

**CHANNAHON VILLAGE BOARD
COMMITTEE OF THE WHOLE MEETING
NOVEMBER 2, 2020**

VP Moorman Schumacher called the meeting to order at 6:00 p.m. with Trustees Greco, McMillin, Host, Perinar, Scaggs and Slocum present.

Also present were Village Administrator Thomas Durkin, Director of Community Development and Information Systems Mike Petrick, Director of Public Works Ed Dolezal, Police Chief Shane Casey, Village Attorney David Silverman and Deputy Clerk Leti Anselme. Finance Director Heather Wagonblott was present electronically. Village Clerk Kristin Hall was not present.

VP Moorman Schumacher informed everyone present that anyone who speaks at the meeting shall be deemed to have given his/her consent to the recording of their likeness and speech. This meeting is being recorded.

VILLAGE PRESIDENT

An Ordinance Temporarily Reducing the Fee for Certain Classes of Liquor Licenses

VP Moorman Schumacher stated that establishments have suffered during this COVID pandemic and she would like to ask the Board to consider giving the following liquor license classes, which includes bars and food establishments, a break for the coming year. This would consist of any current liquor license holders of Class A, B, G, I and K. This would be for their renewal licenses, to be reduced by one-half (1/2) of their annual fee. This would only pertain to any of our current holders, not any new ones.

If any of them had the entertainment license, she asked to waive the fee if the establishment chose to renew it, since most of the businesses were unable to have anyone in their establishments.

Trustee McMillin asked about the other classes of licenses. VP Moorman Schumacher stated that no one was approached, since the Class C, Packaged Liquor Store, and Class F, Beer and Wine Package Sales, were not shut down to the pandemic. They were deemed essential.

ADMINISTRATION DEPARTMENT

Possible Establishment of Tryon Street/U.S. Route 6 Tax Increment Financing District

Durkin stated that he brought this before the Board for discussion only. He stated that staff has been discussing the potential benefits/constraints of establishing a TIF. He asked the Board if they would support in exploring this as an option. If yes, we would look to retaining Kane McKenna and Associates, Inc. to work with staff and our attorney, to investigate the feasibility of the area and whether it qualifies to be a TIF District.

The establishment of a TIF would allow us, for example, to pursue the development of necessary infrastructure to serve the area and provide potential opportunities for economic development and redevelopment without tapping into the general municipal revenues or raising taxes.

He provided the Board with a proposal from Kane McKenna and the cost associated with this preliminary eligibility report is \$4,000 to \$5,000.

VP Moorman Schumacher asked Durkin to put this on the agenda, although the area will need to qualify as a TIF, which is why we reached out to Kane McKenna. She would like to get the Board's feedback on whether or not they support it. Durkin stated that there are a few parcels that are residential included in the concept area, which are on Route 6 and by the canal.

Trustee Slocum asked Durkin how this would benefit an existing business. Durkin replied that the Village may be able to establish a redevelopment program to assist various business with expenses that are TIF eligible. Trustee Slocum asked if the post office and library may be able to benefit from this. Durkin stated that they could.

VP Moorman Schumacher asked Attorney Silverman if Kane McKenna does the TIF study going parcel by parcel to see if they are eligible. Attorney Silverman stated that they view the area as a whole.

Trustee McMillin stated that we should take this opportunity to make changes with Casey's Gas Station plans. He also asked if any business owners approached the Village for this. Durkin stated that this was only brought to the Board for discussion to investigate the establishment of a TIF District if the board sees fit.

VP Moorman Schumacher asked the Board for their thoughts of moving forward with Kane McKenna study. Trustee Perinar stated that she was fine with it, but asked if this is Kane McKenna's recommendation, Attorney Silverman stated that we can make changes and adapt to what the Board would want. It is a work in progress.

An Ordinance Establishing the Channahon Emergency Management Agency

Durkin stated that Ordinance 229 was created and approved on September 24, 1979 to establish the Channahon Emergency Services and Disaster Agency. This authorized the appointment of a coordinator to administer the agency and fulfill the responsibilities of the Illinois Emergency Services and Disaster Agency Act of 1975.

In recent years the Act established in 1975 was updated by the State of Illinois as (20 ILCS 3305/1 et seq. "The Act") Illinois Emergency Management Agency Act.

To better align our code with the current State document, he'd like to recommend revising the code to reflect the State of Illinois changes to the Illinois Emergency Management Agency Act.

COMMUNITY DEVELOPMENT & INFORMATION SYSTEMS

No Formal Items for Discussion.

FINANCE DEPARTMENT

Annual Audit Reports by Betsy Allen, Partner at Miller Cooper & Co., Ltd.

Wagonblott, who was present electronically, informed the Board that this presentation by Betsy Allen will be postponed until our next meeting on November 16, 2020.

POLICE DEPARTMENT

An Ordinance Amending the Village of Channahon's Code of Ordinances with Respect to Golf Carts and Utility Task Vehicles – 2nd Read

Chief Casey stated that there were several revisions based on the Village Board's input and after listening to public comments. These include adding the UTVs, the \$10 permitting fee, the requirement for waiver of liability, removing windshield wipers as required equipment, adding a horn or warning device and, instead of an inspection, the resident/operator would get a checklist when they register the golf cart/UTV.

Brian Loomis, Channahon resident, was present and asked if Chief Casey was able to put a list of accidents and/or tickets that were issued to golf carts/UTV's that was requested at a prior meeting. Chief Casey stated that the Board had asked how many complaints were received. He informed Mr. Loomis that there was a complaint received in the last two weeks and letter from a homeowner on the east side of town.

Mr. Loomis's other question was whether residents could have access to County roads. Chief Casey stated that he did not reach out to anyone at the County. VP Moorman Schumacher stated that we don't have any issues with the County roads, but it is not up to the Village. We do not set the weight limits or speed limits on them or have jurisdiction of them. For example, the stripping on Knapp Street was done with a permit from the County.

PUBLIC WORKS DEPARTMENT

2020 Sump Pump Conveyance Project, Change Order #2

Dolezal stated that the Board awarded this contract to Austin Tyler Construction on July 20, 2020 in the amount of \$98,580.00. Final quantities generate a net decrease of \$6,433.00 to the original contract cost, resulting in a new contract value of \$92,147.00.

He requested a motion to approve Change Order 2 to the 2020 Sump Pump Conveyance Project at a net savings of \$6,433.00.

2020 MFT Road Maintenance Project, Change Order #3

Dolezal stated the Board awarded this contract to P.T. Ferro Construction Co. on September 8, 2020 in the amount of \$905,369.71; then approved Change Order No. 1 adding reconstruction of portions of Sage St and Bluff St to the contract for a net increase of \$63,214.79; then approved Change Order No. 2 revising the aggregate shoulder construction method and cost to include both excavation of existing shoulders and placement of aggregate at a net increase of \$61,875.00.

This Change Order No. 3 represents final asbuilt quantities for certain contract items. These changes generate a net decrease of \$65,619.86 to the original contract cost for these items. The revised contract amount to date, including all change orders, is \$964,839.64.

He requested a motion to approve Change Order 3 to the 2020 MFT Road Maintenance Project in the deduct amount of \$65,619.86.

Award Police Parking Lot Expansion Contract

Dolezal stated this project expands the existing Village police department parking lot by adding 2 spaces to the existing southeast lot, constructing a 16 space 'employee' parking lot south of the existing southeast lot, providing a handicapped space, and constructing a new garbage dumpster pad.

Bid opening was held October 29, 2020 with the following results: Low bidder is P.T. Ferro at \$93,345.34; next were D Construction, \$113,072.92; Bisping Construction, \$115,715.00; and Austin Tyler Construction, \$173,064.92.

This work will be paid for using a combination of budgeted funds and Road Maintenance funds. A motion to award the Police Parking Lot Expansion project contract to P.T. Ferro Construction in the amount of \$ 93,345.34.

He requested a motion to award the Police Parking Lot Expansion project contract to P.T. Ferro Construction in the amount of \$ 93,345.34.

Hiring of Laborer Position

VP Moorman Schumacher stated that this had been discussed at the last meeting, during executive session.

COMMUNICATIONS

PUBLIC COMMENT

EXECUTIVE SESSION

There was no need to go into Executive Session for Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Channahon and Probable or Imminent Litigation and Pending Litigation.

The Committee of the Whole was adjourned at 6:22 p.m.

Submitted by
Leticia Anselme
Deputy Village Clerk