

**CHANNAHON VILLAGE BOARD
COMMITTEE OF THE WHOLE MEETING
JULY 5, 2022**

VP Moorman Schumacher called the meeting to order at 6:00 p.m. with Trustees Greco, Host, Perinar, Scaggs and Slocum present.

Also present were Village Administrator Thomas Durkin, Director of Community Development and Information Systems Mike Petrick, Finance Director Heather Wagonblott, Director of Public Works Ed Dolezal, Chief of Police Shane Casey, Village Attorney David Silverman and Village Clerk Kristin Hall.

VP Moorman Schumacher informed everyone present that anyone who speaks at the meeting shall be deemed to have given his/her consent to the recording of their likeness and speech. This meeting is being recorded.

ADMINISTRATION DEPARTMENT

Discussion – Hiring of a Laborer

VP Moorman Schumacher stated that we will discuss this item in Executive Session.

Discussion – A Resolution Authorizing the Village President to Execute a Petition to Annex and Re-Zone Property Owned by the Village to the Corporate Limits of the Village

Durkin stated the Village recently purchased 45 acres of property on the far west side of the Village for the siting of a future wastewater treatment plan. The property needs to be annexed to the corporate limits of the village and zoned appropriately. The village attorney recommends the passage of a resolution authorizing the Village President to execute the necessary petition and application to annex the property to the Village and rezone the property to I-2 Intensive Industrial District, which is consistent with the property located directly to the west of this property.

VP Moorman Schumacher asked if we need to have a Public Hearing for this.

Attorney Silverman stated not for the petition but we will have a Public Hearing for the zoning.

COMMUNITY DEVELOPMENT & INFORMATION SYSTEMS

Discussion – Managed Print Services Agreement for Printers, Maintenance, Supplies and Related Services

Petrick stated a few years back we started leasing printers instead of buying them. These include the big printer, copy, scan and fax machines. With our lease was coming due, we asked for a renewal quote from Proven, who is our current provider, and solicited two other quotes. We have four printers under one lease and a fifth printer under its own lease, which is not about to expire. CDS is proposing to give us a lease for five printers and buy out the remaining term, so we can have all of our printers grouped together under one lease. By switching to CDS from Proven, the Village will see a savings of \$114.74 per month. They will provide us with new Sharp machines and we will be switching from Canon machines. They are all equal capability, if not faster than what we have today. He also stated that we received new pricing today which drops the price another \$78.00 per month, so the pricing may be slightly different.

Trustee Scaggs questioned whether we needed two machines on the second floor. Wagonblott stated yes because when we run utility bills it ties up a machine for quite along time.

Petrick stated that is how we ended up with one on its own lease. He stated that we were using only one machine upstairs and decided that we needed a second machine.

Trustee Scaggs asked why we lease instead of buying. Petrick stated that it is cheaper in the long run with leasing and it allows up to keep our equipment up to date.

Trustee Scaggs asked if that includes the ink. Petrick stated that the service contract includes a certain number of prints and the ink required. He stated that there are overage charges if needed.

VP Moorman Schumacher stated that Will County does this too, for the exact same reasons.

Trustee Greco asked where CDS was located. Petrick stated he believed they are located in Itasca. They are the service provider for the State of Illinois as well as many municipalities.

VP Moorman Schumacher asked if service calls were included. Petrick stated yes.

FINANCE DEPARTMENT

Discussion – GFOA Certificate of Achievement Award for the Fiscal Year Ending April 30, 2021

Wagonblott stated Government Finance Officers Association of the United States and Canada (GFOA) has awarded the Certificate of Achievement for Excellence in Financial Reporting to the Village of Channahon for its annual comprehensive financial report for the fiscal year ended April 30, 2021. She stated the report has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive “spirit of full disclosure” to clearly communicate its financial story and motivate potential user groups to read the report. She also stated the Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management. She further stated the Village has received this prestigious award for the past seventeen (17) consecutive years. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized annual comprehensive financial report. She stated this report must satisfy both generally accepted accounting principals and applicable legal requirements. She also stated a Certificate of Achievement is valid for a period of one year only. She further stated staff believes that the Village’s current annual comprehensive financial report continues to meet the Certificate of Achievement Program’s requirements and staff will submit the April 30, 2022 report to GFOA to determine its eligibility for another certificate once the annual audit concludes.

VP Moorman Schumacher congratulated Director Wagonblott on seventeen years in a row.

POLICE DEPARTMENT

Casey stated he had no formal items for discussion.

PUBLIC WORKS DEPARTMENT

Discussion – A Resolution to Accept a Plat of Right-of-Way Dedication from Nouryon Chemicals, LLC

Dolezal stated this is one of a number of easements needed for access to the westside wastewater treatment plant site. He stated that it will be recorded after approval tonight.

Discussion – 2021 Storm Sewer and Drainage Project Change Order 1

Dolezal stated the Board awarded this contract to Construction by Camco, Inc. on March 21, 2022 in the amount of \$58,667.27. This change order represents final quantity adjustments for the project. He also stated final quantities generate a net decrease of \$7,504.90 to the original contract cost, resulting in a new contract value of \$51,162.37.

COMMUNICATIONS

Grundy County Economic Snapshot – June 2022 Update

Durkin stated that this was provided by the Grundy Economic Development Corporation at the last Board of Directors meeting, which he attended. He stated that it is an economic snapshot of Grundy County over the last year and if anyone has any questions to let him know. This report represents a very good prognosis for Grundy County.

PUBLIC COMMENT

Dave Ferro, resident of Channahon, stated that he attended an event that was sponsored by the Village of Channahon on July 3rd. He stated that he thought it was a worthwhile event and the band was great. He also stated that the firework show was exceptional. He thanked the Village for their sponsorship.

VP Moorman Schumacher stated that she received a lot of good feedback from all over, even people who don't live in Channahon. She stated that the Channahon Park District Director had texted her this morning to thank us and they were receiving a lot of good feedback as well.

EXECUTIVE SESSION

Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Channahon

Trustee Scaggs made a motion to open Executive Session for Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Channahon at 6:10 p.m. Seconded by Trustee Slocum.

ROLL CALL AYES: Greco, Host, Perinar, Scaggs and Slocum.

NAYS: NONE

MOTION CARRIED

Trustee Perinar made a motion to close Executive Session for Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Channahon at 6:21 p.m. Seconded by Trustee Greco.

ROLL CALL AYES: Greco, Host, McMillin, Perinar, Scaggs and Slocum.

NAYS: NONE

MOTION CARRIED

The Committee of the Whole was adjourned at 6:21 p.m.

**Submitted by
Kristin Hall
Village Clerk**

