

REQUEST FOR BIDS FOR FUEL VENDOR



April 19, 2022

Table of Contents

| | |
|---|--------------|
| 1.0 General Conditions and Instructions to Bidders | 4-10 |
| 1.1 Definitions | 4 |
| 1.2 Submission of Bids | 4 |
| 1.3 Investigation and Interpretation of Bid Request Documents | 4 |
| 1.4 Corrections to Bid Requests | 5 |
| 1.5 Receipt of Bids | 5 |
| 1.6 Late Bids | 6 |
| 1.7 Bids by Fax or Email | 6 |
| 1.8 Communication and Notices Regarding the Bid Request | 6 |
| 1.9 Quoted Prices | 6 |
| 1.10 Withdrawal of Bids | 6 |
| 1.11 Consideration of Bid | 6 |
| 1.12 Award or Rejection | 7 |
| 1.13 Tie Bids | 7 |
| 1.14 Taxes | 7 |
| 1.15 Contract Alterations | 7 |
| 1.16 Requirements of Successful Bidder | 8 |
| 1.17 Compliance with all Laws | 8 |
| 1.18 Non-Assignability | 8 |
| 1.19 Indemnity | 8 |
| 1.20 Insurance | 8 |
| 1.21 Default | 9 |
| 1.22 Permits and Licenses | 10 |
| 1.23 Addenda | 10 |
| 1.24 Force Majeure | 10 |
| 1.25 Jurisdiction | 10 |
| 2.0 Special Conditions | 10-14 |
| 2.1 Basis of Award | 10 |
| 2.2 Bid Price | 10 |
| 2.3 Term | 11 |
| 2.4 Quantities | 11 |
| 2.5 Delivery | 11 |
| 2.6 Meters and Seals | 11 |
| 2.7 Testing and Samples | 12 |
| 2.8 Inspection/Re-inspection | 12 |
| 2.9 Clean Up | 12 |
| 2.10 Payment/Billing | 12 |
| 2.11 Early Termination | 12 |
| 2.12 Bidder's Qualifications | 13 |

| | |
|------------------------------------|--------------|
| 2.13 Primary and Secondary Sources | 13 |
| 3.0 Detailed Specifications | 13-14 |
| 3.1 Grade Descriptions and Ratings | 13 |
| 3.2 Quality | 13 |
| Bidder Response Section | 15-17 |
| Bidder Information | 15 |
| Schedule of Prices | 16 |
| Signature Page | 17 |

1.0 GENERAL CONDITIONS AND INSTRUCTIONS TO BIDDERS

The Village of Channahon (“Village”) will receive bids by the set date and time for the joint purchase of Gasoline (87 Octane) and Diesel Fuel.

Bidders or their authorized representatives are expected to fully inform themselves as to the conditions, requirements, and specifications before submitting Bids. Failure to do so will be at the Bidder’s own risk. Submission of a Bid assumes that the Bidder has become familiar with all conditions and intends to comply with them unless otherwise noted.

The award for these Bids goes to the lowest responsive, responsible Bidder unless THE VILLAGE decides it is in its best interest to do otherwise.

1.1 DEFINITIONS

“Bidder(s)” means that individual, partnership or legal entity that submits a Bid in response to one or more Bid Requests by the Village.

“Bid(s)” means an offer or proposal tendered in response to a Bid Request.

“Bid Requests” means one or more invitation for bids (“IFB”), issue or made by THE VILLAGE.

“Contract” means these general terms and conditions, the terms and conditions of the applicable Bid Requests, and the terms of the applicable successful Bid.

“Contractor” means the successful Bidder of a Bid Request as determined by THE VILLAGE pursuant to the terms hereof.

“THE VILLAGE” means the Village of Channahon, a Home Rule municipal corporation.

1.2 SUBMISSION OF BIDS

All Bids must be typed and submitted on the forms provided or formats specified in the Bid Request documents. All documents must be properly signed, typed in the proper spaces, and delivered to the Channahon Municipal Center, 24555 S. Navajo Drive, Channahon, IL 60410. Bids **must be received by 10:30 a.m. May 18, 2022 at which time they will be opened and read out loud.** The following information must appear on the sealed envelope containing the bid: Bidder’s name, the title “Village of Channahon Gasoline (87 and 89 Octane) and Diesel Fuel Bid”, and the date of Bid Request opening as shown in the notice.

Bidders must quote on all items appearing on the Schedule of Prices. Failure to bid on an item may disqualify bids. Bids presented in terms other than those described on the Schedule of Prices may disqualify bid.

1.3 INVESTIGATION AND INTERPRETATION OF BID REQUEST DOCUMENTS

It shall be the responsibility of the Bidder to make any and all investigations necessary to become thoroughly informed of what is required and specified in the Bid Request. No plea of

ignorance by the Bidder of conditions that exist, or that may hereafter exist, as a result of failure or omission on the part of the Bidder to make the necessary examinations and investigations, will be accepted as a basis for varying the requirements of THE VILLAGE or the compensation to the Bidder.

It is the responsibility of all Bidders to examine the entire Bid Request package and seek clarification of any requirement that may not be clear and check all responses for accuracy before submitting a Bid.

All stated quantities represent an estimate of the quantity of the work to be done and/or materials to be ordered. Quantities are given as a basis for comparison of Bids to determine the awarding of the Contract. THE VILLAGE does not expressly or by implication agree that the actual quantities involved will correspond to the published estimate. By its submission of a Bid, the Bidder accepts that the quantities stated are estimates only and agrees that THE VILLAGE will not be bound to such estimate. THE VILLAGE reserves the right to modify the estimates, or remove them in their entirety, whichever is in the best interests of THE VILLAGE.

Any interpretation, correction or change of the Bid Request will be made by addendum. Interpretations, corrections and changes to the Bid Request documents made in any other manner will not be binding. The Bidder shall not rely upon verbal interpretations, corrections, and changes, and should submit its inquiry in writing, via e-mail, to the Director of Public Works at edolezal@channahon.org. All addenda will be emailed to prospective bidders. IT IS THE RESPONSIBILITY OF THE BIDDER TO CHECK WITH THE DIRECTOR OF PUBLIC WORKS VIA E-MAIL FOR THE MOST CURRENT AMENDMENTS.

THE VILLAGE will not be responsible for verbal clarifications, and if any are provided, they shall not be binding upon THE VILLAGE.

Negligence in preparing a Bid confers no right of withdrawal after such time that a Bid is accepted.

All work to be performed shall be consistent with, and conform to, the prevailing industry performance standards.

1.4 CORRECTIONS TO BID REQUESTS

Bidders shall promptly notify THE VILLAGE of any ambiguity, inconsistency, or error which they may have discovered upon examination of the Bid Request, provided they are discovered prior to the opening of the Bid. Interpretations, corrections, and changes to the Bid Request will be made by addendum only. Interpretations, corrections, or changes made in any other manner will not be binding.

1.5 RECEIPT OF BIDS

Bids must be received by THE VILLAGE before the designated date and time. Mailed and emailed Bids will be kept secure and unopened until the designated date and time. No Bid received by mail or email after the Bid Request opening date and time will be considered.

1.6 LATE BIDS

No Bid which is received after the Bid Request opening date and time specified will be opened or considered. Bids arriving after the specified date and time, whether sent by mail, courier, or in person, will not be accepted. These Bids will either be refused or returned unopened. It is the Bidder's responsibility for timely delivery despite the methods used. Mailed Bids that are delivered after the specified date and hour will not be accepted despite post-marked time on the envelope.

1.7 BIDS BY FAX OR EMAIL

Facsimile machine and electronically transmitted bids will not be accepted. THE VILLAGE will transmit Bid Request documents to prospective Bidders via email if requested.

1.8 COMMUNICATION AND NOTICES REGARDING THE BID REQUEST

Any communications regarding the Bid Request should be made by e-mail or other written communication, directed to the Director of Public Works at edolezal@channahon.org All notices from the Director of Public Works will be given in writing via email. It is the Bidder's sole responsibility to check with the Director of Public Works for addenda, notices, and receipt of Bid.

1.9 QUOTED PRICES

A. All quoted prices contained in a Bid Proposal shall be binding upon the Bidder if such Bid is accepted by THE VILLAGE as the winning Bid. All such quoted prices shall be deemed incorporated into and made a part of the Contract by reference. Product costs are based on Bidder's Bid price and shall represent the entire cost in accordance with the Bid Request specification documents.

B. Unit prices shall be shown for each unit on which there is a Bid. **All prices should be quoted to 4 decimal places.** The unit price will govern in cases of inconsistencies and it will be extended to reflect the correct total price.

C. Contractor agrees to share cost reductions with THE VILLAGE. All undelivered products will be billed at the lower cost.

1.10 WITHDRAWAL OF BIDS

Bids may be withdrawn at any time prior to the scheduled Bid Request opening or cutoff date. Requests to withdraw a Bid shall be in writing, properly signed and received by the Director of Public Works prior to the Bid Request opening.

Bids may not be withdrawn after the Bid Request cutoff date or opening without the approval of the Director of Public Works. After the opening, the Bidder cannot withdraw or cancel its Bid for a period of sixty (60) calendar days.

1.11 CONSIDERATION OF BID

THE VILLAGE reserves the right not to award a Contract to any person, firm or corporation

that is in arrears or is in default to THE VILLAGE, or any of its contract participants, upon any debt or contract, or that is a defaulter, as surety or otherwise, upon any obligation to THE VILLAGE or had failed to perform faithfully any previous contract with THE VILLAGE or any of its entities.

The Bidder, if requested, shall present, within 48 hours, evidence satisfactory to THE VILLAGE of performance ability and possession of necessary facilities, financial resources and adequate insurance to comply with the terms of the Bid Request specifications and Contract documents.

1.12 AWARD OR REJECTION

THE VILLAGE reserves the right to reject and/or award any and all Bids or parts thereof and to waive formalities and technicalities according to the best interest of THE VILLAGE.

THE VILLAGE will accept one or more of the Bids or reject all Bids within sixty (60) days or within ninety (90) days where approval by other agencies is required, from date of opening of Bids, unless the lowest responsive Bidder, upon request of THE VILLAGE, extends the time of acceptance.

Bidders shall make all investigations necessary to thoroughly inform themselves regarding the supplies and/or service to be furnished in accordance with the Bid Request. No plea of ignorance by the Contractor of conditions that exist or that may hereafter exist as a result of failure or omission on the part of the Contractor to make the necessary examinations and investigations will be accepted as a basis for varying the requirements of THE VILLAGE of the compensation to the Contractor.

ANY EXCEPTIONS NOT TAKEN BY THE BIDDER SHALL BE ASSUMED BY THE VILLAGETO BE INCLUDED.

Under the conditions of the Uniform Commercial Code, the signing of the Bid by the Bidder constitutes an "offer". If approved by THE VILLAGE Governing Board, the Bid becomes part of a Contract.

1.13 TIE BIDS

A tie bid exists when two or more bidders offer products and/or services that meet all specifications, terms and conditions at identical prices, including discounts offered. In such case, the bids shall be re-bid with the lower bid receiving the contract.

1.14 TAXES

THE VILLAGE is exempt by law from paying Federal, State and Village Retailer's Occupation Tax, State Service Occupation and Use Tax and Federal Excise Tax. THE VILLAGE will supply the Contractor with its tax exempt numbers.

1.15 CONTRACT ALTERATIONS

No amendment of a Contract shall be valid unless made in writing and signed by THE VILLAGE and Contractor.

1.16 REQUIREMENTS OF SUCCESSFUL BIDDER

The successful Bidder, within ten (10) days after notification of the award shall: (a) enter into a Contract in writing with THE VILLAGE covering all matters and issues as are set forth in the Bid Request specifications; and (b) carry insurance acceptable to THE VILLAGE as described in paragraph 1.20.

1.17 COMPLIANCE WITH ALL LAWS

All work under the Contract must be executed in accordance with all applicable federal, state and local laws, ordinances, rules and regulations.

1.18 NON-ASSIGNABILITY

The Contractor shall not assign the Contract, or any part thereof, to any other person, firm or corporation without the previous written consent of THE VILLAGE Governing Board. Such assignment shall not relieve the Contractor from its obligations, or change the terms of the Contract.

1.19 INDEMNITY

To the extent permitted by law, the Contractor(s) shall indemnify, save harmless and defend THE VILLAGE, its officers and employees from any and all liability, losses or damages, including attorney's fees and costs of defense THE VILLAGE may suffer as a result of claims, demands, suits, actions or proceedings of any kind or nature, including worker's compensation claims, in any way resulting from or arising out of or relating to any act, omissions or the operations of Contractor(s) under the Contract, including operations of its employees and subcontractors, and the Contractor(s) shall, at its own expense, appear, defend and pay all fees of attorneys and all costs and other expenses arising there from or incurred in connection therewith; and, if any judgments shall be rendered against THE VILLAGE in any such action, the Contractor(s) shall, at its own expense, promptly satisfy and discharge same. The Contractor(s) expressly understands and agrees that any performance bond or insurance protection required by a Contract, or otherwise provided by Contractor(s), shall in no way limit the responsibility to indemnify, keep and save harmless, and defend THE VILLAGE as herein provided.

It is the Contractor(s)'s responsibility to assure that all products comply with all federal, state and local laws and regulations affecting the manufacture, distribution and labeling of merchandise.

Contractor(s) is required to take full responsibility for their products and protect THE VILLAGE from any claims or lawsuits which may occur as a result of the use of their product(s) by THE VILLAGE contract participants.

1.20 INSURANCE

In submission of a Bid, the Bidder is certifying that it has all insurance coverage required by law or would normally be expected for Bidder's type of business. In addition, the Bidder is

certifying that the following minimum is in place:

| <u>Type of Insurance</u> | <u>Liability Limits Each occurrence</u> | <u>Liability Limits Aggregates</u> |
|--------------------------|---|------------------------------------|
| General: | | |
| Bodily Injury | \$1,000,000 | \$2,000,000 |
| Property Damage | \$1,000,000 | \$2,000,000 |
| Contractual Liability: | | |
| Broad Form | \$1,000,000 | \$2,000,000 |
| Automobile: | | |
| Bodily Injury | \$1,000,000 | \$2,000,000 |
| Property Damage | \$1,000,000 | \$2,000,000 |

The insurance must include non-owned, hired or rented vehicles, as well as owned vehicles.

Insurance: Insurance Company must have a Best Rating of AV or better.

| <u>Workers Compensation</u> | <u>Statutory for Illinois</u> |
|-----------------------------|-------------------------------|
| Employer's Liability | \$1,000,000 |

It is required that the Contractor supplies THE VILLAGE a certificate of evidence of insurance and all necessary endorsements. The Village of Channahon, its elected officials, and employees shall be named as additional insureds on a primary, noncontributory basis for the General Liability and Automobile Liability with a waiver of subrogation. The Excess Policy follows the form of the underlying General and Automobile Liability policies. A waiver of subrogation in favor of the additional insureds shall also apply to the Worker's Compensation. Nothing contained in the insurance requirement shall be construed as limiting the extent of the Contractor's responsibilities for payment of damages resulting from Contractor's, its employees or subcontractors acts, omissions or operations under the Contract. If so required by the Bid Request, the Contractor shall have all contract participants added as "additionally insured" on all applicable insurance policies. A new Certificate of Insurance and Broad Form Vendor's Endorsement must be provided to THE VILLAGE each year prior to the expiration of the Product Liability policy. This annual obligation remains in force for as long as Contractor continues to offer products or services under the Contract. All policies shall be written on an occurrence basis.

1.21 DEFAULT

In case of default by the Contractor, THE VILLAGE will procure articles or service from other sources and hold the Contractor responsible for any excess cost incurred as provided for in Article 2 of the Uniform Commercial Code.

THE VILLAGE may terminate the whole or any part of the Contract in any one of the following circumstances:

- A. If the Contractor fails to make delivery of materials or to perform services within the

time specified in this proposal; or

- B. Fails to make progress so as to endanger performance of the Contract, or
- C. Fails to provide or maintain in full force and effect, the liability and indemnification coverage if required.

1.22 PERMITS AND LICENSES

The successful Bidder shall obtain, at its own expense, all permits and licenses which may be required to complete the Contract.

1.23 ADDENDA

Addenda are written instruments issued by THE VILLAGE prior to the date for receipt of Bids which modify, or interpret the Bid Request by addition, deletions, clarifications, or corrections.

Prior to the receipt of Bids, addenda will be emailed to prospective bidders. IT IS UP TO THE BIDDER TO CHECK WITH THE DIRECTOR OF PUBLIC WORKS FOR THE MOST CURRENT AMENDMENTS.

1.24 FORCE MAJEURE

Neither party shall be liable for any delays in performance caused by Acts of God, civil or military authority, fires or other circumstances beyond their reasonable control.

1.25 JURISDICTION

Finally, the parties agree that the Contract is subject to and shall be interpreted under the internal laws of the State of Illinois, without regard to its conflict of laws provision. By executing the Contract, both parties agree to be subject to the jurisdiction of the courts of the County of Will in the State of Illinois. The parties also agree that should any litigation be commenced between the parties concerning any provision of the Contract or the rights and duties hereunder, the party prevailing in such litigation shall be entitled, in addition to such other relief as may be granted in such proceeding, to reasonable sum from the non prevailing party for attorneys' fees.

2.0 SPECIAL CONDITIONS

2.1 Basis of Award

THE VILLAGE will award a contract to the lowest responsive and responsible bidder that submits the lowest total price. THE VILLAGE will determine whether the total price it selects to determine the lowest bid will be the sum of bid item A, B, and C or the sum of bid item A, B, and D based on its evaluation of the alternative proposed in bid item D and any other considerations it determines to be in its best interest.

2.2 Bid Price

All bidders must submit a bid price based upon the **OIL PRICE INFORMATION**

SERVICE (OPIS) Low Chicago published price per gallon dated May 9, 2022 plus or minus the bidder's profit/overhead ("contractor mark-up"). **The OPIS CHICAGO sheet for May 9, 2022 must be attached to the bid.** The OPIS newsletter is published on Monday of each week and shall be the reference price for deliveries made from Monday through Sunday of each week. The price per gallon will be based on the low posted for the day of delivery. The mark-up amount will remain firm throughout the term of the contract.

THE VILLAGE is exempt from payment of the Illinois Retailer's Occupation Tax. Also, THE VILLAGE will not pay the Federal Excise Tax on fuel purchases. It is a requirement of the contract that the contractor not invoice municipalities for this tax and process the necessary paper work for this tax refund.

2.3 Term

The contract term shall be for two years from the date of award of the contract. THE VILLAGE reserves the right to extend the contract for (2) two additional (2) two-year periods under the same terms and conditions of the original contract.

2.4 Quantities

Any quantities shown on the Proposal Page are estimated only for bid canvassing purposes. THE VILLAGE has made a good faith effort to estimate the quantity requirements for the Contract term. THE VILLAGE reserves the right to increase or decrease quantities ordered under this contract. The quantities given are estimated by THE VILLAGE to be required during the initial (2) two-year term of the contract.

2.5 Delivery

The Contractor is responsible for installing to remotely monitor the fuel levels at its sole expense and of a type acceptable to the Village. The Contractor shall monitor the fuel levels and maintain a minimum of 400 gallons of gasoline and diesel fuel. The contractor is responsible to make deliveries Monday through Friday between the hours of 7:30 a.m. to 3:00 p.m. In the event THE VILLAGE requires fuel before the 400 gallon minimum is reached, The Contractor must make delivery not later than 24 hours after the receipt of an order from THE VILLAGE. All transportation and delivery charges and/or incidentals shall be included in the bid price.

Under circumstances of extreme usage or if an emergency situation exists in the region, deliveries may be required within a 24-hour period. The contractor shall also agree to deliver on Saturdays, Sundays, and Legal Holidays, if an emergency situation exists in the region. The delivery location is currently located at 26156 S. Blackberry Lane, Channahon , IL 60410. THE VILLAGE reserves the right to add or delete delivery locations.

2.6 Meters and Seals

Trucks delivering gasoline/fuel in less than full loads must be equipped with approved and tested meters. Trucks delivering full loads must have sealed tags attached and the manifest sheet must be checked by the receiving agent at the delivery location.

2.7 Testing and Samples

In order to determine that the proposed gasoline/fuel provided under this contract conforms to specifications, the THE VILLAGE reserves the right to test and/or inspect proposed product(s). Other tests and measurements may also be performed, as determined by the THE VILLAGE. Upon request by the THE VILLAGE, the bidder must submit samples for test and inspection, at no cost to THE VILLAGE.

THE VILLAGE reserves the right to take a sample(s) prior to and during the term of this contract from any lot. Any samples that do not meet minimum specifications will be rejected and will serve as rejection for the entire lot. In the event of a rejection, the Contractor must remove and redeliver at no additional cost to THE VILLAGE, including any fuel remaining in the tanks prior to delivery that was contaminated by the rejected fuel.

2.8 Inspection/Re-inspection

THE VILLAGE will inspect or re-inspect the work upon receipt of notice the re-filling of fuel tank(s) has been completed. This inspection process will happen each time a fuel tank is re-filled.

2.9 Clean Up

The Contractor shall at all times keep the premises free from accumulation of waste materials and/or spills caused by re-filling of fuel tank(s). Any overfills and/or spills as a result of filling either a diesel and/or gas tank shall be addressed immediately upon completion of the work. If the Contractor fails to clean up once an issue is identified, THE VILLAGE may do so and the cost thereof shall be charged to the Contractor or subtracted from any holdback amount.

2.10 Payment/Billing

Attached to each invoice must be the Contractor's original signed delivery ticket and a copy of the OPIS CHICAGO published price list from the day of delivery. Payment will be made in accordance with the Illinois Local Government Prompt Payment Act. Contractor is to invoice monthly.

2.11 Early Termination

THE VILLAGE may terminate any portion or the entire contract at any time, upon (14) fourteen days written notice to the contractor. If THE VILLAGE elects to terminate the contract in full, all services to be provided under it must cease. After written notice is received, the Contractor must restrict its activities, and those of its subcontractors. No costs incurred after the effective date of termination are allowed. In the event the health and safety of citizens is threatened THE VILLAGE will immediately notify the Contractor and the contract shall immediately be terminated.

If THE VILLAGE's election to terminate this contract for default is determined in a court of competent jurisdiction to have been wrongful, then the termination is to be deemed to be an early termination pursuant to this Early Termination Provision.

2.12 Bidder’s Qualifications

All bidders must be qualified suppliers and demonstrate the capacity to provide the services and product required in accordance with this bid. THE VILLAGE reserves the right to consult references, financial statements and any other resources to determine the capabilities of a bidder.

2.13 Primary and Secondary Sources

It is the intent of the THE VILLAGE to award a Primary Contract to the lowest responsive and responsible bidder meeting the specification requirements; this contractor will be considered the “Primary Source”. However, to ensure that the gasoline/fuel specified herein can be obtained, THE VILLAGE reserves the right to purchase gasoline or diesel fuel from any “Secondary Source”. It is understood that the first preference will be given to ordering from the Primary Source.

3.0 DETAILED SPECIFICATIONS

3.1 Grade Descriptions and Ratings

Included in this bid are the following:

- A. Regular Unleaded Gasoline, 87 Octane
- B. Low Sulfur Clean Diesel Fuel, Grade #2 (15 PPM)
- C. Low Sulfur Clean Diesel Fuel Winter Mixture, 30% Grade #1 & 70% Grade 2 (15 PPM)
- D. Winter Mix Alternative, A diesel fuel proposed by Contractor to perform reliably during anticipated winter temperatures

Gasoline/Fuel shall not contain unapproved additives.

3.2 Quality

The gasoline supplied under the resulting contract(s) must meet the provisions of the “Federal Clean Air Act” effective 1/1/95 and any other subsequent revisions, as well as, ANSI/ASTM D4814-94D, or latest revision thereof. Diesel Fuel shall comply with the ANSI/ASTM Standard Specifications D4814-92A, or latest revision thereof. Bio-Fuel must meet ANSI/ASTM PS 121 Standards.

THE VILLAGE may accept the bid at any time within 60 days of bid opening and such acceptance shall bind the bidder to perform in accordance with the terms and conditions contained in or referenced in the invitation.

Federal Employer Identification Number _____

Certification by Bidder

By submitting a signed bid (unsigned bids will not be considered) the bidder certifies that he or she:

- a. Has read and understands the requirements of the invitation for bids and offers to provide the requested goods and services, and
- b. Is not barred from being awarded a contract or subcontract under section 10.1 or 10.3 of the Illinois Purchasing Act (see IL. Statutes 30 ILCS 505/10.1 and 30ILCS 505/10.3. Nor is it barred from contracting with unit of state or local government as a result of a violation of section 33e-4 of the criminal code of 1961 (see IL. Statutes 720 ILCS 5/33e3 and 720 ILCS 5/33-e4).

Please Note: You must sign this bid in ink. Please provide all of the information requested.

The undersigned acknowledges and agrees that each of the certifications shall be incorporated into and made part of the Request for Proposal agreement, contract, amendment, renewal or other similar document to which these certifications are attached.

Bidder or Firm: _____

Bid Submitted by (signature in ink): _____

Title: _____

Street Address: _____

City, State, Zip Code: _____

Telephone Number: _____

(*) Check here if billing is to be made from address other than one shown and type or print same in the blanks:

Note: Please provide a telephone number that THE VILLAGE may use to contact your firm.

Phone: _____ Fax: _____

Please print contact person's name: _____

Email address: _____

SCHEDULE OF PRICES
BIDDER AGREES TO PROVIDE
 (All prices to be quoted to 4 decimal places and include
 freight, shipping, and handling charges)

| A- 87 Octane | UOM | Est Quantity | Unit Price | Extended Price |
|-------------------------------------|------------|--------------|------------|----------------|
| OPIS Chicago Index Low Rack _____ - | Per Gallon | | | |
| Profit/Overhead _____ | Per Gallon | 47,000 | \$ | \$ |
| Total Cost/Gallon (net Taxes) _____ | Per Gallon | | | |

| B- Low Sulfur Clean Diesel Fuel Grade #2 (15PPM) | | | | |
|---|------------|--------|----|----|
| OPIS Chicago Index Low rack _____ | Per Gallon | | | |
| Profit/Overhead _____ | Per Gallon | 13,000 | \$ | \$ |
| Total Coast/Gallon (Net Taxes) _____ | Per Gallon | | | |

| C- Low Sulfur Clean Diesel Fuel Winter Mixture 30% Grade #1, 70% Grade 2 | | | | |
|---|------------|-------|----|----|
| OPIS Chicago Index Low Rack _____ - | Per Gallon | | | |
| Profit/Overhead _____ | Per Gallon | 9,000 | \$ | \$ |
| Total Cost/Gallon (Net Taxes) _____ | Per Gallon | | | |

| | | |
|---------------------------|----|--|
| Total Price (A+B+C) | \$ | |
|---------------------------|----|--|

| D-Winter Mix Alternative | | | | |
|-------------------------------------|------------|-------|----|----|
| OPIS Chicago Index Low Rack _____ | Per Gallon | | | |
| Profit/Overhead _____ | Per Gallon | 9,000 | \$ | \$ |
| Total Cost/Gallon (Net Taxes) _____ | Per Gallon | | | |

| | | |
|---------------------------|----|--|
| Total Price (A+B+D) | \$ | |
|---------------------------|----|--|

Submitted by:

Print Company Name

Print Name & Title

Authorized Signature

Date