



24555 S. Navajo Drive ▪ Channahon, IL 60410
815-467-6644
815-467-9774 (fax)
www.channahon.org

APPLICATION FOR MOBILE FOOD VENDORS - PUBLIC PROPERTY

Please return completed Application and Fee to Village Clerk

Application Fee: \$200.00; includes first mobile food vehicle/truck or pushcart (non-refundable)

Additional mobile food vehicle/truck or pushcart fee: \$100.00 each (non-refundable)

License Period: January 1st through December 31st

Date: _____

1. Business Name: _____

Business Address: _____

Mailing Address (if different): _____

Phone Number: _____ Business Email Address: _____

Location for which the license is requested: _____

Type of Business: _____

Length of time the Applicant has been in a business of this type: _____ Tax Exempt? Yes No

APPLICANT Information

2. Applicant Name: _____

Present Address: _____

Length of time the Applicant has been at this address: _____

Mailing Address (if different): _____

Phone Number: _____ Email Address: _____

Are you a Sole Proprietor? Yes No **If yes, skip to Question 6**

BUSINESS OWNERSHIP Information

***** OFFICE USE ONLY *****

Approved Not Approved License No.: _____ Date of Issuance: _____
 Background Check Copy of D.L or I.D. Copy of IL. Dept. Rev. Tax # Copy of Tax Exempt Status
 Copy of State license, registration, insurance Copy of liability insurance Copy of health permits Copy of 2x2 photos

Non-Refundable Application Fee: \$200.00 for first mobile food vehicle; \$100.00 for each additional mobile food vehicle

Non-refundable background checks fee: \$42.00 (____ # of background checks x \$42.00) Total Due with Application: \$ _____

Date Received: _____

Please provide the following information regarding how the business was created and is owned:

Corporation Partnership Limited Liability Corporation (LLC)

3. Business Owner Name: _____

Business Owner Address: _____

Mailing address (if different): _____

Phone Number: _____ Email Address: _____

4. If the majority interest of said corporation/partnership/membership is owned by one (1) person or his nominees, please provide the full name and address:

Name _____

Address: _____

5. Full name and address of all members, partners, officers, stockholders, directors, registered agents and managers.

(a) Name: _____

Address: _____

(b) Name: _____

Address: _____

(c) Name: _____

Address: _____

** Attach additional names, if applicable.*

DRIVER/OPERATOR Information

6. Full name and address of all persons employed as mobile food vehicle/truck or pushcart vendor.

(a) Name: _____

Address: _____

Phone Number: _____ Email Address: _____

Convicted of a felony? Yes No

(b) Name: _____

Address: _____

Phone Number: _____ Email Address: _____

Convicted of a felony? Yes No

(c) Name: _____

Address: _____

Phone Number: _____ Email Address: _____

Convicted of a felony? Yes No

** Attach additional names, if applicable.*

MOBILE FOOD VEHICLES/TRUCKS OR PUSHCARTS Information

7. List of all mobile food vehicles/trucks or pushcarts.

(a) Make: _____ Model: _____ Year: _____

VIN#: _____ License Number: _____

(b) Make: _____ Model: _____ Year: _____

VIN#: _____ License Number: _____

(c) Make: _____ Model: _____ Year: _____

VIN#: _____ License Number: _____

** Attach additional vehicles/trucks or pushcarts, if applicable.*

ADDITIONAL STATEMENTS

8. Has the applicant made similar applications for a license other than described in this application?

Yes No

9. Has the applicant, members, partners, officers, stockholders, directors, registered agents and/or managers ever had a license revoked? .

Yes No

10. Has the applicant ever been convicted of a violation of any of the provisions of the Village of Channahon code or the ordinance of any other Illinois municipality regulation the activities of mobile food vendors?

Yes No

11. Has the applicant ever been convicted of the commission of a felony under the laws of the State of Illinois or any other state or federal law of the United States?

Yes No

If yes was answered to 8, 9, 10 or 11, please give explanation below.

12. Will you familiarize yourself with all the laws of the United States, State of Illinois, and ordinances of the Village of Channahon, pertaining to mobile food vendors and abide by all of them?

Yes No

BACKGROUND CHECK

13. All applicants, including any person who will be a mobile food vendor, shall submit fingerprints as a part of the application and shall pay a forty-two dollars (\$42.00) non-refundable fee for processing said fingerprints. The fee shall be paid by the business, applicant, or individual for each person for whom a background investigation must be conducted.

ATTACHMENTS

14. Attach to this application the following:

- Copy of valid driver’s license or state ID, or other government identification from all applicants, drivers and operators
- Copy of Illinois Department of Revenue identification number for the Retailer’s Occupation Tax
- Copy of tax exempt status (if applicable)
- Copy of all required Will and/or Grundy County Health permits
- Copy of State license, vehicle registration and vehicle insurance card
- Copy of liability policy
- 2” x 2” photo for each applicant, driver and operator (same as what is required for passports)

PENALTY

122.08 PENALTY

A) Any person found liable/guilty by a preponderance of the evidence of a violation of this chapter shall be fined not less than \$100.00 or more than \$750.00.

(B) Each day a violation occurs is considered a separate offense in which the vehicle is subject to seizure and impoundment.

I understand any misrepresentations submitted may be cause for denial and revocation of the license. The undersigned does hereby state under penalties of perjury that all statements in the foregoing application are true and correct; that the person or persons applying for such license are all of good moral character and have not been convicted of a felony; that if a license is granted hereunder, the undersigned will review the Village of Channahon Code of Ordinances, the State of Illinois Compiled Statutes and the Laws of the United State of America and is not disqualified by reason of any matter or thing contained in this document.

Signed: _____ Date: _____
(Authorized Signature)

Title: _____

CONSENT TO CONDUCT BACKGROUND CHECK

TO WHOM IT MAY CONCERN

I authorize and empower the Village of Channahon and the Channahon Police Department to obtain, prepare, use and furnish information concerning my general reputation, personal characteristics and mode of living through correspondence or personal interviews with neighbors, friends of associates or others with whom I am acquainted or who may have knowledge concerning any of the above items.

Upon written request I understand that said Village of Channahon and the Channahon Police Department will provide me with information regarding the scope of the investigation if one was/is made.

Signature: _____

Printed Name: _____

Address: _____

Date: _____

MOBILE FOOD VENDORS LICENSE APPLICATION FOR: _____

The applicant has reviewed the Village of Channahon Code of Ordinances and the State of Illinois Compiled Statutes and is not disqualified by reason of any matter or thing contained in either document.

STATE OF ILLINOIS)
) SS
GRUNDY AND WILL
COUNTY)

_____ being first duly sworn deposes and says that he/she has read the above and foregoing Application, caused the answers to be provided thereto, and all of the information given by _____ on said Application is true and correct.

Signature of Applicant

Print Name

Subscribed and sworn to before me, this _____ day of _____, A.D. 20____

Notary Public

NOTE: In the event Applicant is a partnership, the Application should be signed and sworn to in the same manner by all partners.

In the event Applicant is a corporation, the Application should be signed and sworn to by the officers and the local manager.

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