have negotiated a contract also with Meade for the signals not covered by the State contract for the same unit cost. He stated the Intergovernmental Agreement with the State for IDOT District 3 is anticipated for approval at the next Board meeting. He also stated it should be noted that the proposed Meade contract also includes the new signal at Exchange and Bluff which is solely the responsibility of the Village.

Discussion – Award 2021 Various Crack Fill and Fog Seal Project

Dolezal stated crack filling is a process of using compressed air to remove debris from pavement cracks, then filling and covering the crack with rubberized material. He stated the purpose of crack filling is to prevent water from washing out pavement aggregates and accessing the road base causing damage during freeze and thaw cycles. He also stated fog sealing is a process of seal coating an asphalt surface to protect it from the adverse effects of weather, and to slow the aging process. He further stated this work will be paid for using the 2021 local road maintenance funds budgeted for this project. He stated bid opening was held May 20, 2021 with the following results: Low bidder was Denler, Inc. at \$54,471.00; SKC Construction was next at \$63,333.30.

Discussion – Award Contract for 2021 Asphalt Preservation Project

Dolezal stated asphalt preservation is a process of applying a rejuvenating agent to the asphalt surface. He stated the agent penetrates, covers, and protects the asphalt from the negative effects of rain, snow & salt, and sun. He also stated asphalt preservation can add 5-7 years of service life to asphalt pavements. He further stated this work will be paid for using 2021 local road maintenance funds and will treat 154,397 square yards of asphalt surface in 7 subdivisions. He stated like crack filling, asphalt preservation is a preservative maintenance practice. He also stated bid Opening was held May 20, 2021 with the following results: Low bidder was Corrective Asphalt Materials at \$155,940.97 using the product Reclamite. He further stated no other bid was received.

Further discussion took place of future products that could be used.

Discussion – Award Springbrook Sidewalk Project Contract

Dolezal stated this project consists of the removal and replacement of sidewalk to address various trip hazards throughout the Springbrook subdivision. He stated bid opening was held June 3, 2021 with the following results: Low bidder is Davis Concrete Construction Co. at \$70,146.50; next were Conley Excavating & Construction at \$101,355.00; and D Construction at \$122,860.00. He also stated quantities for this project increased threefold since it was originally conceived, but bid unit costs were substantially lower than expected. He further stated this work is one of several within a single, much larger, capital improvements budget line item. He stated we will look at adjustments to future projects to minimize impacts to the budget.

Dolezal stated that this item isn't on the agenda, but he will be posting a notice on our web page regarding PFAS. He stated that the EPA has been monitoring our testing wells on one of our treatment sites. He also stated that we had a hit for one of these PFAS that exceed the guidance limits; it's not a violation of any kind of problem. He further stated that there are no limits on PFAS, but the EPA is working hard to try and set some maximum limits. He stated that these PFAS are ambiguous in the environment and in a perfect world they wouldn't be. He also stated that we had one of these in our water supply, at a very low limit. He further stated that because we like to keep people informed, he will be putting out a notice.

Dolezal also gave the Board an update on the water commission and when more information will be available. He also stated that two employees also passed their Class 4 Waste Water Operation license; congrats to them.

Trustee Host asked if we got all our summer help filled.

Dolezal stated no. We have only partially filled our desired amount due to lack of applications we have received.

COMMUNICATIONS

PUBLIC COMMENT

EXECUTIVE SESSION

The Committee of the Whole was adjourned at 6:52 p.m.

**Submitted by
Kristin Hall
Village Clerk**

