

**CHANNAHON VILLAGE BOARD
COMMITTEE OF THE WHOLE MEETING
SEPTEMBER 21, 2020**

VP Moorman Schumacher called the meeting to order at 6:00 p.m. with Trustees Greco, Host, Perinar, McMillin, Scaggs and Slocum present.

Also present were Village Administrator Thomas Durkin, Director of Community Development and Information Systems Mike Petrick, Finance Director Heather Wagonblott, Director of Public Works Ed Dolezal, Chief of Police Shane Casey, Village Attorney David Silverman and Village Clerk Kristin Hall.

VP Moorman Schumacher informed everyone present that anyone who speaks at the meeting shall be deemed to have given his/her consent to the recording of their likeness and speech. This meeting is being recorded.

VILLAGE PRESIDENT

Recognition – Minooka Resident James Stukel

VP Moorman Schumacher stated on August 25th at approximately 9:20 p.m., Mr. James Stukel observed a vehicle leave the roadway, strike some trees and overturn into the I&M canal on McLindon Road near Hansel Road. She stated that Mr. Stukel entered the water without regard to his own safety and comfort and assisted the driver to safety. She also stated that he then notified police and fire and remained with the driver until emergency services arrived. She further stated that he was under no obligation to risk his own safety to assist a stranger but he did so without hesitation; and his quick actions are accredited with saving the driver from serious injury. She stated that his actions that evening are commendable, deserving of recognition and should serve as an example for others to follow. She also stated on behalf of the trustees, the Village and probably the driver too it is her pleasure to recognize the noble, selfless actions on the night of August 25th.

VP Moorman presented Mr. James Stukel with a certificate of recognition.

VP Moorman Schumacher stated though this is not on the agenda tonight, we sent a proclamation to the Mr. & Mrs. Fremarek's on their 50th anniversary. She congratulated them on their 50th anniversary.

Recognition – Channahon Police Department from the Citizen's Police Academy Alumni Association

Mr. Fremarek stated that he is here with the Citizen's Police Academy Alumni Association and wanted to present something to Chief Casey and the officers in appreciation for doing an outstanding professional job in protecting our Village during these difficult times. He stated that there have been a lot of communities experiencing civil unrest and we have been blessed to have a good police department here. He also stated that what we have here represents the fact that they are our heroes and we thank them for their service. He presented the board with crafted display books honoring the police department and hopefully they will be able to be displayed

somewhere. He stated that these were made by Annie's Book Folding and they include individual folded and cut pages. They take about 2 weeks to make. He also stated that it was Annie Zigrossi who made them and she worked with the Joliet Police Department for 10 years. He further stated that Mrs. Zigrossi was pleased that someone from a town stepped up to praise their police department.

Casey expressed thanks to the academy alumni. He also stated they are a really big supporter of the police department and they are happy to have their support.

Communication – Letter from Illinois Association of Water Pollution Operators

VP Moorman Schumacher stated that she received a letter from the Illinois Association of Water Pollution Operators and she is pleased to announce that the Village of Channahon Waste Water facility has been nominated for an award for best operated treatment works to be presented by the Illinois Associate of Water Pollution Control Operators during their annual conference April 29th, 2021. She went on to read the details of the award and the other nominees. She also congratulated the Public Works Department and the Public Works Director.

Dolezal stated this is a testament to the work performed day in and day out work that the public works staff does.

VP Moorman Schumacher asked how the expansion construction was coming along.

Dolezal stated we are on schedule for final completion in November.

Chief Casey also stated that he wanted to recognize the Ford family for providing a silhouette of K-9 Hutch. He stated that they were unable to attend tonight but he wanted to recognize them for supporting the police department.

ADMINISTRATION DEPARTMENT

Discussion – An Ordinance Authorizing the Execution of a Master Pole Attachment Agreement between the Village of Channahon and Chicago SMSA Limited Partnership D/B/A Verizon Wireless – 1st Read

Durkin stated this is regarding the deployment of small wireless facilities in the Village of Channahon. He stated to date we have not received any applications from Verizon for that but they anticipate that they will begin soon. He also stated his is similar to the AT&T agreement that we did last year. He further stated that we potentially have two suppliers in regard to small wireless facilities in the Village. He stated that there are some key differences, Verizon will provide a replacement pole after they install the first pole, so we will have an extra in stock. He also stated that they will camouflage the facilities and the related equipment on the streetlight.

VP Moorman Schumacher asked if they will be sharing poles with AT&T.

Durkin stated that there are co-location provisions in the agreement. He stated they may or may not utilize those, depending on the location that they need to go.

Discussion – Request for Proposal for Landscape Maintenance Services

Durkin stated the Village of Channahon will be soliciting proposals for a one (1) year contract with two (2) one-year options for landscape maintenance services for the Village to include lawn mowing and landscape bed maintenance for areas in the vicinity of the I-55 and U.S. Route 6 interchange, at the Village of Channahon Village Hall property and at Village entry signs. He stated services to be rendered will commence in April 2021 and continue through October 2021. He also stated the attached RFP for Landscape Maintenance Services is intended to be circulated on Tuesday, September 22, 2020 with responses due by October 30, 2020. He further stated the selected vendor will be required to submit a performance bond, along with applicable insurance and indemnifications. He stated a voluntary pre-proposal conference is intended to be held on October 16, 2020 at 2:00pm in the boardroom at the Channahon Village Hall. He also stated it is anticipated that a final selection will be made and a contract presented to the Village Board for approval at a November/December meeting of the Village Board. He further stated that this is informational for the Board tonight and if there are any additions or changes to get that information to him, as he would like to get this out very soon.

Trustee Perinar asked if we are looking for ideas as to what the landscaping will look like.

Durkin stated it is intended to be the maintenance of what is out there right now. He stated there is nothing in here in regards to any new installation.

Trustee Perinar stated didn't we talk about putting something else there.

Durkin stated yes, but that would come at another point, we have to maintain what is there now. He stated that Public Works has been taking care of it this summer on a limited basis. He also stated that we want to get in there and maintain it on a regular basis. He further stated that he has had conversations with VP Moorman Schumacher about proposing changes to the landscaping in the future.

Trustee Perinar stated so the proposal may change.

Durkin stated if we do a different type of construction of landscaping, then this type of maintenance agreement would need to be modified to include that. He stated there are provisions in here to do that.

Trustee Scaggs question with regard to some of the ramps on Route 6, of I-55, isn't the State supposed to do that?

Durkin stated we tried to pick a point that we thought would be a good solution that we are looking for. He stated we are looking for consistently well-maintained landscaped areas and the State only does it a couple times a year. He also stated that grass can get pretty long before it gets addressed. He further stated that we don't want to take over the State's responsibility.

COMMUNITY DEVELOPMENT & INFORMATION SYSTEMS

Discussion – Site Plan Amendment for Heritage Bluffs Golf Club

Petrick stated the Channahon Park District has a Site Plan Amendment request for the Heritage Bluffs Golf Course. He stated they are proposing to do an addition to their clubhouse of approximately 752 square feet. He also stated that per Village Ordinance any non-residential expansion over 500 square feet requires Site Plan Approval. He further stated that PZC approved the request, by a 4-0 vote. He showed and explained pictures to the Board. He stated that the Park District is thinking it would be open in the summer of 2021.

FINANCE DEPARTMENT

Wagonblott stated she had no formal items for discussion.

POLICE DEPARTMENT

Discussion – An Ordinance Amending Chapter 70, “Operation of Golf Carts,” of the Village Code of Ordinances – 1st Read

Casey stated our current Golf Cart ordinance was passed in May of 2013. He stated since its passing, several residents have approached Village officials looking to expand portions of the current ordinance and to include certain recreational off-highway vehicles. He also stated this provides the Village with an opportunity to amend and update our current Golf Cart ordinance. He further stated the proposed amended ordinance strikes a balance between those wishing to operate golf carts/UTVs on our roadways, and the safety of all stakeholders. He stated this is a first read item with the only material change being the permit fee reduction from \$100 to \$75 per year.

Several residents made comments in opposition of the amendment.

Board discussion took place regarding the topic.

VP Moorman Schumacher stated that any feedback from residents and the Board can be e-mailed to Chief Casey at scasey@channahon.org.

Discussion took place about the possibility of have two separate ordinances, one for golf carts and one for UTVs.

Members of the Board provided their feedback on certain aspects of the proposed ordinance. A revised draft amendment will be presented to the board at a later date.

PUBLIC WORKS DEPARTMENT

Discussion – 2020 Road Maintenance Materials Testing Proposal

Dolezal stated Quality Assurance testing must be provided for concrete, aggregate base course and hot-mix asphalt both at the plant and on site as required by IDOT in conjunction with the 2020 Road Maintenance Project. He stated concrete testing will be performed on new curb & gutter and sidewalk. He also stated the concrete will be tested for air entrainment and water content along with compression testing of cylinders to verify concrete strength meets contract specifications. He further stated non-destructive testing of aggregate base course, patching, and asphalt courses will use nuclear gauge testing. He stated the nuclear gauge testing will determine

if the density or compaction of the asphalt binder and surface meets the standard for that material. He further stated also included are proof roll and stringline inspections.

Discussion – 2020 MFT Road Maintenance Project Change Order No. 1

Dolezal stated the Board awarded this contract to P.T. Ferro September 8, 2020 in the amount of \$905,369.71. He stated this change order represents the addition of reconstruction of portions of Sage St and Bluff St. He also stated as discussed at the last board meeting, reconstruction of these streets was originally planned to be included in this project, but were removed from bidding documents when engineer's estimates for the project (\$1,265,970.50) exceeded budgeted funds (\$1,089,895.00). He further stated based on favorable bidding, staff recommends adding Sage and Bluff streets reconstruction to the awarded contract. He stated these changes generate a proposed increase of \$63,214.79 to the original contract cost of \$905,369.71.

Discussion – Hire Contractor for Parkway Tree Replacement Program

Dolezal stated in response to the large number of ash trees being removed from the Village parkways, a Tree Replacement Program was funded. He stated at the request of residents who have had a parkway tree removed, the Village will contract for a new tree to be provided and planted and share the cost 50/50. He also stated the Village budgeted an expense of \$30,000 and an income of \$10,000 for the program in the current fiscal year. He further stated three landscape companies were contacted to provide quotes, The Fields, Celtic Landscaping and Davey Tree Expert Co. He stated The Fields was the only company to submit a quote. He also stated we have used The Fields the last two prior years for this program. He further stated there are 49 participants in the program as of 9/16/20.

Trustee Perinar asked how we were doing on the removal.

Dolezal stated we are very close to be done with our ash tree removal.

Trustee Perinar asked how long do you think we will be doing the 50/50 replacement and asked if we notify residents of the program.

Dolezal said that we would need to discuss the continuation of the program in the future. He stated that all residents that have a tree removed receive a door hanger letting them know about the program.

Trustee Greco asked how the Burr Road storm sewer project coming.

Dolezal stated it should be finished in the very near future.

COMMUNICATIONS

PUBLIC COMMENT

Trustee McMillin stated that he wanted to get the Board's feedback on two items listed on the bills list. He stated that he had a spirited conversation with Dolezal about the items. He also

stated that he finds these two prices high. He further stated that if this is the way we are going we probably need to ramp up the budget.

VP Moorman Schumacher stated that she knows this was a special circumstance and asked Dolezal to give a recap for the Board.

Dolezal stated there was a leak detected on the service line that goes to the Coldwell Banker building and on Friday we did the work. He stated that they suspected it was the buffalo box leaking, which is not uncommon. He also stated our Public Works crew went out and dug it up and determined it was not the buffalo box leaking, but the leak was occurring underneath the road itself (Reed Street). He further stated at this point, the decision was do we close the road and open cut it and put in a new service or do we leave the road open and run 1 inch copper service underneath the road, which is work that our crews cannot do. We would have to contract that out. He stated once the decision was made that we weren't going to close the road, we went to a contractor that we've used recently for these types of one-day call. Airy's Construction came out, did the work, and we were done by the end of the day. He also stated the discussions that he and Trustee McMillin were based on the decision of how to perform the work.

Trustee McMillin stated that is a pretty good bill. He stated he is just concerned that if we have a water department that can't fix 60 feet of water line, we need to change things in the future.

Board Discussion took place regarding the topic.

EXECUTIVE SESSION

The Committee of the Whole was adjourned at 6:55 p.m.

Submitted by
Kristin Hall
Village Clerk

